

The April 13, 2010 Commission in Committee meeting was held in the Village Office at 67 Pictou Road. The meeting was called to order by Commissioner Van Kroonenburg at 7:00 pm; the meeting adjourned at 9:02 pm.

**Deputy Chair Call to Order**

Chairwoman McLean  
Commissioner Dawson-Sharbell  
Commissioner Mahar  
Commissioner Van Kroonenburg

Regrets: Deputy Chair Burke

Staff: Clerk and Treasurer Christianson  
Recording Secretary Curry

In Attendance: Councillor Blair  
Councillor McKenna  
Deputy Fire Chief MacDonald

**Approval of the Minutes of March 9, 2010**

*Moved by Mahar  
Seconded by Dawson-Sharbell*

*"That the minutes of March 9, 2010 be approved as presented."*

*Motion carried.*

**Miscellaneous Business including delegations**

**Councillors Blair and McKenna**

Councillors Blair and McKenna reviewed the Outdoor Fire By-Law. This item will be back on the table for further discussion and clarification at the April 15<sup>th</sup> Colchester Council in Committee Meeting. Deputy Chief MacDonald also reiterated the need for clarification on the part of the County of Colchester on the wording and interpretation of this by-law to allow for implementation on behalf of the Fire Brigade.

*Moved by Dawson-Sharbell  
Seconded by McLean*

*"That the Commission in Committee recommends that the Village of Bible Hill contact the County of Colchester and request that the Outdoor Fire By-Law state that there is no burning within the Village of Bible Hill except in acceptable containers."*

*Motion carried.*

Councillor Blair requested that both she and Councillor McKenna receive copies of any correspondence sent to the County of Colchester.

## Business arising out of minutes

### Review of Village of Bible Hill Policies

The Commission reviewed the selected Bible Hill Policies and no changes were made.

### Tender - Phase 4 Water Distribution System

The Clerk explained the public tender process used. The tenders were opened on March 24<sup>th</sup> at the offices of CBCL in Halifax. We now have final approval from UARB and awaiting final approval from the Department of Environment.

*Moved by McLean  
Seconded by Mahar*

*"That the Commission in Committee recommend that the Village of Bible Hill award the tender for Phase 4 of the Water Distribution System to CF Construction in the amount of \$1,326,279.86 including HST."*

*Motion carried.*

### Budget Review

The Clerk reviewed the proposed budget for the 2010-1011 year for the Village of Bible Hill as based on a 3% increase in the residential tax rate, and a 9.8% increase in the commercial tax rate.

Commissioner Mahar would like the Village to do a feasibility study on doing our own tax collection. This item will be brought to the table again in the fall of 2010.

Commissioner Dawson-Sharbell proposed a potential increase in the firefighter honoraria, financial support for a one year pilot Wellness Initiative, and using the fire brigade training budget to reimburse the members for meals during training out of the area (in accordance with Village meal allowance policy). The fire brigade is also looking for a firm date on the purchase of the new fire truck before the sale of the old fire truck is put in motion.

Commissioner Van Kroonenburg left the chair at 8:17pm. Chairwoman McLean assumed the seat. Commissioner Van Kroonenburg expressed her support of the new wellness initiative being implemented by the Bible Hill Fire Brigade and stated that the volunteer members of the brigade are more than deserving of the increase in their performance allowance. Commissioner Van Kroonenburg resumed the chair at 8:20pm.

*Moved by Dawson-Sharbell  
Seconded by McLean*

*"That the Commission in Committee recommend that the Village of Bible Hill increase the Protective Services Budget by \$8,000 with \$6,000 going towards the performance allowance and \$2,000 toward the one year pilot Wellness Initiative (no new cost centre created.)"*

*Motion carried.*

*Moved by Mahar  
Seconded by Dawson-Sharbell*

*"That the Commission in Committee recommend that the Village of Bible Hill 's total commercial rate would be \$3.15 compared to Truro's rate of \$4.44 per hundred thereby leaving us very competitive and those extra funds could be allocated to the Volunteer Fire Departments request for more funds for the training allowance from \$12,000 to \$18,000 plus their new wellness program of \$2,000.*

*Motion defeated.*

There was a short recess. The meeting resumed at 8:35pm.

### **Murdock Park**

Item brought forward. Letters will be written to property owners abutting Murdock Park to ascertain interest in purchasing all or part of the existing park. This item will be on the agenda for the April 21<sup>st</sup> Regular Monthly Meeting.

**New Business**

**Contract - Truro & District Slo Pitch Association**

*Moved by McLean  
Seconded by Dawson-Sharbell*

*"That the Commission in Committee recommend that the Village of Bible Hill approve the proposed three year contract between the Village of Bible Hill and the Truro & District Slo-Pitch Association for use of the fields at the Airport Park."*

*Motion carried.*

**Sale of Surplus Fire Vehicle (1990 International Tanker)**

*Moved by McLean  
Seconded by Dawson-Sharbell*

*"That the Commission in Committee recommend that the Village of Bible Hill proceed to sell the 1990 International Tanker through a tender process with the tender being awarded to the highest bidder."*

*Motion carried.*

**Scotia Connect - Electronic Banking (view account and print reports only)**

*Moved by Dawson-Sharbell  
Seconded by McLean*

*"That the Commission in Committee recommend that the Village of Bible Hill purchase Scotia Connect Electronic Banking to better assist the clerk in making timely applications for infrastructure funding and similar programs."*

*Motion carried.*

**Staff Smoking at Village Park & Trail Properties**

*Moved by McLean  
Seconded by Dawson-Sharbell*

*"That the Commission in Committee recommend that the Village of Bible Hill amend the Occupational Health and Safety Policy to ban all smoking by Village staff at all parks and trails owned by the Village of Bible Hill."*

*Motion carried.*

#### **Landsburg Development**

The Clerk advised the Commission of a new sub-division being built off Dunromin Avenue.

#### **Ron Wallace Development**

The Clerk has forwarded concerns from the Village Commission to the Development Officer at the County of Colchester regarding this development.

#### **2010-2011 Meeting Schedule**

The proposed 2010-2011 Meeting Schedule for the Village of Bible Hill was reviewed.

*Moved by McLean*

*Seconded by Dawson-Sharbell*

*"That the Commission in Committee recommend that the Village of Bible Hill cancel the August 10, 2010 Commission in Committee Meeting."*

*Motion carried.*

#### **Quotes - Field Maintenance**

*Moved by McLean*

*Seconded by Mahar*

*"That the Commission in Committee recommend that the Village of Bible Hill engage J&K Yard Masters to complete specified field maintenance at a price of \$4,975 + HST."*

*Motion carried.*

#### **Quotes - Portable Washrooms**

*Moved by McLean*

*Seconded by Dawson-Sharbell*

*"That the Commission in Committee recommend that the Village of Bible Hill engage Baird's Septic Tank Pumping Limited to provide portable washrooms for the Bible Hill Recreation Park at a cost of \$3,333.50 including HST with the change of a*

*wheelchair accessible portable washroom at the Bible Hill Central field as a cost of \$734.50 including HST."*

*Motion carried.*

#### **Quotes - Fence Repairs**

*Moved by McLean*

*Seconded by Dawson-Sharbell*

*"That the Commission in Committee recommend that the Village of Bible Hill engage Eastern Fence to repair ball field fencing at a cost of \$3,586.62 including HST."*

*Motion carried.*

#### **Change in provincial mileage rates from \$0.4092 to new rate of \$0.3813**

*Moved by Dawson-Sharbell*

*Seconded by McLean*

*"That the Commission in Committee recommends that the Village of Bible Hill amend the Travel Reimbursement Policy to reflect the change in rates from \$0.4092 to a new rate of \$0.3813."*

*Motion carried.*

#### **Transfer \$390,000 from Operating Reserves to Operating Fund**

*Moved by McLean*

*Seconded by Mahar*

*"That the Commission in Committee recommends that the Village of Bible Hill transfer \$390,000 from Operating Reserves to Operating Fund."*

*Motion carried.*

#### **Transfer \$250,000 from Capital Reserves to Operating Fund**

*Moved by McLean*

*Seconded by Dawson-Sharbell*

*"That the Commission in Committee recommends*

*that the Village of Bible Hill transfer \$250,000 from  
Capital Reserves to Operating Fund."*

*Motion carried.*

**Adjournment**

*Moved by McLean  
Seconded by Dawson-Sharbell*

*"That Commission in Committee Meeting be  
adjourned."*

*Motion carried.*

The meeting adjourned at 9:02 pm.

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K. Curry  
Recording Secretary

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Donna Van Kroonenburg  
Commissioner