

The April Commission in Committee meeting was held in the Village Office, 67 Pictou Road. The meeting was called to order by Deputy Chair Van Kroonenburg at 7:00 pm; the meeting adjourned at 8:35 pm.

**Call to Order**

Chair Burke  
Commissioner MacCormick  
Commissioner McLean  
Commissioner McLeod  
Deputy Chair Van Kroonenburg

Staff: Clerk Christianson  
Recording Secretary Curry

In Attendance: County Councillor Blair  
County Councillor Parker  
Media Representative Chiasson

Deputy Chair Van Kroonenburg welcomed Councillor Blair, Councillor Parker, and Ms. Chiasson of the Truro Daily News.

**Approval of the Minutes of  
February 12, 2013**

*Moved by McLean  
Seconded by McLeod*

*"That the minutes of March 12, 2013 be approved."*

*Motion carried.*

**Review and approval of  
the agenda, call for new or  
other business**

*Moved by Burke  
Seconded by McLeod*

*"That the agenda be approved as presented."*

*Motion carried.*

**Delegations**

Councillor Blair reported on County Council happenings that were relevant to the Village of Bible Hill. She spoke of the current County budget deliberations, and the County Flood Advisory Committee.

**Business Arising out of the  
minutes**

**Street Re-Paving Priority List**

The Commissioners discussed the priority of street re-paving within the Village boundaries. This priority list will be sent to Transportation and Infrastructure Renewal for their consideration.

*Moved by McLean  
Seconded by MacCormick*

*"That the Commission in Committee recommends that the*

*Village of Bible Hill approve the following street re-paving requests to be sent to Transportation and Infrastructure Renewal: 1. Main Street (Pictou to Farnham), 2. Vimy Road (Eastmore to Brookside), 3. Fenwood Drive (Foxhill to Meadowland), 4. Brite Avenue, 5. Coupar Terrace, and 6. Hemlock Avenue."*

*Motion carried.*

*Moved by McLean  
Seconded by Burke*

*"That the Commission in Committee recommends that the Village of Bible Hill contact Transportation and Infrastructure Renewal regarding the drainage problem on Pictou Road in front of Cox Institute."*

*Motion carried.*

#### **Sidewalk Re-Paving Priority List**

Commissioners were requested to compile a list of necessary re-paving or patching of sidewalks within the Village. This item will be placed on the agenda for the Regular Monthly Meeting on April 16<sup>th</sup>.

#### **Correspondence**

##### **Mayor Taylor - response to Joint Flood Advisory Committee Request - Apr 4, 2013**

The recent letter received from Mayor Taylor (Chair of the Joint Flood Advisory Committee) was read by the Clerk. The Village will acknowledge receipt of the letter and direct any future requests to the members of the Joint Flood Advisory Committee (Truro, Colchester, and Millbrook).

##### **Battle of the Atlantic Parade and Ceremony of Remembrance - Sunday, May 5, 2013 @ 11am, Truro Cenotaph**

Deputy Chair Van Kroonenburg will attend the Battle of the Atlantic representing the Village of Bible Hill. A wreath to be laid at this ceremony is being ordered.

##### **Dalhousie Spring Convocation - Friday, May 3 at 2:00 p.m. Faculty of Agriculture**

Commissioner McLean will be attending the Convocation on behalf of the Village of Bible Hill. She will be contacting the Administrative Assistant regarding an RSVP.

**New Business**

**Farnham Road Drainage - Preliminary Assessment**

The Clerk discussed the report that had been prepared by PDI Engineering regarding the complex flooding situation on Farnham Road across from Bob Lee Drive. The County of Colchester already has the Farnham Road flooding issue on their repair list so the Village will possibly be forwarding the report to the County. This item will be placed on the agenda for the Regular Monthly Meeting on April 16<sup>th</sup> for further discussion.

**Truro & District SLO-PITCH Association - contract renewal May 1, 2013 to October 30, 2014**

The proposed contract between the Village of Bible Hill and Truro and District Slo-Pitch was reviewed with slight changes noted. The contract will be for two years and not the previously used three years and the Village will also possibly be dragging and lining the fields for Slo-Pitch on Wednesday's as well as Friday's.

*Moved by McLeod  
Seconded by Burke*

*"That the Commission in Committee recommends that the Village of Bible Hill sign the contract with the Truro and District Slo-Pitch Association with the two minor changes of it being a two year contract and the additional Wednesday dragging and lining as needed."*

*Motion carried.*

**Clerks Vacation Schedule**

The Clerk gave the Commission his proposed vacation schedule for 2013-14. The Commission would also like a calendar with all staff vacation requests.

**Sod Repairs Pictou Road**

The Clerk discussed the need to have a professional landscaping firm assess and repair the winter damage on the sod laid last fall on Pictou Road. This is a very common problem with fall projects and the Clerk would like to put together a small RFQ to do this repair work. Village maintenance workers will be doing repairs on other areas of the Village with damage due to winter sidewalk plowing.

*Moved by MacCormick  
Seconded by McLeod*

*"That the Commission in Committee recommends that the Village of Bible Hill develop an RFQ to have a professional landscaping firm make the necessary repairs to the median on the recently installed sidewalk at the upper end of Pictou Road."*

*Motion carried.*

### **Card Swipe System**

The proposed electronic locking system at the Fire Hall was discussed. A firm had been originally hired to do the work but was unsuccessful in completing the work. The existing key system versus a card system was discussed. Installing cameras in the Fire Hall was also discussed as a security measure but the Fire Brigade would have to be consulted first. The Clerk was requested to develop the specs for a card system and put it on the government website.

*Moved by McLean  
Seconded by MacCornick*

*"That the Commission in Committee recommends that the Village of Bible Hill go to tender for an electric key system for the Fire Hall with an upset limit of \$5,000."*

*Motion carried.*

### **Streetlight Conversion Program**

The Clerk recently attended a workshop put on by the Union of Nova Scotia Municipalities regarding streetlight conversion to LED lights. A meeting will be held at the Village Office on Friday, April 12<sup>th</sup> with Bible Hill, the Town of Truro, the County of Colchester, the Town of Stewiacke, and the Village of Tatamagouche invited to discuss this conversion further. A decision must be made by the Village Commission by May regarding their cooperation with Nova Scotia Power on this project.

### **Polling Station Location**

The Clerk would like to change the location of the Polling Station for the upcoming Village Election from the Village Hall (69 Pictou Road) to the Village Office (67 Pictou Road). The Returning Officer is in favour of this change.

*Moved by MacCormick  
Seconded by McLeod*

*"That the Commission in Committee recommends that the Village of Bible Hill move the location of the Polling Station from 69 Pictou Road to 67 Pictou Road."*

*Motion carried.*

All necessary changes to newspaper ads will be made.

### **Election Voting Schedule 2014**

The suggestion of amending the Village By-Laws to increase the number of days that voting will take place from two days to three days. The days of the voting were discussed with Saturday being noted as an inconvenient day for voter turnout. The Commission suggested that this item be added to the next Annual General Meeting Agenda for the Association of Nova Scotia Villages. This change would require approval from the Minister so no changes will be made this year in the voting process.

### **Recording of Motions - recording of the names of the movers and seconders**

The Clerk brought forward information from the meeting he had recently attended in Halifax on minute taking. The Commissioners were asked to read the information supplied as this will be added to the agenda for the April 16<sup>th</sup> Regular Monthly Meeting. The Clerk will also ask the Solicitor for legal advice on this issue.

### **Adjournment**

*Moved by McLean  
Seconded by McLeod*

*"That the April 9, 2013 Commission in Committee Meeting of the Village of Bible Hill be adjourned."*

*Motion carried.*

The meeting adjourned at 8:35 pm.

Deputy Chair Van Kroonenburg \_\_\_\_\_

Recording Secretary Curry \_\_\_\_\_

Clerk Christianson \_\_\_\_\_