

The Village of Bible Hill Regular Monthly meeting was held on June 15, 2010 in the Village Office, 67 Pictou Road. The meeting was called to order by the Clerk and Treasurer at 7:00 pm; the meeting adjourned at 8:42 pm.

The Clerk requested a change in the order of the meeting. The in-camera session will occur after the selection of the Chair and Deputy Chair and the appointments of Commissioners to committees. All Commissioners were in agreement.

Call to Order

Commissioner Burke
Commissioner Dawson-Sharbell
Commissioner Mahar
Commissioner McLean
Commissioner Van Kroonenburg

Staff: Clerk and Treasurer Christianson
Solicitor Barrett
Recording Secretary Curry

In Attendance: Fire Chief Mellish, Bible Hill Fire Brigade
M. Chiasson, Truro Daily News

Regrets: Councillor Blair, County of Colchester
Councillor McKenna, County of Colchester

**Election of Officers and
Appointment to Committees**

Election of Chair and Deputy Chair

The Clerk and Treasurer outlined the election procedures for the election of Chair and Deputy Chair. Each Commissioner is eligible to vote for the Commissioner of their choice by ballot. The Clerk and Treasurer will draw from the ballot box if a tie vote occurs for either office. The scrutineers were: Bible Hill Fire Chief Mellish and Recording Secretary Curry.

Chair	Burke
Deputy Chair	Van Kroonenburg

Major Committees

Finance and Audit Committee

The Finance Committee and Audit Committee is a full committee of the commission. The role of the committee is to oversee budget development, review the audited reports, and supervise village expenditures. All commissioners have signing authority, cheques require two signatures.

Protective Services

Chair	Dawson-Sharbell
Deputy Chair	Van Kroonenburg

The Protective Services Committee oversees the Village's responsibility for the fire brigade, the Bible Hill Safety Advisory Committee, the Bible Hill Emergency Planning Committee and the School Crossing Guard Program.

Environmental Services

Chair	Van Kroonenburg
Deputy Chair	Mahar

The Environmental Services Committee is responsible for water systems, sewer systems, storm water drainage, urban forest and environmental protection/development in our community.

Transportation Services

Chair	Mahar
Deputy Chair	McLean

The major responsibilities of this committee are the maintenance and improvements to sidewalks and other transportation issues.

Recreation & Cultural Services

Chair	McLean
Deputy Chair	Dawson-Sharbell

Recreation & Cultural Services is responsible for the development and management of recreational and cultural activities in the community. The Chair sits on the Parks & Recreation Committee, which has been developed to assist the village with the development of recreation programs and facilities.

Other Committees

Municipal Boundaries Committee

Village Chair	Burke
Village Deputy Chair	Van Kroonenburg

The original function of the committee was to oversee the village's boundaries with the County of Colchester and review the sharing of services between local municipal units.

By-Law Committee

Village Chair	Burke
Village Deputy Chair	Van Kroonenburg
Solicitor	Barrett
Clerk and Treasurer	Christianson

The By-Law Committee implements, reviews, and provides support services to the commission on village by-laws.

Personnel Committee

Village Chair	Burke
Village Deputy Chair	Van Kroonenburg
Clerk and Treasurer	Christianson

The Personnel Committee oversees the implementation and development of personnel policies and employment guidelines for village staff.

External Committees

Chamber of Commerce	Burke
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200 th Anniversary Celebration Committee	Recreation Director
Lawn Bowling Committee	Van Kroonenburg and Christianson
Communities in Bloom	Hold for further discussion

*Moved by Van Kroonenburg
 Seconded by Mahar*

“That the committee representative selections be approved.”

Motion carried

After the selection of committees, newly appointed Chair Burke assumed the Chair’s position. Recording Secretary Curry, Bible Hill Fire Chief Mellish, and Truro Daily News representative M. Chiasson left the room for the In Camera Committee Meeting.

In Camera Committee Meeting of the Whole - Personnel Issue

*Moved by Van Kroonenburg
 Seconded by Dawson-Sharbell*

“That the Regular Monthly Meeting be adjourned to an In Camera Committee Meeting of the Whole.”

Motion Carried.

At 7:10 pm the Commission went into an In-Camera Committee Meeting of the Whole.

The In-Camera Committee Meeting of the Whole ended at 7:30 pm.

Recording Secretary Curry, Bible Hill Fire Chief Mellish, and Truro Daily News representative M. Chiasson returned to the meeting.

Chair Burke welcomed Chief Mellish and the media to the meeting and thanked his fellow Commissioners for electing him to the position of Chair.

**Approval of the Minutes of
May 18, 2010**

*Moved by Van Kroonenburg
Seconded by Mahar*

*"That the minutes of May 18, 2010 be approved as
presented."*

Motion carried.

**Review and Approval of
Agenda, Call for New or Other
Business**

*Moved by Dawson-Sharbell
Seconded by McLean*

*"That the agenda be approved with the addition of a
proposed change in the Safety Advisory Committee Policy and
a concern regarding a fire hydrant on Johnson Avenue."*

Motion carried.

**Business Arising out of the
Minutes**

Commission in Committee Report

*Moved by Van Kroonenburg
Seconded by Mahar*

*"That the Village of Bible Hill construct "NO SMOKING
PLEASE" signs that are to be placed at each trail entrance
and in each Village-owned park and green space."*

Motion carried.

*Moved by Van Kroonenburg
Seconded by Dawson-Sharbell*

*"That the Village of Bible Hill close the Village Office Monday
to Friday from 12:00 to 1:00pm. It is deemed to be a safety
issue to have a staff member working alone in a public
office."*

Motion carried.

*Moved by Van Kroonenburg
Seconded by McLean*

*"That the Village of Bible Hill install security glass in the
reception area of the Village Office."*

Motion carried.

College Road / Osprey Drive Crosswalk

The Clerk reported that the tender will be on the Nova Scotia Government Procurement Website by June 17th with a closing deadline of July 6, 2010.

Phase 4 Water System

The Clerk reported that Phase 4 of the Water System Expansion is going very smoothly to date. Traffic disruptions are minimal and the construction crew is on schedule with the sidewalk reinstatement to start on Pictou Road next week. There will be a Construction Meeting in the Village Chambers on Thursday, June 17th and all Commissioners are invited to attend. A concern was raised by the Construction Site Inspector about the lack of vehicle respect for pedestrians using the overhead crosswalk located on Pictou Road at Hazel Drive. This has been reported to the RCMP and will be monitored.

Pumping Station Replacement and Storm System Upgrades

*Moved by Mahar
Seconded by Van Kroonenburg*

"That the Village of Bible Hill proceed with the tendering process for the pumping station at the Bible Hill Recreation Park as outlined by CBCL Limited."

Motion carried.

Review of Correspondence

There were no items of correspondence noted.

Reports of Commissioners

Environmental Services Report

Chair Burke gave his last report on Environmental Services. The Village is very happy with the construction work being done by CF Construction. The worksite is very clean and there have been minimal traffic delays.

Protective Services Report, Safety Advisory Committee and Fire Brigade Report

She also reported on the Bible Hill Safety Advisory Committee. The SAC will not be meeting over the summer with their next meeting being scheduled for September 13th. There will not be a Back to School Safety Program this year because of scheduling conflicts. The SAC is co-sponsoring a babysitting course with Maggie's Place and is making a \$300

donation to the CEC Safe Grad program. Charlie Wight has offered to be a second to represent the Fire Brigade at SAC meetings if Paula Williams-Hume is unable to attend.

Commissioner Dawson-Sharbell reported on recent and upcoming events of the Bible Hill Fire Brigade. The Firefighter's School Burn Simulator training trailer parked in the Village parking lot this weekend with many local fire brigades taking advantage of this wonderful training opportunity. The fire brigade is again doing traffic control for Canada Day, they welcomed several new members, and the Chief and Deputy Chief will be attending the upcoming Fire Chief's Convention in Yarmouth.

Transportation Services

Commissioner Mahar reported on issues relating to Transportation Services. The disputed tree removal on East Court Road due to construction has been resolved to the resident's satisfaction. The recent Bike Rodeo was well organized but there was insufficient signage recognizing the Village of Bible Hill's participation in this program.

Recreation and Culture Services

Commissioner Van Kroonenburg reported on recreation happenings in the Village including the upcoming Canada Day festivities, the Closing Senior Social to be held this Wednesday, and the final Pre-Teen Dance of the year this Friday. The Recreation Intern is busy planning and implementing both a weekly Boy's and Girl's Program for the summer months. This is for children ages 5 to 12 and is \$5 per night.

Clerk and Treasurer's Report

The Clerk reported that he had met with the Bible Hill Garden Club. The Garden Club will be working on the gardens by the Bible Hill signs on both Main Street at Farnham Road and on Main Street at the Salmon River Bridge. Discussion was also held on a potential new garden in the empty lot at the end of College Road. The Clerk will be in contact with the Department of Transportation and Infrastructure Renewal regarding this proposed beautification project. There will also be discussion with the Garden Club about removing the unsightly cedars at Holy Well Park.

Chair's Report

The Chair reported on recent events she had attended on behalf of the Village.

Accounts

*Moved by Mahar
Seconded by Van Kroonenburg*

"That the accounts be approved for payment"

Motion Carried

New Business

Central Shrine Club

*Moved by Dawson-Sharbell
Seconded by McLean*

"That the Village of Bible Hill approve free use of the Village Hall kitchen during Exhibition Week for the Central Shrine Club to prepare food on August 13th, 14th, and 15th."

Motion carried.

Sponsorship Request - Dutch Mason Blues Festival

The Commission did not approve the cash sponsorship requested by the Dutch Mason Blues Festival as it was seen as more of a Corporate Sponsorship Program.

Parking Issues Ryland Ave

*Moved by Dawson-Sharbell
Seconded by McLean*

"That the Village of Bible Hill approach the Department of Transportation and Infrastructure Renewal to request "No Parking" signs be erected on the south side of Ryland Avenue to attempt to eliminate the traffic congestion on Ryland Avenue during events at the Nova Scotia Provincial Exhibition Grounds."

Motion carried.

Proposal to supply Professional Services for the 2010 Monitoring Program at the Former Landfill Site

*Moved by Van Kroonenburg
Seconded by Mahar*

"That the Village of Bible Hill approve the proposal to supply professional services for the 2010 Monitoring Program at the former landfill site, presently the Bible Hill Recreation Park."

Motion carried.

Village of Pugwash

*Moved by Van Kroonenburg
Seconded by Mahar*

"That the Village of Bible Hill write to the Association of Nova Scotia Villages to request that the Village of Pugwash issue be added as an agenda item at the Annual General Meeting of the ANSV and also to invite the Minister of Service Nova Scotia and Municipal Relations to attend the meeting."

Motion carried.

Letter to MLA regarding new highway interchange

A copy of the letter sent to MLA Lenore Zann was reviewed as an information item.

Hydrant at corner of Johnson Avenue and Pictou Road

Concern was expressed about the location of the fire hydrant at Johnson Avenue. The Clerk will add this item to the agenda for the Construction Meeting this Thursday to request the hydrant location be reassessed.

Safety Advisory Committee Policy Amendment

*Moved by Dawson-Sharbell
Seconded by Van Kroonenburg*

"That the Village of Bible Hill make a policy change to the Safety Advisory Committee Policy adding three new members: one parent representative from both Bible Hill Central Elementary and East Court Road Elementary, and a student representative from Bible Hill Junior High School."

Motion carried.

The Clerk will notify the Chair of the Safety Advisory Committee of this change as well as contacting the School

Advisory Councils of the above mentioned schools to request parent and/or student representation.

Adjournment

*Moved by Dawson-Sharbell
Seconded by Van Kroonenburg*

“That the June 15, 2010 Regular Monthly meeting of the Village of Bible Hill be adjourned.”

Motion Carried.

The meeting adjourned at 8:42 pm.

K. Curry
Recording Secretary

Tom Burke
Chair