

The Village of Bible Hill Commission in Committee Meeting was held on October 8, 2013 in the Village Office, 67 Pictou Road. Deputy Chair MacCormick called the meeting to order at 7:00pm; the meeting adjourned at 7:50 pm.

Call to Order: Chair Burke
Deputy Chair MacCormick
Commissioner McLeod
Commissioner Van Kroonenburg

Regrets: Commissioner McLean
Clerk and Treasurer Christianson

Staff: Finance Officer Ogden
Recording Secretary Curry

Review and Approval of the Minutes of September 10, 2013

*Moved by McLeod
Seconded by Van Kroonenburg*

*"That the minutes of September 10, 2013 be approved with one correction noted.
Commissioner Van Kroonenburg was not in attendance at that meeting."*

Motion carried.

Approval of the Agenda

*Moved by Van Kroonenburg
Seconded by McLeod*

"That the agenda be approved as presented."

Motion carried.

Business Arising out of the Minutes

- Trails

An update on trails was brought forward to the Commission. The Village has made a request to the Province of Nova Scotia, through the Department of Agriculture to extend the walking trail at Perennia Park. No further information is available at this time on the design of the multi use trail on College Road. The Parks and Recreation Committee will be meeting to discuss the five-year trail construction plan as requested.

- Crosswalk Request Pictou Road

Transportation and Infrastructure Renewal reviewed the request from the Village for a crosswalk on Pictou Road between Allison Avenue and Bigney Avenue and the District Traffic Supervisor reported that this site does not warrant the erection of a crosswalk. A pedestrian traffic count from 2:30-3:30pm and counted 32 pedestrians but only one person crossed the street and that was significantly west of Allison Avenue. TIR outlined that erecting crosswalks in locations

where they are not warranted does not improve the safety of pedestrians. It is also important to note that under the NS MVA a crosswalk exists at all intersections whether marked or unmarked.

The Commissioners discussed the correspondence received from TIR. It was noted that Pictou Road is actually classified as a highway and it is important to keep traffic moving.

New Business

- Quote to install access control system on two doors at Village Office (same system as the Fire Station)

Moved by McLeod

Seconded by Van Kroonenburg

"That the Commission in Committee recommends that the Village of Bible Hill hire K.A. MacDonald Security and Locksmith to install a key fob system on two doors in the Village Office at a price of \$2,528.58 and \$681.15 plus HST."

Motion defeated.

- Five Year Capital Plan

The Commission was requested to hold a discussion on priority purchases within the Village and create a "wish list" for capital recreation, fire, transportation and environmental projects. Staff will incorporate the information in a budget document for further review at the next meeting.

Numerous items were mentioned including replacing the old fire bay doors and keeping in mind the need to put money into fire reserves as a new fire truck is scheduled to be purchased in 2017. Money should be set aside for new sections of sidewalk on our Sidewalk Priority List and College Road and Saywood Drive were specifically mentioned. A discussion took place on amending our Fire Vehicle & Equipment Restricted Reserve Fund to a replacement schedule of 25 years instead of 20 years. The Clerk will be asked to investigate vehicle and equipment reserves for other villages and municipal units.

The Commissioners would like to see a major facelift completed on the hall including washroom upgrades to include wheelchair accessibility, new tables and chairs, a portable stage, lowering the ceiling, new lighting, and a new sound system. The air conditioning unit has already been scheduled for replacement next year.

- Yukon

The Fire Chief requested that the replacement of the Brigade's Yukon be added to the agenda. The truck needs a new transmission and will therefore not be repaired. It will be sold for parts. The Village was asked to give the \$10,000 received from the sale of the pumper truck to the brigade for the purchase of a new ½ ton truck for the brigade. The sale of a capital asset must be placed in reserves. There is approximately \$57,000 currently in fire reserves taking into account the purchase of a new fire truck in 2017. The Commission agreed to keep the \$10,000 in reserves. Deputy Chair Van Kroonenburg will bring this information to the brigade at their next meeting.

- Paving Season

Chair Burke expressed his concern regarding the upcoming end of paving season. All Commissioners were asked to make a list of areas needing attention and submit these lists to the Finance Officer. Transportation and Infrastructure Renewal will be contacted and the list relayed to them.

- Christmas Dinner

The Village Commission and Staff will be holding their annual Christmas Dinner on Friday, December 13th. Further information will be going out directly to all staff and commissioners in the very near future.

Adjournment

Moved by McLeod

Seconded by Van Kroonenburg

“That the October 8, 2013 Commission in Committee Meeting of the Village of Bible Hill be adjourned.”

Motion carried.

The meeting adjourned at 7:50 pm.

Deputy Chair MacCormick

Recording Secretary Curry

Finance Officer Ogden
