

The Village of Bible Hill Commission in Committee meeting was held on April 9, 2019 in the Village Office, 67 Pictou Road. Deputy Chair Van Kroonenburg called the meeting to order at 7:05pm; the meeting adjourned at 7:45pm.

Call to Order: Deputy Chair Van Kroonenburg  
Chair MacCormick  
Commissioner Burke  
Commissioner Kennedy

Staff: Clerk and Treasurer Bell  
Recording Secretary Chaplin  
Parks and Recreation Director Brown

Regrets: Commissioner Pitcher

### **Call for New or Other Business**

- Palaton Security Quote
- East Court Road Property
- Trees on College Road

### **Review and Approval of Agenda**

*Moved by MacCormick  
Seconded by Kennedy*

*That the agenda be approved as amended.*

*Motion carried.*

### **Call for Declaration of Conflict of Interests**

The Deputy Chair called for any declarations of conflict of interest and no conflict was declared.

### **Miscellaneous Business including delegations**

There was no miscellaneous business or delegations.

### **New Business**

- **67 Pictou Road roof**

Clerk and Treasurer Bell explained to the Commission in Committee that the Village's original contract with Fowler Construction (Fowler's) for Village Office roof replacement called for substantial completion by December 13, 2018. He then noted that Fowler's requested an extension to January 31, 2019, and in mid-February, with the project not substantially completed, Fowler's requested another extension that was at that time not acknowledged by the Village's engineering firm. In the end, the project was substantially completed March 22, 2019. As a result of the contractor not honouring the agreed upon date of substantial completion, the Village has incurred liquidated damages of approximately \$25,000 per our contract. The Clerk and Treasurer discussed that the Village could allow the late-requested timeline extension to Fowler's, which would move the agreed upon date of substantial completion to Feb 28, 2019, and in that case, incur approximately \$11,000 in liquidated damages. The Clerk discussed that, alternatively, the Commission and Fowler's could agree to modify the date of substantial completion to March 22, 2019, for which no liquidated damages would be incurred. After brief discussion, the Commission in Committee reached a consensus.

*Moved by MacCormick  
Seconded by Kennedy*

*I move that Commission in Committee recommend that the Village of Bible Hill agree to extend the date of substantial completion, for the Village Office roof replacement project awarded to Fowler Construction, to February 28, 2019.*

*Motion Carried*

- **Volunteer Awards**

Clerk and Treasurer Bell reviewed the Volunteer Award recipients. The Commission in Committee came to a consensus as to who would present the awards to each recipient.

- **Banner location**

Clerk and Treasurer Bell explained that the 2020 draft budget includes funding for up to four sets of 30 street banners with hardware and installation and noted that Nova Scotia Power has tentatively approved installation on non-transformer poles. He then recommended to the Commission in Committee that the banners be installed on every second pole on Main Street, due to the high traffic flow, appropriate length of road for banners to line the road from start to finish, as opposed to broken up sections of College or Pictou Road. The Commission in Committee discussed and agreed that Clerk and Treasurer Bell should put together two options of placement and designs for their review. Clerk and Treasurer Bell noted that it may be possible to have banners installed for Canada Day celebrations.

- **NSPE request - bleachers**

Clerk and Treasurer Bell spoke about a request the Village received from Nova Scotia Provincial Exhibition Commission, in regard to borrowing new aluminum bleachers located at the Airport Field Park. NSPE is looking to borrow them for Exhibition Week, from August 20 - 24. It was discussed by the Commission in Committee and noted by the Clerk and Treasurer that the bleachers cannot be loaned due to use of the bleachers being included in the contract that the Village has with the Truro - Bible Hill Slo-Pitch League at the Airport Fields which includes the month of August.

- **Sidewalk replacement priority**

Clerk and Treasurer Bell presented the sidewalk installation/replacement priority listing approved in November 2017 to the Commission in Committee. The Clerk and Treasurer discussed that the existing priority list included mostly construction of new sidewalks where sidewalks do not currently exist. It was recommended by the Clerk and Treasurer that the Commission in Committee consider establishing a strategy of materials use for sidewalks in the Village as Bible Hill in recent years has delivered both sidewalks of asphalt and concrete. The Clerk and Treasurer presented a document illustrating estimated replacement costs of most sidewalks in Bible Hill. It was noted that the Village is faced with a significant cost burden over the next ten to twenty years in replacing sidewalks, depending on the materials used and levels of other government funding streams. It was recommended that when next approving a priority listing, replacement of existing sidewalks in need take priority over construction of new sidewalks.

The Commission in Committee discussed briefly. The Clerk and Treasurer indicated that he will bring forward a comparative listing for pricing of concrete versus asphalt, to take into consideration when planning sidewalk priorities at a future meeting.

- **Unightly property**

Clerk and Treasurer Bell discussed that Chair MacCormick received a letter from a concerned resident regarding an unsightly property on College Road. Clerk and Treasurer Bell presented the letter, along with a completed unsightly property complaint form and photographs of the mentioned property. The Commission in Committee agreed that Clerk and Treasurer Bell can move forward with sending the complaint to the Municipality of the County of Colchester.

- **Fire Brigade Annual Awards Banquet Invitation**

Clerk and Treasurer Bell presented the Fire Brigade Annual Awards Banquet Invitation and reminded the Commission to RSVP via phone or e-mail to Mike Mabey by April 11<sup>th</sup>, 2019.

- **Palaton Security Quotation**

Clerk and Treasurer Bell presented a quote received from Palaton Security for security at the Bible Hill Recreation Park over the summer months. Services include closing the bathrooms and security walkthroughs as needed from May to October, 2019. The quote was for \$27 per visit. Clerk and Treasurer Bell noted that staff estimate the costs to be approximately \$4,158 for the season, compared to the prior year's \$6,000 cost. Last season's increased cost occurred from the need for additional security services to lock the park gates due to vandalism issues that arose. Inquiry was made with the Parks and Recreation Director on whether the Village should have gates locked again this season, and he recommended to proceed with the quoted standard security, with a subsequent gate locking decision to be made if issues arise.

*Moved by Kennedy  
Seconded by Burke*

*I move that Commission in Committee recommend that the Village of Bible Hill accept the quote from Palaton Security at \$27 per visit for security services at the Bible Hill Recreation Park from May to October.*

*Motion Carried*

- **East Court Road**

Deputy Chair VanKroonenburg brought attention to an unsightly property on East Court Road. She noted that a home on the property has been under construction for quite some time, has seemingly been on hold and in a very messy state. Clerk and Treasurer Bell will look into the property and report back.

- **College Road Trees**

Commissioner Burke spoke about large deteriorating trees on College Road, between Maple Blvd and Murdock Dr, that were damaged in the recent wind storm, causing branches to fall on the sidewalk. He noted that the Village should look into who owns those trees and if they can be cut down. The Commission in Committee discussed, and it was determined that the Clerk and Treasurer will look into who owns the trees.

Adjournment

*Moved by Kennedy  
Seconded by MacCormick*

*That the April 9, 2019 Commission in Committee Meeting of the Village of Bible Hill be adjourned.*

*Motion carried.*

The meeting adjourned at 7:45pm.

Deputy Chair Van Kroonenburg

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Recording Secretary Chaplin

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Clerk and Treasurer Bell

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