

The Village of Bible Hill Commission in Committee Meeting was held on December 10, 2013 in the Village Office, 67 Pictou Road. Deputy Chair MacCormick called the meeting to order at 7:00 pm; the meeting adjourned at 8:00 pm.

Call to Order: Chair Burke
Deputy Chair MacCormick
Commissioner McLean
Commissioner McLeod

Regrets: Commissioner Van Kroonenburg

Staff: Clerk and Treasurer Christianson
Recording Secretary Curry

In Attendance: County Councillor Blair, District 1
M. Chiasson, Truro Daily News

Approval of the Minutes of November 12, 2013

*Moved by McLean
Seconded by McLeod*

"That the minutes of November 12, 2013 be approved as presented."

Motion carried.

Review and Approval of the Agenda, call for new or other business

*Moved by Burke
Seconded by McLean*

"That the agenda be approved."

Motion carried.

Deputy Chair MacCormick welcomed Councillor Blair and Ms. Chiasson to the meeting.

Delegations:

Councillor Blair reported on County Council happenings that pertained to the Village of Bible Hill. The Dangerous and Unsightly Committee will be meeting on January 7, 2014 and will be discussing several properties in Bible Hill that have submitted appeals.

Scotia Pool continues to be an on-going topic; they are currently waiting for a report back from the Minister of Agriculture regarding the leasing of the pool from the province.

Business Arising out of the Minutes

Employee Pension Plan

*Moved by Burke
Seconded by McLeod*

"Whereas the Union of Nova Scotia Municipalities has resolved to cease sponsorship of the Union of Nova Scotia Municipalities Pension Plan effective March 31, 2014 and

Whereas the Village of Bible Hill is required to provide a pension plan for its full-time employees pursuant to Section 45 of the Municipal Government Act, and

Whereas Standard Life Canada has offered to continue to provide pension plan administrative services to individual Nova Scotia Municipal Governments on the same terms and conditions as offered under the Union of Nova Scotia Municipalities Pension Plan; and provide a successor pension plan in accordance with the terms of the Pension Benefits Act.

The Commission in Committee recommends that:

- 1. The Village of Bible Hill engage Standard Life Canada as service provider for the Village of Bible Hill Pension Plan, transferring the pension plan assets to the successor pension plan in accordance with Section 86 of the Pension Benefits Act, and*
- 2. That the Village of Bible Hill further engage Standard Life to manage the governance of the investments by selecting the Standard Life Monitored Avenue Portfolios Program."*

Motion carried.

Crosswalk Vimy at College

TIR has not approved the request to have a crosswalk installed at the Vimy Road / College Road intersection. " The west bound approach to this site does not have the required stopping sight distance... WB Stopping Sight Distance available: 69m, required: 87m

Two possible solutions:

- a) Extend the sidewalk on the north, west to the existing crossing at the Library. The problems associated with this is the lack of exiting right of way and a very steep hill at the existing crosswalk
- b) Extend the sidewalk on the south, east of the existing sidewalk. Please the crossing at the crest of the hill, near the water tower. The would involve building a section of the proposed multi use trail on College Road, that is currently being designed by CBCL

The Clerk explained the reasoning in why Transportation did not approve the crosswalk that PDI had given approval for in their report. PDI based their calculations on the posted speed limit while TIR based their calculations on the actual speed limit of the vehicles passing this location. Because vehicles were going faster than the posted limit, it did not meet the criteria for a crosswalk. The Clerk is meeting with TIR on Wednesday to discuss the crosswalk request and will report back to the Commission at the Regular Monthly Meeting. The Clerk is hopeful to resolve the crosswalk issue before beginning the project on Saywood Drive.

Operating Reserve Policy

The purpose of maintaining the operating reserve is to diminish the risks of revenue shortfalls and unexpected expenditures to help ensure stable tax rates. The Village of Bible Hill sees the operating reserve as significant consideration in long-term financial planning and management.

*Moved by McLean
Seconded by McLeod*

“That the Commission in Committee recommends that the Village of Bible Hill maintain an Operating Reserve Fund balance equal to 15% of the tax levy. Funds shall be budgeted for and transferred to the Operating Reserve fund if the balance falls below 15 % of the tax levy. Funds may be withdrawn from the reserve by motion to help ensure stable tax rates in the case of revenue shortfalls and unexpected expenditures. Funds may be withdrawn from the reserve by motion if the balance exceeds 15 % of the tax levy.”

Motion carried.

Five-Year Capital Plan

The Clerk reviewed the draft of the Five Year Capital Plan with the Commission. Discussion took place regarding the upcoming Saywood project. The Village will write a letter to the Minister of Transportation and Infrastructure Renewal to advise him of the upcoming project and the intention of re-paving this street in conjunction with our sidewalk project.

New Business

Purchase of Bunker Boots

*Moved by McLeod
Seconded by McLean*

“That the Commission in Committee recommends that the Village of Bible Hill purchase 11 pairs of bunker boots (10 male and 1 female) from Nova Fire Equipment at a cost of \$2,175 + HST.”

Motion carried.

Rental of Tenting for Canada Day

*Moved by McLeod
Seconded by McLean*

“That the Commission in Committee recommends that the Village of Bible Hill rent Canada Day tents from MacFarland’s Tenting at a cost of \$1,625 + HST.”

Motion carried.

Summer Student Employment

3 Public Works Staff to start May 5, 2014
1 Parks and Rec Coordinator to start May 5, 2014
3 Parks and Rec Programmers start June 23, 2014

*Moved by Burke
Seconded by McLeod*

“That the Commission in Committee recommends that the Village of Bible Hill give the Clerk the authority to begin the staffing procedure for 3 Public Works summer staff, 1 Parks and Rec Coordinator, and 3 Parks and Rec Programmers for the summer of 2014.”

Motion carried.

A summer staff salary recommendation will be brought forward to the Regular Monthly Meeting next week.

Draft Policy - Outdoor Ice Maintenance Policy

The draft policy was brought forward for discussion with the Commission. It was suggested that the Village look into purchasing a “tote” to carry water on the back of the truck to flood Meadowland as we no longer have the old pumper tanker to use for this purpose.

Draft Policy - Toboggan Hill Inspections Policy

This draft policy was brought forward for discussion with the Commission.

Adjournment

*Moved by McLeod
Seconded by McLean*

“That the December 10, 2013 Commission in Committee Meeting of the Village of Bible Hill be adjourned.”

Motion carried.

The meeting adjourned at 8:00 pm.

Deputy Chair MacCormick _____

Recording Secretary Curry _____

Clerk Christianson _____