

**Village of Bible Hill  
Regular Monthly Meeting  
October 17, 2017**

The Village of Bible Hill Regular Monthly meeting was held on September 19, 2017 in the Village Office, 67 Pictou Road. Chair MacCormick called the meeting to order at 7:00 pm; the meeting adjourned at 9:12 pm.

Call to Order:           Chair MacCormick  
                              Commissioner Bell  
                              Commissioner Kennedy  
                              Commissioner Mellish  
                              Deputy Chair Van Kroonenburg

Staff:                    Clerk and Treasurer Christianson  
                              Recording Secretary Curry  
                              Solicitor Roper, Burchell MacDougall

Present:                G. Hughes, Crossing Guard Captain

**Review and Approval of the Minutes of September 19, 2017 and October 10, 2017**

*Moved by Van Kroonenburg  
Seconded by Kennedy*

*That the meeting minutes September 19, 2017 and October 10, 2017 be approved.*

*Motion carried*

**Review and Approval of Agenda, Call for New or Other Business**

*Moved by Bell  
Seconded by Van Kroonenburg*

*That the agenda be approved as presented.*

*Motion carried.*

**Miscellaneous Business Including Delegations**

- **Crossing Guard Captain G. Hughes**

The Clerk introduced Mr. Hughes to the Commissioners. He was at the meeting in his capacity as Crossing Guard Captain to report on the crossing stations within Bible Hill. He suggested that there were several crossing stations in question that might possibly have justification to move, at least for this year. Child crossings at each station change every year as the children change schools. The Commission requested that either the Clerk or the Finance Officer (who supervises the crossing guards) actually go to the College Road crossing stations to evaluate the number of children actually using the crosswalks – Osprey Ridge, Maple Blvd, Guest Drive, and East Court Road. The Clerk will report back at the next meeting.

**Business Arising out of the Minutes**

- **Commission in Committee Report**

*Moved by Van Kroonenburg  
Seconded by Bell*

*That the Village of Bible Hill transfer the following from the Operating Fund: \$12,250 to the Maintenance Reserve, \$20,000 to the Recreation Reserve, \$59,022 to the Fire Reserve, \$285,000 to the Operating Reserve and \$400,000 to the Capital Reserve.*

*Motion carried.*

*Moved by Van Kroonenburg  
Seconded by Kennedy*

*That the Village of Bible Hill award the Pager RFQ to Nova Communications in the amount of \$4,367.22 including HST.*

*Motion carried.*

*Moved by Van Kroonenburg  
Seconded by Bell*

*That the Village of Bible Hill place a temporary crossing guard at the Guest Drive/College Road crosswalk up until November 21<sup>st</sup>.*

*Motion carried.*

*Moved by Van Kroonenburg  
Seconded by Kennedy*

*That the Village of Bible Hill give the Clerk the authority to hire PDI at a cost of \$4,000 plus HST for engineering services for the installation of overhead crosswalk lights by the Bible Hill Consolidated Elementary School on Pictou Road when approval for the installation of the crossing lights is received from Transportation and Infrastructure Renewal.*

*Motion carried.*

*Moved by Van Kroonenburg  
Seconded by Bell*

*That the Village of Bible Hill approve the proposal from Mercer to investigate the options of joining the PSSP plan for the employees at a cost of \$7,500 plus HST.*

*Motion carried.*

*Moved by Van Kroonenburg  
Seconded by Kennedy*

*That the Village of Bible Hill have a joint Commissioner and Staff Christmas party with a budget not to exceed \$65-\$70/person.*

*Motion carried.*

- **Refuge Area School Bus Stop**

The Clerk reviewed a concern that was brought forward from a Village resident about the safety concerns of the bus stop that is at the corner of Retson Drive and Old Court House Branch Road. Several suggestions were discussed as a solution to this issue. The Clerk was asked to contact the School Board to clarify why the bus stop cannot be moved and request an on-site visit from School Board bussing. The Clerk and the Chair of Transportation Services will attend this meeting.

- **Ideas Coming from the Round Table Discussion**

The Clerk led discussion on the points that were brought forward by Commissioners regarding improvements within the Village. It was concluded that both the Walking Track Bible Hill Recreation Park and Trail Development Bible Hill Recreation Park to Maple Blvd would both be added as budget items for next fiscal year. The remaining items are:

1. Engagement of Business Community to Promote Bible Hill
2. Public Session to Seek Resident Concerns & Ideas for Development
3. Additional Signage (Bulletin Board) to Promote Village Points of Interest
4. Quarterly Meetings to Discuss Broad Scope for Future Endeavors
5. Engagement with Dalhousie Partnering on New Projects

There will now be discussion on these points at three Commission in Committee meetings a year as identified by the Clerk to create a structured process for the discussion of these items. It was suggested that the Commission add their ideas and thoughts to the list for further discussion. The first discussion will be at the December Commission in Committee meeting.

### **Review of Correspondence**

There was no correspondence this evening.

### **Reports of Commissioners and Clerk and Treasurer**

- **Commissioner Bell**

Commissioner Bell reported on Environmental Services. He reported that the remediation work on the ditch on Retson Drive has been completed. The Clerk attended a walk through at the Bible Hill Recreation Park with Mid Valley Construction and the remaining work is to be completed by the Village.

- **Commissioner Kennedy**

Commissioner Kennedy reported on Protective Services. He read the Fire Chief's Report that listed the 8 emergency calls that were between September 13 and October 11. The Chief reported that there is a new member now who has moved from the Pugwash area and that Fire Prevention Week was a success. The brigade's fundraising Spaghetti Supper is on October 28<sup>th</sup>. Tickets are available from brigade members.

- **Commissioner Mellish**

Commissioner Mellish reported on Transportation Services. He attended the Dal/AC Homecoming Brunch and the President has agreed that joint projects would definitely be a possibility.

- **Deputy Chair Van Kroonenburg**

Deputy Chair Van Kroonenburg reported on Recreation Services. The report included updates on autumn school programming, the new 2 railed wooden fencing being installed around the Village to replace aging chain link fencing at parks and on trails, seasonal field maintenance has begun and preparations have begun for the Annual Safe Halloween Event. She also reported that the Parks and Recreation Committee is planning a walkabout to all of the parks and green spaces in the Village to familiarize the Committee with each park.

- **Clerk and Treasurer Christianson**

The Clerk spoke on the proposed Bill 10 being brought forward in the Nova Scotia Legislature. This is concerning the Code of Conduct and will also initiate changes in the Municipal Government Act. The Clerk reported that the process has begun to form a committee to purchase a new fire apparatus vehicle. The Fire Brigade has formed their part of the Committee.

*Moved by Van Kroonenburg  
Seconded by Bell*

*That the Village of Bible Hill appoint the Clerk and the Chair of Protective Services to the committee for sourcing a new fire vehicle.*

*Motion carried.*

Initial budget discussions will begin at the November Commission in Committee meeting.

- **Chair MacCormick**

Chair MacCormick reported on meetings and events she had attended on behalf of the Village. She also spoke of the upcoming Christmas Party for commissioners and staff which will be on December 14<sup>th</sup> at the Holiday Inn.

**Accounts**

*Moved by Kennedy  
Seconded by Bell*

*That the Village of Bible Hill approves the accounts for payment.*

*Motion carried.*

**New Business**

- **Purchase of Power Saws – BHFB**

*Moved by Mellish  
Seconded by Kennedy*

*That the Village of Bible Hill approved the purchase of chain saws for the Bible Hill Fire Brigade to McGinley's at the price of \$2,864.42 not including HST.*

*Motion carried.*

- **Ball Field Repairs – Airport Park**

*Moved by Bell  
Seconded by Mellish*

*That the Village of Bible Hill approved the ball field repairs the Airport Fields to Randy Crowe at the price of \$6,767.75/field including HST.*

*Motion carried.*

The Recreation Director will be instructed to bring Mr. Crowe to the Recreation Park to possibly get work done on ball fields 1 and 2 at that location.

**In Camera Committee Meeting of the Whole**

*Moved by Van Kroonenburg  
Seconded by Bell*

*That the Regular Monthly Meeting be adjourned to an In-Camera Committee Meeting of the Whole.*

*Motion Carried.*

At 8:28 pm the Commission went into an In-Camera Committee Meeting of the Whole.

The In-Camera Committee Meeting of the Whole adjourned back to the Regular Monthly Meeting at 9:10 pm.

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**Adjournment**

*Moved by Van Kroonenburg  
Seconded by Bell*

*That the October 17, 2017 Regular Monthly Meeting of the Village of Bible Hill be adjourned.*

*Motion carried.*

The meeting adjourned at 9:12 pm.

Chair MacCormick

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Recording Secretary Curry

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Clerk and Treasurer Christianson

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