

Employment Opportunity

Summer Park Maintenance Staff

Village of Bible Hill is committed to providing an inclusive and barrier-free work environment, starting with the hiring process. If you have questions or would like to request accommodation measures during any phase of the hiring process or as an employee, please notify us as soon as possible. Applications are welcome from all qualified persons.

Terms of Reference

Dates of employment: April 29, 2024 to and including August 30, 2024

Hours of employment: Monday to Friday, 7:00 AM to 4:00 PM; weekends in rotation, some evenings and statutory holidays mandatory (i.e. Canada Day); 35-48 hours per week. Chance for reduced hours owing to poor weather conditions, if any.

Rate of pay: \$16.20 per hour

Application Deadline: March 15, 2024, at 4:30 PM

Qualifications

- Available to commit to the hours of work during the employment timeframe
- Attended high-school or post-secondary education full-time during the 2023-24 school year and be attending full-time during the upcoming 2024-25 school year
- Satisfactory results of a Nova Scotia Child Abuse Registry check
- Satisfactory results of a police criminal record check
- Standard First Aid, CPR-C and WHMIS (or willing to take certification)
- Valid driver's license and a satisfactory driver abstract
- CSA approved footwear and job appropriate clothing supplied by employee

Skills

- Ability to maintain grounds, facilities, flower beds, sport fields, etc.
- Ability to learn new skills, follow direction, and be accountable for assigned tasks
- Ability to perform manual labour in various weather conditions
- Ability to operate hand operated power equipment and ride-on grounds maintenance equipment
- Ability to work on a team and be self-motivated
- Ability to work positively with the public
- Ability to take direction as well as initiative
- Ability to work under minimal supervision

Responsibilities and Reporting

- Maintain recreational facilities (lawns, parks, playgrounds, sports fields, buildings, etc)
- Direct personal and public inquiries regarding maintenance of facilities to the Maintenance Foreman
- Adhere to the policies and procedures of the employer
- Ensure proper documentation is completed for assigned tasks
- Uphold a responsible and positive image while working in and for the community
- Other duties as assigned

Reports to: Maintenance Foreman; in their absence, the Maintenance Worker(s)

Inquiries and resumes may be sent via mail, in person, or e-mail to:

Angie Ogden

Finance Officer

angie.ogden@biblehill.ca