



The Village of Bible Hill Commission in Committee meeting was held on January 14, 2020 in the Village Office, 67 Pictou Road. Deputy Chair Van Kroonenburg called the meeting to order at 7:00pm; the meeting adjourned at 8:22pm.

Call to Order: Deputy Chair Van Kroonenburg
Chair MacCormick
Commissioner Burke
Commissioner Pitcher
Commissioner Kennedy

Staff: Clerk and Treasurer Bell
Recording Secretary Chaplin

Review of the agenda and call for new or other business

The Deputy Chair called for new or other business. Commissioner Burke requester discussion on Albert Avenue, Edward Avenue, Windsor Avenue, and Highfield Street be added under new business. Chair MacCormick requested to strike Canada Day – Mechanical bull and pony rides from the agenda.

Approval of Agenda

*Moved by Kennedy
Seconded by Pitcher*

That the agenda be approved as amended.

Motion carried.

Call for Declaration of Conflict of Interest

The Deputy Chair called for any declaration of conflict of interest and no conflict was declared.

Miscellaneous Business including delegations

There was no miscellaneous business or delegations.

New Business

- **Budget presentation:**

- Recreation and Cultural Services

Clerk and Treasurer Bell presented a draft Recreation and Cultural Services budget. He presented the operating budget in detail, as well as associated revenue streams. He then presented the Recreation Cultural Services capital budget, as well as associated revenue streams. The Committee discussed and requested Clerk and Treasurer Bell seek quotations on village hall kitchen upgrades.

- Environmental Health Services

Clerk and Treasurer Bell presented a draft Environmental Health Services budget. He presented the operating budget in detail, as well as the associated revenue streams. The Committee discussed. He then presented the Environmental Health Services capital budget.

- **Review and re-adoption of policies:**

Clerk and Treasurer Bell noted that the Municipal Government Act requires that certain policies be reviewed annually. He then presented policies that require review, amendment if necessary and re-adoption.

- Expenditure Reimbursement Policy

Moved by Kennedy
Seconded by Pitcher

That the Commission in Committee recommend Village of Bible Hill re-adopt the Expenditure Reimbursement Policy.

Motion carried.

- Hospitality Policy

Moved by Kennedy
Seconded by Pitcher

That the Commission in Committee recommend Village of Bible Hill re-adopt the Hospitality Policy.

Motion carried.

- Finance and Audit Committee Policy

Moved by Kennedy
Seconded by Pitcher

That the Commission in Committee recommend Village of Bible Hill adopt the Finance and Audit Committee Policy as presented with the addition of paragraph 9 b.

Motion carried.

- **Review of policy**
 - Surplus Asset Disposal Policy

Clerk and Treasurer presented the Surplus Asset Disposal Policy. The Committee discussed.

Moved by Kennedy
Seconded by MacCormick

That the Commission in Committee recommend this item be deferred to the January Regular Monthly Meeting.

Motion carried.

- **Lift project – contemplated change order**

Clerk and Treasurer Bell presented a contemplated change order from PDI Engineering for the village hall man lift project that recommends installing push button power doors on the lift as well as the side door of the Fire Station, to improve accessibility.

Moved by Pitcher
Seconded by Kennedy

That the Commission in Committee recommend Village of Bible Hill accept the change order for the village hall man lift project, of \$8,811.30+hst.

Motion carried.

- **Albert Avenue, Edward Avenue, Windsor Avenue, and Highfield Street**

Commissioner Burke spoke to the Committee about the parking and accessibility issues on Albert Avenue, Edward Avenue, Windsor Avenue, and Highfield Street. He noted that both the fire department and emergency health services have both recently had issues trying to access houses on the mentioned streets. The Committee discussed and instructed Clerk and Treasurer Bell to contact the Fire Chief and Nova Scotia Department of Transportation and Infrastructure Renewal (NSTIR) to discuss accessibility issues and the possibility of installing no parking signs on the streets.

The Committee then spoke about salting issues on side streets. Clerk and Treasurer Bell noted that the issue could be discussed by the Chair at the NSTIR Quarterly meeting next week.

Adjournment

Moved by Kennedy

That the January 14, 2020 Commission in Committee Meeting of the Village of Bible Hill be adjourned.

Motion carried.

The meeting adjourned at 8:22pm.

Deputy Chair Van Kroonenburg

Recording Secretary Chaplin

Clerk and Treasurer Bell






