



The Village of Bible Hill regular monthly meeting was held on November 19, 2019 in the Village Office, 67 Pictou Road. Chair MacCormick called the meeting to order at 7:00 pm; the meeting adjourned at 8:28pm.

Call to Order: Chair MacCormick
Deputy Chair Van Kroonenburg
Commissioner Pitcher
Commissioner Burke

Staff: Clerk and Treasurer Bell
Recording Secretary Chaplin
Solicitor Roper, Burchell MacDougall

Regrets: Commissioner Kennedy

Review and Approval of the Minutes of October 15th and November 12th, 2019

*Moved by Van Kroonenburg
Seconded by Pitcher*

That the meeting minutes of October 15th and November 12th, 2019 be approved.

Motion carried

Call for New or Other Business and Review and Approval of Agenda

The Chair called for new or other business and Clerk and Treasurer Bell requested that Nova Scotia Provincial Exhibition Commission (NSPEC) balance be added to the agenda under new business and Deputy Chair Van Kroonenburg requested personnel matters be added under closed session.

*Moved by Van Kroonenburg
Seconded by Pitcher*

That the agenda be approved with amendments.

Motion carried.

Call for Declaration of Conflict of Interests

The Chair called for any declarations of conflict of interest and no conflict was declared.

Miscellaneous business including delegations

- **Budget Update – as of October 31**

Clerk and Treasurer Bell presented a budget update, as of October 31, 2019. He summarized the operating and capital fund revenues and expenses and ended with break-down of bank balances. The Commission discussed.

Business Arising out of the Minutes

Moved by Van Kroonenburg

Seconded by Pitcher

That Village of Bible Hill award the Village Hall man lift project to Higgins Construction Limited for a total of \$69,000+hst.

Motion carried

Moved by Van Kroonenburg

Seconded Pitcher

That Village of Bible Hill approve the quote from RE McLellan Machine Shop for a total of \$1,870+hst for 1 set of custom trail head gates for Meadowland Avenue Park.

Motion carried.

Moved by Van Kroonenburg

Seconded Pitcher

That Village of Bible Hill award the boundary sign structures supply, assembly and install project to Hansen Signs for a total of 18,069.90+hst.

Motion carried.

Moved by Van Kroonenburg

Seconded by Pitcher

That Village of Bible Hill award the boundary and park sign fabrication project to Hansen Signs for a total of 7,810.80+hst.

Motion carried.

*Moved by Van Kroonenburg
Seconded by Pitcher*

That Village of Bible Hill approve a \$80,850 budgeted fund transfer from the operating fund to the fire reserve fund, as well as a \$12,850 budgeted fund transfer from the operating fund to the maintenance reserve fund.

Motion carried.

Review of Correspondence

There was no correspondence to review, but Clerk and Treasurer Bell noted that the Commission received a Christmas card from Mr. Doug Boyce.

Reports of Commissioners and Clerk and Treasurer

- **Commissioner Burke, Transportation Services**

Commissioner Burke spoke about the breaking down of asphalt curb in front of Dalhousie Agricultural Campus and noted that he is following the work on Johnson Avenue closely. Lastly, he noted that concrete repairs taking place in the Village are nearly complete.

- **Commissioner Kennedy, Protective Services**

Commissioner Kennedy was not present at the meeting.

Clerk and Treasurer Bell presented the Fire Chief's report on behalf of Commissioner Kennedy— as attached.

- **Commissioner Pitcher, Recreation and Cultural Services**

Commissioner Pitcher noted she is losing her voice and has requested Clerk and Treasurer Bell present the Parks and Recreation report on her behalf.

Clerk and Treasurer Bell then presented the Parks and Recreation Director's Report on her behalf – as attached.

- **Deputy Chair Van Kroonenburg, Environmental Health Services**

Deputy Chair Van Kroonenburg spoke about College Court survey work and noted that property owners have been contacted, easements have been signed, and work will be soon underway. She then spoke about Meadowland storm water drainage issues and noted that Bernie MacDonald, Operations Supervisor of Nova Scotia Department of Transportation and Infrastructure Renewal (NSTIR) has reviewed the issue with Clerk and Treasurer Bell and will be in contact.

Deputy Chair Van Kroonenburg then spoke about a complaint from NSPEC regarding pond drainage and flooding. The Commission discussed and agreed by consensus to instruct Clerk and Treasurer Bell to provide the information to the Municipality of the County of Colchester.

Deputy Chair Van Kroonenburg then noted her attendance of the Nova Scotia Federation of Municipalities (NSFM) Conference and spoke about the highlights.

- **Chair MacCormick**

Chair MacCormick spoke about her attendance at the NSFM Conference from Nov 5-8 and noted her appreciation of the event and mentioned many highlights. She then spoke about her attendance at the October 20th quarterly meeting with NSTIR and of laying a wreath on behalf of the Village at the Remembrance Day ceremony in Truro on November 11th. Lastly, she noted that she attended the Ladies Auxiliary Christmas Tea on Saturday November 16th.

- **Clerk and Treasurer Bell**

Clerk and Treasurer Bell spoke about the Clerk and Treasurer's workshop hosted by Bible Hill that had 10 Villages represented as well as the Province of Nova Scotia by the Municipal Advisor. He then noted that the Village's new website is now live.

Clerk and Treasurer Bell then noted that he received a sidewalk condition assessment today and will update the Commission once it is reviewed. He notified the Commission that Councillor Parker informed him of the County's planned drainage work near Teakwood Court. Clerk and Treasurer Bell then spoke of recurring issues the fire brigade is having with nuisance fire calls from repeat offenders. Clerk and Treasurer Bell noted that such calls fall under the Municipality of the County of Colchester's Outdoor Fire Bylaw. The bylaw provides for penalties; however it would require the Fire Chief or their designate become a special constable to enforce municipal bylaws.

Clerk and Treasurer Bell spoke about two resident complaints regarding high salt content in their well. He noted that he forwarded the information to NSTIR and the Department of Environment.

Lastly, he noted to the Commission that the Bible Hill Tree Lighting is on Friday, November 29th.

Accounts

Moved by Van Kroonenburg

Seconded by Pitcher

That Village of Bible Hill approve the accounts for payment.

Motion carried.

New Business

- **Park signage structures – supply, assembly and install**

Clerk and Treasurer Bell presented a quotation for supply, assembly and install of park signage structures from Hansen Signs for \$39,759.30. He noted that the Village budget provides sufficient funding to replace park sign structures. The Commission discussed.

Moved by Van Kroonenburg
Seconded by Pitcher

That Village of Bible Hill award the supply, assembly and install of park signage structures to Hansen Signs for a total of \$39,759.30.

Motion carried.

- **Parks and Recreation Advisory Committee**

- **Request for decision – Committee member relocated**

Clerk and Treasurer Bell presented a letter from Parks and Recreation Director Kennedy on behalf of Committee member MacEachern, requesting she be permitted to remain on the Parks and Recreation Advisory Committee until her term is completed, even though she will soon reside outside of the Village. The letter explains the Committee Policy provides that only one member may reside outside the Village and one such instance exists. The Commission discussed.

Moved by Van Kroonenburg
Seconded by Burke

That Village of Bible Hill make an exception to the Parks and Recreation Advisory Committee Policy and allow Committee member MacEachern to stay on the Parks and Recreation Advisory Committee until the end of her term, in March 2020.

Motion carried.

- **Member appointment**

Clerk and Treasurer Bell noted there is one seat vacant on the Parks and Recreation Advisory Committee and presented two nominations and a letter of recommendation from the Committee. The Commission discussed.

Moved by Van Kroonenburg

Seconded by Pitcher

That Village of Bible Hill appoint Andrew Parsons a member of the Bible Hill Parks and Recreation Advisory Committee.

Motion carried.

- **NSPEC Balance**

Clerk and Treasurer Bell spoke to the Commission about an outstanding receivable from NSPEC and the status of collection. The Commission discussed the options and agreed by consensus that Clerk and Treasurer Bell write to the Minister of Agriculture regarding the matter, copying NSPEC, Premier MacNeil in lieu of no MLA and the CEO of Nova Scotia Farm Loan Board.

- **Closed session – litigation & personnel matters**

Moved by Van Kroonenburg

Seconded by Pitcher

That the Village of Bible Hill go into closed session to discuss litigation and personnel matters.

Motion carried

In closed session at 8:05pm.

Out of closed session at 8:27pm.

Adjournment

Moved by Van Kroonenburg

That the November 19, 2019 regular monthly meeting of the Village of Bible Hill be adjourned.

Motion carried.

The meeting adjourned at 8:28pm.

Chair MacCormick

Leslie Cormick

Recording Secretary Chaplin

Dave Chaplin

Clerk and Treasurer Bell

W. Bell
