

The August 14, 2012 Commission in Committee meeting was held in the Village Office, 67 Pictou Road. The meeting was called to order by Commissioner McLean at 7:00 pm; the meeting adjourned at 9:20 pm.

**Call to Order**

Chair Burke  
Commissioner MacCormick  
Commissioner McLeod  
Commissioner McLean

Regrets: Deputy Chair Van Kroonenburg

Staff: Clerk and Treasurer  
Christianson  
Parks and Recreation Director  
Smithson  
Recording Secretary Curry

**Review and approval of the agenda, call for new or other business**

*Moved by Burke  
Seconded by McLeod*

*"That the agenda be approved."*

*Motion carried.*

**Approval of the Minutes of June 12,2012**

*Moved by MacCormick  
Seconded by Burke*

*"That the minutes of June 12, 2012 be approved as presented."*

*Motion carried.*

**Business Arising out of the minutes**

**Budget Review**

The Clerk stressed to the Commission the importance of closely reviewing the year-to-date budget as the Village has one major project just finishing up and another project ready to begin soon. He reviewed the approved budget and explained the upcoming deficit projection. Possible options were discussed by the Commission to reduce the budget .

*Moved by MacCormick  
Seconded by Burke*

*"That the Commission in Committee recommends that*

*the Village of Bible Hill, due to increased projected expenditures due to Guest Drive Storm Sewer Project and the Pictou Road Sidewalk Project that the 2012-2013 budget be amended as follows:*

- *a transfer from capital reserves to the operating fund of \$123,450*
- *reduction of the staff social program by \$1,000*
- *elimination of the UNSM conference budget \$1,200*
- *increase of the school crossing guard program budget from \$45,300 to \$50,200; for additional crossing guard at East Court and College*
- *reduction of the sidewalk maintenance budget by \$30,000 to \$10,000*
- *elimination of the active transportation signage budget \$1,000*
- *reduction of the programming and special events budget by \$15,000*
- *elimination of the transfer to capital reserve \$72,250*
- *elimination of the security system at 67 and 69 Pictou Road \$40,000*
- *elimination of the office equipment budget \$10,000*
- *reduction of parks and recreation capital budget from \$13,000 to \$5,000*
- *reduction of the public works capital budget from \$5,000 to \$2,000*
- *increase in the Pictou Road sidewalk budget from \$350,000 to \$450,000*
- *increase in the Guest Drive Storm Drainage budget from \$750,000 to \$950,000*
- *the net effect is to increase the operating and capital budgets from \$2,857,000 to \$2,980,450*

*Motion carried.*

The Clerk will revise the budget and circulate to the Commissioners before the next meeting.

### **Contract Award - Pictou Road Sidewalk**

*Moved by MacCormick  
Seconded by McLeod*

*“That the Commission in Committee recommends that the Village of Bible Hill approve a letter of award of the Pictou Road Sidewalk Project to MidValley Construction at a cost of \$365,880 plus HST”*

*Motion carried.*

The Commission were reminded of the first construction meeting scheduled for Friday, August 17<sup>th</sup> with the time still to be confirmed. The Clerk will advise the Commissioners when a specific time has been set.

### **Scotia Pool**

Extensive discussion took place on the possibility of taking over Scotia Pool from November, 2012 until September, 2013. In a recent letter from the Deputy Minister of Agriculture a date of September 1, 2012 was mentioned as the official date that the NSAC will be ending their administrative assistance to Scotia Pool. It was recommended that the Village would be needed to take over payroll duties from September until November as the Scotia Pool Society would not be able to execute this task. The financial pros and cons of this takeover, even with government assistance, were outlined and concerns were expressed.

*Moved by Burke*

*Seconded by MacCormick*

*“That the Commission in Committee recommends that*

- whereas the projected final costs of the Guest Drive Storm Sewer Project is \$200,000 over budget*
- and the projected cost of the Pictou Road sidewalk project is \$100,000 over budget*
- and that the Village of Bible Hill has just approved budget cuts totalling over \$150,000*
- that the Village of Bible Hill not incur additional expenses resulting from the takeover of Scotia Pool from the period of November, 2012 to September 2013.*

*Motion carried.*

**New Business**

***Review of 2012 Canada Day Program***

*Parks and Recreation Director Smithson reviewed recent Canada Day events. It was noted that attendance numbers were up but expenses were also up. The change of location was discussed and it was decided to move the Canada Day events back to the Recreation Park next year. Discussion was held on the possibility of purchasing tents for this event (which could be used at numerous other events) as it would be a cost saving measure that would benefit all aspects of recreation programming. The importance of a parade marshal was mentioned as well as the presence of additional bands in the parade. The Commissioners would like to travel by horse and wagon next year to eliminate the confusion of securing convertibles and the issue of where everyone sits. The Commissioners will not be throwing anything out at the next parade due to safety concerns. The issue of inviting County Councillors was also discussed without an agreed outcome. The theme for the 2013 Canada Day celebrations will be "Bible Hill's 60<sup>th</sup> Anniversary".*

***Community Infrastructure Improvement Fund***

*Parks and Recreation Director Smithson discussed upcoming projects that the Parks and Recreation Committee see as important.*

*Moved by Burke*

*Seconded by MacCormick*

*"That the Commission in Committee recommends that the Village of Bible Hill have their Parks and Recreation Director apply for appropriate grants through the Community Infrastructure Improvement Fund to assist with the construction of gazebo at the Recreation Park for the Village's 60<sup>th</sup> Anniversary, washrooms at the Recreation Park, and a splash pad for the Recreation Park for the fiscal year 2013-2014."*

*Motion carried.*

***Invitation to Nova Scotia Provincial 4H Show***

*Chair Burke will attend the official opening of the Nova Scotia Provincial 4H Show held at the Nova Scotia Exhibition Grounds on Friday, September 28<sup>th</sup> at 9:00pm.*

***Quotes - Removal of dead trees, 69 Pictou Road***

*Moved by MacCormick  
Seconded by Burke*

*“That the Commission in Committee recommends that the Village of Bible Hill accept the quote from Truro Tree Care for \$2,093 including HST, to remove 2 trees at 69 Pictou Road.”*

*Motion carried.*

**Adjournment**

*Moved by McLeod  
Seconded by Burke*

*“That the August 14, 2012 Commission in Committee Meeting of the Village of Bible Hill be adjourned.”*

*Motion carried.*

The meeting adjourned at 9:20 pm.

Commissioner McLean \_\_\_\_\_

Recording Secretary Curry \_\_\_\_\_

Clerk and Treasurer Christianson \_\_\_\_\_