



The Village of Bible Hill Commission in Committee meeting was held on December 10, 2019 in the Village Office, 67 Pictou Road. Deputy Chair Van Kroonenburg called the meeting to order at 7:00pm; the meeting adjourned at 7:44pm.

Call to Order: Deputy Chair Van Kroonenburg
Chair MacCormick
Commissioner Burke
Commissioner Pitcher
Commissioner Kennedy

Staff: Clerk and Treasurer Bell
Recording Secretary Chaplin

Review of the agenda and call for new or other business

The Deputy Chair called for new or other business. Chair MacCormick requested that village jackets be added under new business, Clerk and Treasurer Bell requested to strike closed session – personnel from the agenda, and Commissioner Burke requested to discuss Johnson Avenue under new business.

Approval of Agenda

*Moved by Burke
Seconded by Kennedy*

That the agenda be approved as amended.

Motion carried.

Call for Declaration of Conflict of Interest

The Deputy Chair called for any declaration of conflict of interest and no conflict was declared.

Miscellaneous Business including delegations

- **Review of repealed Wellness Policy**

Clerk and Treasurer Bell spoke about the former wellness policy and noted its terms. The Committee discussed.

*Moved by MacCormick
Seconded by Kennedy*

That the Commission in Committee recommend Village of Bible Hill reinstate the former wellness policy with the amendment of a maximum of \$200 per person, and funds limited by approval of budget.

Motion carried.

- **Sidewalk condition assessment results summary**

Clerk and Treasurer Bell presented a summary of the findings of a recent sidewalk condition assessment. The Committee discussed.

New Business

- **Budgeted fund transfer**

*Moved by Kennedy
Seconded by Pitcher*

That the Commission in Committee recommend Village of Bible Hill transfer \$10,000 from the capital reserve fund to the operating fund for purposes of partially financing the installation of a lift at 69 Pictou Road.

Motion carried.

- **NS Accessibility Act**

Clerk and Treasurer Bell spoke to the Committee regarding newly prescribed requirements for public sector bodies, including Villages, under the Nova Scotia Accessibility Act. He noted that the Commission is required to either form an Accessibility Advisory Committee of their own or form a joint committee with another prescribed body, and to draft and implement an accessibility plan. The Committee discussed.

*Moved MacCormick
Seconded by Kennedy*

That the Commission in Committee recommend Village of Bible Hill instruct Clerk and Treasurer Bell to draft an accessibility advisory committee policy for review.

Motion carried.

- **Policy Introduction**
 - **Collection of Accounts**

Clerk and Treasurer Bell presented a Collection of Accounts Policy. He noted that the policy provides guidelines to staff and the public on Village collection efforts for both non-lienable and lienable charges.

- **Maintenance Vehicle and Equipment Reserve Fund Policy**

Clerk and Treasurer Bell presented an updated Maintenance Vehicle and Equipment Reserve Fund Policy. The Committee discussed.

*Moved by Pitcher
Seconded by Kennedy*

That the Commission in Committee recommend Village of Bible Hill adopt the Maintenance Vehicle and Equipment Reserve Fund Policy as presented, repealing and replacing the Maintenance Vehicle and Equipment Restricted Reserve Fund Policy adopted in November 2016.

Motion carried.

- **Fire Apparatus Reserve Fund Policy**

Clerk and Treasurer Bell presented an updated Fire Apparatus Reserve Fund Policy. The Committee discussed.

*Moved by Kennedy
Seconded by Pitcher*

That the Commission in Committee recommend Village of Bible Hill adopt the Fire Apparatus Reserve Fund Policy as presented, repealing and replacing the Fire Apparatus Restricted Reserve Fund Policy adopted in November 2016.

Motion carried.

- **Operating Reserve Fund Policy**

Clerk and Treasurer Bell presented an updated Operating Reserve Fund Policy. The Committee discussed.

*Moved by Kennedy
Seconded by Pitcher*

That the Commission in Committee recommend Village of Bible Hill adopt the Operating Reserve Fund Policy as presented, repealing and replacing the Operating Reserve Fund Policy adopted in November 2016.

Motion carried.

- **Jackets**

Chair MacCormick requested an update on village jackets. The Clerk and Treasurer and Committee discussed.

- **Johnson Avenue**

Clerk and Treasurer Bell noted that sidewalk capital work is nearly complete on Johnson Avenue, except for landscaping that will now be completed in the spring. The Committee discussed.

Adjournment

Moved by Kennedy

That the December 10, 2019 Commission in Committee Meeting of the Village of Bible Hill be adjourned.

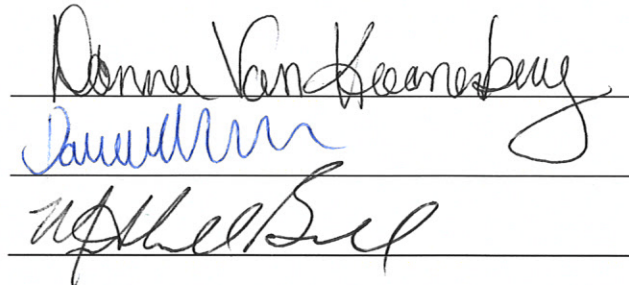
Motion carried.

The meeting adjourned at 7:44pm.

Deputy Chair Van Kroonenburg

Recording Secretary Chaplin

Clerk and Treasurer Bell



Three handwritten signatures are written on horizontal lines. The top signature is in black ink and appears to be 'Donna Van Kroonenburg'. The middle signature is in blue ink and is more stylized. The bottom signature is in black ink and appears to be 'A. Bell'.