

Village of Bible Hill
Regular Monthly Meeting
October 16, 2018

The Village of Bible Hill Regular Monthly meeting was held on October 16, 2018 in the Village Office, 67 Pictou Road. Chair MacCormick called the meeting to order at 7:00 pm; the meeting adjourned at 8:52pm.

Call to Order: Chair MacCormick
Commissioner Burke
Commissioner Kennedy
Deputy Chair Van Kroonenburg

Regrets: Commissioner Pitcher

Staff: Clerk and Treasurer Bell
Recording Secretary Curry
Solicitor Roper, Burchell MacDougall

In Attendance: Dale Richards, property owner

Review and Approval of the Minutes of September 18, 2018 and October 9, 2018

*Moved by Van Kroonenburg
Seconded by Kennedy*

That the meeting minutes of September 18, 2018 and October 9, 2018 be approved as presented.

Motion carried

Call for New or Other Business

There were two items added to the agenda and one item deferred until next meeting. 'An Update on Meadowland' and 'Speed Limit on Pictou Road' were added. 'Community Garden' is deferred until next meeting.

Review and Approval of Agenda

*Moved by Van Kroonenburg
Seconded by Kennedy*

That the agenda be approved.

Motion carried.

Call for Declaration of Conflict of Interests

The Chair called for any declarations of conflict of interest and no conflict was declared.

Miscellaneous Business

- **Budget Update**

The Clerk and Treasurer reviewed the budget to September 30, 2018 as information.

- **Roof Color Selection**

The Commission discussed the possible color selections for the metal roof to be installed on the Village office. Espresso color with a matte finish was decided upon at an understood additional cost of \$2,500 which will come out of the contingency fund, included in the total awarded price.

Business Arising out of the Minutes

- **Osprey Court Environmental Work**

*Moved by Van Kroonenburg
Seconded by Kennedy*

That the Village of Bible Hill allow Mr. Dale Richards to be heard at the meeting.

Motion carried.

Mr. Richards, the involved property owner, was in attendance at the meeting. He requested an explanation of the letter he received asking him to cost share with the County of Colchester and The Village of Bible Hill on the repair and stabilization of the gully behind his property. After considerable discussion, the Village Commission agreed to not seek cost sharing of the project from Mr. Richards for stabilization of the gully.

*Moved by Van Kroonenburg
Seconded by Kennedy*

That the Village of Bible Hill cost share 50/50 with the County of Colchester on the stabilization project on the gully between the lands owned by the Village of Bible Hill and Mr. Dale Richards on Osprey Court.

Motion carried.

- **Commission in Committee Report**

*Moved by Van Kroonenburg
Seconded by Kennedy*

That the Village of Bible Hill send a letter to the Minister of Municipal Affairs addressing the issue of a Commissioner's requirement to resign in order to run for another municipal office.

Motion carried.

Moved by Van Kroonenburg

Seconded by Kennedy

That the Village of Bible Hill send the letter drafted to Mayor Blair regarding the Pictou Road sidewalk 2020 project.

Motion carried.

*Moved by Van Kroonenburg
Seconded by Kennedy*

That the Village of Bible Hill send the proposed letter to the Minister of Agriculture regarding the outstanding the NSPEC tax bill.

Motion carried.

*Moved by Van Kroonenburg
Seconded by Kennedy*

That the Village of Bible Hill approve the session modules for both Chair MacCormick and Commissioner Pitcher which includes course registration, two nights hotel stay, and expenses for each course.

Motion carried.

- **IT Consulting (Custom Page Media, MJSB, G&G Computers)**

*Moved by Kennedy
Seconded by Van Kroonenburg*

That the Village of Bible Hill approves the quote from G&G Computers to change the Village email system from Bell Aliant to Office 365 at a cost of \$1,000.

Motion carried.

- **Community Garden**

This item is deferred until the next meeting.

Review of Correspondence

There were no items of correspondence noted.

Reports of Commissioners and Clerk and Treasurer

- **Commissioner Burke, Transportation Services**

Commissioner Burke spoke of problems on the sidewalk on Saywood Drive and Regency Point which will be addressed in the spring. He believes there to be a potential issue with the sidewalk work being done on Village Line Avenue. The Clerk and Treasurer will investigate further.

- **Commissioner Kennedy, Protective Services**

Commissioner Kennedy presented the Fire Chief's report which included 12 fire calls between September 12 and October 10. The recent Fire Prevention program and Open House were very successful. Fire Brigade members attended the tree dedication ceremony for RCMP Constable Frank Deuschene. The Fire Brigade is working on implementing a Junior Firefighter program with more information to follow.

- **Commissioner Pitcher, Environmental Services**

Commissioner Pitcher sent regrets to the meeting.

- **Deputy Chair Van Kroonenburg, Recreation Services**

Deputy Chair Van Kroonenburg attended the funeral service of former fire brigade member Elbert Smith and also attended the Fire Prevention Open House. She read the recreation report which included an update on the annual fall maintenance that is underway, after school programs are starting up, Safe Halloween is quickly approaching, and senior programming has started up again for this year. The Commission was asked to think of suggestions for Volunteer Award nominations.

- **Chair MacCormick**

Chair MacCormick reported on events she attended on behalf of the Village with particular identification given to her attendance at the funeral for former fire brigade member Elbert Smith, meeting the Village's union rep on October 11th, the tree dedication for Constable Frank Deuschene, and attending the Fire Brigade Open House.

- **Clerk and Treasurer Bell**

Clerk and Treasurer Bell reported that he had already had a call regarding the Junior Firefighter Program. Application forms and insurance for this program are both to be reviewed by the Village Solicitor before the program begins. The Recreation Park walking loop is near completion and he has found and reported more streetlights that are out. A new phone system has been installed at the Village Office, Halloween decorations have been designed and added to the front lawn, and work on the pension plan is moving forward.

Accounts

Moved by Burke

Seconded by Kennedy

That the Village of Bible Hill approves the accounts for payment.

Motion carried.

New Business

- **Crossing Guard Counts**

A summary of the recent crossing guard counts was reviewed. Numbers for Oak Drive were provided, and Brookside Road numbers will be sent to Commissioners via email.

- **Engineering Services - Pictou Road Sidewalk**

Moved by Van Kroonenburg

Seconded by Kennedy

That the Village of Bible Hill proceed to hire PDI Engineering to provide engineering services for the proposed sidewalk on Pictou Road at a cost of \$9,750 plus HST contingent on cost sharing with the County of Colchester.

Motion carried.

- **Edward Avenue - Storm Drainage**

The Clerk and Treasurer reviewed a complaint received from a resident of Edward Avenue. The Clerk was requested to follow up with the County of Colchester regarding the sewer pipe potential problems and also to contact the engineering firms for a cost estimate regarding storm-water management for the street.

- **Miscellaneous Lighting Replacement - Sorenson Electric**

Moved by Kennedy

Seconded by Van Kroonenburg

That the Village of Bible Hill engage the services of Sorenson Electric to perform various electrical work including retrofitting LED light fixtures, installing a new flood light for the monument, and installing a motion sensor at a cost of \$2,570 plus HST.

Motion carried.

- **Sod Cutter (Classic Rentals, MC Power Equipment)**

Moved by Van Kroonenburg

Seconded by Kennedy

That the Village of Bible Hill purchase a sod cutter from MC Power Equipment at a cost of \$6,448 plus HST.

Motion carried.

- **Remembrance Day Service & Wreath Purchase**

Chair MacCormick will be attending the Remembrance Day Service on behalf of the Village of Bible Hill.

*Moved by Kennedy
Seconded by Van Kroonenburg*

That the Village of Bible Hill purchase a wreath for the Remembrance Day Service for Chair MacCormick to lay at the ceremony.

Motion carried.

- **Meadowland Update**

The Clerk and Treasurer reported that he has been in touch with PDI Engineering regarding additional details they had requested and is currently awaiting an answer.

- **Speed Limit Pictou Road**

Commissioner Kennedy was approached by a Village resident who was expressing concern about the speed limit on Pictou Road, especially around the Oak Drive area. He asked if it would be possible to request a reduction in speed limit further out Pictou Road. The Commission has asked for this speed reduction before, but Transportation and Infrastructure Renewal has denied the request as Pictou Road is still designated as a highway, so they are therefore unwilling to reduce the speed limit.

Closed Session - Personnel Issue

*Moved by Van Kroonenburg
Seconded by Kennedy*

That the Regular Monthly Meeting be adjourned to a Closed Session.

Motion carried.

At 8:32pm the Commission went into a Closed Session. The Recording Secretary left the meeting.

The Closed Session adjourned back to the Commission Meeting at 8:51pm.

Adjournment

*Moved by Van Kroonenburg
Seconded by Kennedy*

That the October 16, 2018 Regular Monthly Meeting of the Village of Bible Hill be adjourned.

Motion carried.

The meeting adjourned at 8:52pm.

Chair MacCormick

Recording Secretary Curry

Clerk and Treasurer Bell
