

The Village of Bible Hill Commission in Committee Meeting was held on May 9, 2017 in the Village Office, 67 Pictou Road. Deputy Chair Van Kroonenburg called the meeting to order at 7:04 pm; the meeting adjourned at 8:30pm.

Call to Order Deputy Chair Van Kroonenburg
 Commissioner Bell
 Commissioner Kennedy
 Commissioner McLeod
 Chair MacCormick

Staff: Clerk and Treasurer Christianson
 Recording Secretary Ogden

Review and Approval of the Agenda, call for new or other business

Moved by Bell
Seconded by McLeod

That the agenda be approved with the additions of Shade at the Bible Hill Recreation Park, Monitoring at the Bible Hill Recreation Park, Teakwood Park and Canada 150 pins.

Motion carried.

- **Ceremonial Review – May 27, 2017**

Commissioner Bell agreed to attend the Annual Ceremonial Review for the James Carroll Navy League Cadets on behalf of the Village.

- **Recommendations Report JMAT – Joint Municipal Accountability and Transparency Committee**

Chair MacCormick and the Clerk reviewed the recommendation report from the JMAT (Joint Municipal Accountability and Transparency Committee). The summary of recommendations was reviewed relating to reporting expenses, policies/practices, strengthening municipal audits and audit committees with recommending an independent person on the municipal audit committee. Other recommendations included CAO performance management, standard expense claim form and best practices for internal controls for expenses of council and CAO were covered.

- **Shade at the Bible Hill Recreation Park**

The Clerk reviewed the two quotations received from vendors for the purchase of two 12X12 single shades at the Rec Park. The quote was reviewed from Eastern Fence on install of the two 12X12 shades.

Moved by Kennedy
Seconded by Bell

That the Commission in Committee recommends that the Village of Bible Hill engage Play Power to supply the two 12X12 single shade pyramid structures at a cost of \$5,935 plus HST and to hire Eastern Fence to install the two structures at a cost of \$6,500 plus HST.

Motion carried.

A discussion took place. The Clerk will arrange a meeting with the Parks and Recreation Director, Maintenance Foreman and Commissioners to look at the location where the shade pyramid will be installed at the Bible Hill Recreation Park.

- **Review of Sidewalk Repairs**

The Village reviewed the sidewalk repairs list, the budget for the fiscal year 2017-18 is \$100,000 but the Clerk suggested the Village keep \$25,000 for overhead crosswalk maintenance, therefore leaving the budget at \$75,000. The commission agreed to have the Village staff start the process of the sidewalk repairs RFQ from the list supplied with the removal of College Road 5850 square footage and the two curb items from Scenic Drive.

- **Update Clean Water Project**

The award letter and copy of the agreement will go out by courier tomorrow to Mid Valley Construction. The period of the project is June 1st to the end of November 2017. Once the agreement is finalized, a construction schedule will be provided to the Village.

- **Record Retention Policy**

This items was for review, at the upcoming commission meeting the Clerk would like to see approval of the policy as the staff will be looking at tidying up the vault and the records on file over the summer months.

- **Changes in Provincial Mileage Rate (old rate 42.31 per km, new rate 42.89 per km)**

*Moved by Kennedy
Seconded by Bell*

That the Commission in Committee recommends that the Village of Bible Hill approve the mileage rate to be 42.89 per km, the same as the provincial mileage rate.

Motion carried.

- **Appointment of Auditor for fiscal year 2017 - 2018**

*Moved by Bell
Seconded by Kennedy*

That Commission in Committee recommends that the Village of Bible Hill appoint Grant Thornton as Auditor for the fiscal year 2017-18.

Motion carried.

- **Appointment of Legal Firm for fiscal year 2017 - 2018**

Moved by Bell

Seconded by Kennedy

That the Commission in Committee recommends that the Village of Bible Hill appoint Burchell MacDougall as their Legal Firm for the fiscal year 2017-18.

Motion carried.

- **Canada Day Update**

The Clerk reviewed the updated budget for Canada Day with the Commission. The revenue's have increased but with the potential extra expense for the transition to the airport fields due to the clean water project at the Rec Park there are no additional funds as previously discussed.

- **Women that Hunt Booth for Canada Day**

Moved by Kennedy

Seconded by McLeod

That the Commission in Committee recommends that the Village of Bible Hill allow the Women That Hunt have a booth at our Canada Day festivities on July 1st, 2017.

A discussion took place.

Motion defeated

- **Canada 150 Pins**

Village staff was instructed to look into promotional material for Canada 150 pins and bring the information back to the commission meeting.

- **Teakwood Park**

Chair MacCormick reported that complaints have been received from area residents about overgrowth in Teakwood Park and deadfalls. It was agreed that the Clerk, Maintenance Foreman and Chair would do a walk-thru of the park next week.

- **2017 Monitoring- Bible Hill Recreation Park**

The Clerk provided a cost estimated from Dillon Consulting to do the 2017 Monitoring Program at the Bible Hill Recreation Park. The commission will review the estimate before the upcoming commission meeting to discuss further.

In Camera Committee Meeting of the Whole – CUPE Contract Talks

*Moved by Kennedy
Seconded by Bell*

That the Regular Monthly Meeting be adjourned to an In Camera Committee Meeting of the Whole.

Motion Carried.

At 8:03pm the Commission went into an In-Camera Committee Meeting of the Whole.

The In-Camera Committee Meeting of the Whole adjourned back to the Regular Monthly Meeting at 8:30pm.

Adjournment

*Moved by Kennedy
Seconded by McLeod*

That the May 9, 2017 Commission in Committee Meeting of the Village of Bible Hill be adjourned.

Motion carried.

The meeting adjourned at 8:30pm.

Deputy Chair Van Kroonenburg _____

Clerk and Treasurer Christianson _____

Recording Secretary Ogden _____