

**Village of Bible Hill  
Regular Monthly Meeting  
January 21, 2020**



The Village of Bible Hill regular monthly meeting was held on January 21, 2020 in the Village Office, 67 Pictou Road. Chair MacCormick called the meeting to order at 7:00 pm; the meeting adjourned at 8:52pm.

Call to Order: Chair MacCormick  
Deputy Chair Van Kroonenburg  
Commissioner Pitcher  
Commissioner Burke  
Commissioner Kennedy

Staff: Clerk and Treasurer Bell  
Recording Secretary Chaplin  
Solicitor Roper, Burchell MacDougall

**Review and approval of the minutes of December 17, 2019 and January 14, 2020**

*Moved by Van Kroonenburg and seconded by Burke, that the meeting minutes of December 17th, 2019 and January 14th, 2020 be approved.*

*Motion carried*

**Call for new or other business and review and approval of agenda**

Chair MacCormick called for new or other business. Clerk and Treasurer Bell requested to add response from Nova Scotia Department of Transportation and Infrastructure Renewal (NSTIR) regarding a parking ban under miscellaneous business. Chair MacCormick requested to add deer population in Teakwood subdivision under new business.

*Moved by Van Kroonenburg and seconded by Kennedy, that the agenda be approved with the amendments.*

*Motion carried*

**Call for declaration of conflict of interests**

The Chair called for any declarations of conflict of interest and no conflict was declared.

**Miscellaneous business including delegations**

**Policy Review – Surplus Asset Disposal**

Clerk and Treasurer Bell presented information regarding methods of disposal of surplus assets. He noted the procedures with respect to data destruction undertaken by the Province of Nova Scotia prior to disposal of Provincial assets.

*Moved by Van Kroonenburg and seconded by Kennedy, that Village of Bible Hill re-adopt the Surplus Asset Disposal Policy with amendments to require the use of a data destruction application prior to computer disposals, and to modify the internal sale procedure to include all full-time staff, Commissioners and the Fire Chief.*

*Motion carried.*

### **Response from Nova Scotia Department of Transportation and Infrastructure Renewal (NSTIR)**

Clerk and Treasurer noted that he contacted NSTIR regarding occasional inaccessibility of Windsor Avenue, Highfield Street, Albert Avenue, and Edward Avenue as discussed at the January 14<sup>th</sup> meeting. He noted that NSTIR provided options of no parking signs placed on one or both sides of the streets and requested feedback from the Village Commission. The Commission discussed.

*Moved by Kennedy and seconded by Van Kroonenburg, that Village of Bible Hill communicate the preference of no parking signs on one side of Windsor Avenue, Highfield Street, Albert Avenue, and Edward Avenue to NSTIR,*

*Motion carried.*

### **Business arising out of the minutes**

*Moved by Van Kroonenburg and seconded by Kennedy, that Village of Bible Hill re-adopt the Expenditure Reimbursement Policy.*

*Motion carried*

*Moved by Van Kroonenburg and seconded by Kennedy, that Village of Bible Hill re-adopt the Hospitality Policy.*

*Motion carried.*

*Moved by Van Kroonenburg and seconded Kennedy, that Village of Bible Hill adopt the Finance and Audit Committee Policy as presented with the addition of paragraph 9 b.*

*Motion carried.*

*Moved by Van Kroonenburg and seconded by Kennedy, that Village of Bible Hill accept the change order for the village hall man lift project, of \$8,811.30 plus HST.*

*Motion carried.*

### **Review of Correspondence**

**Honourable Keith Colwell, Minister of Agriculture**

Clerk and Treasurer Bell presented a letter from Honourable Keith Colwell, Minister of Agriculture, proposing a payment plan from the Province of Nova Scotia to pay its debt owed to the Village. The letter proposed that the Province pay \$14,000 annually over 10 years, beginning in April 2020. The Commission discussed.

*Moved by Van Kroonenburg and seconded by Kennedy, that Village of Bible Hill accept the Province's proposed payment plan of \$14,000 annually for the next 10 years beginning April 2020, to pay off the accumulated debt owed to Village of Bible Hill.*

*Motion carried.*

## **Reports of Commissioners and Clerk and Treasurer**

### **Commissioner Burke, Transportation Services**

Commissioner Burke spoke about his attendance at the New Year's Day Levee, as well as his review of the inaccessible streets mentioned under miscellaneous business. He then noted that he would like to see snow clearing take place at intersections on the boulevards when we are having the sidewalks plowed. He noted that the Pictou Road at Jennifer Drive crosswalk will be updated soon with new lighting, flashing beacons, and poles and mast arms.

### **Commissioner Kennedy, Protective Services**

Commissioner Kennedy noted his attendance at the New Year's Day Levee. He then presented the Fire Chief's report - as attached.

### **Commissioner Pitcher, Recreation and Cultural Services**

Commissioner Pitcher spoke about her attendance at the New Year's Day Levee, and the Parks and Recreation Advisory Committee meeting. She then presented the Parks and Recreation Director's Report – as attached.

### **Deputy Chair Van Kroonenburg, Environmental Health Services**

Deputy Chair Van Kroonenburg spoke about her attendance at the New Year's Day Levee, and her completion of the Tour of Lights Survey.

### **Chair MacCormick**

Chair MacCormick spoke about her attendance at the New Year's Day Levee, as well as her attendance at an NSTIR quarterly meeting at the County of Colchester's municipal office. She spoke with Robyn Homans regarding issues on Maple Boulevard, as well as crosswalk upgrades. Chair MacCormick noted that Mr. H. Douglas Boyce now resides at Cedarstone and our previous Parks and Recreation Director was recently married and posted with the RCMP.

### **Clerk and Treasurer Bell**

Clerk and Treasurer Bell spoke about a recent \$2,055 grant that the Village received for trail design, and \$6,000

towards an accessibility coordinator position. He noted that Provincial accessibility funding was not approved for the village hall lift project. Clerk and Treasurer Bell noted that park signs and structures have been installed. He then noted that the vendors for the signs could not meet our required deadline of December 31<sup>st</sup> for all installs and so boundary signs will be installed closer to spring, weather permitting. Clerk and Treasurer Bell then reminded the Commissioners of housekeeping items including a reminder of the Volunteer Awards and nominations. The Commission discussed.

## **Accounts**

*Moved by Kennedy and seconded by Van Kroonenburg, that Village of Bible Hill approve the accounts for payment.*

*Motion carried.*

## **New Business**

### **Fire Station Improvement**

Clerk and Treasurer Bell discussed a potential project to expand the Fire Chief's office and replace flooring on the second floor of 69 Pictou Road. The Clerk explained that the existing tile is believed to be asbestos vinyl tile, which would require abatement, increasing costs. He noted that Higgin's Construction quoted the job being \$49,305 plus HST and Flagship Construction quoted \$37,400 plus HST. The Commission discussed.

The Commission requested additional information with respect to alternatives to abatement.

*Moved by Van Kroonenburg and seconded by Kennedy, that Village of Bible Hill request the Clerk and Treasurer investigate renewing tile flooring and allow him to award up to \$20,000 for renewal of flooring, if no asbestos will be disturbed.*

*Motion carried.*

*Moved by Van Kroonenburg and seconded by Kennedy, that Village of Bible Hill reconsider the previous motion at the next Regular Monthly Meeting.*

*Motion carried.*

### **Tree removals – College Road**

Clerk and Treasurer Bell presented a quote for tree removals on College Road. A quote from Asplundh was presented, for \$9,900 plus HST and it was noted that stump grinding is not offered. The Clerk and Treasurer noted that pricing from two firms was sought, however one did not respond to calls or e-mail. The Commission discussed. Clerk and Treasurer Bell noted that an adjacent property owner requested the Village seek an arbourist's opinion on whether all trees need to be removed, and only remove those absolutely necessary.

*Moved by Van Kroonenburg and seconded Kennedy, that Village of Bible Hill award Asplundh to remove up to 9 trees at College Road, based on the contingent opinion of an arbourist, for a total of \$9,900 plus HST.*

*Motion carried*

**Deer Population in Teakwood Subdivision**

Chair MacCormick noted a resident complaint about the deer population in Teakwood Court as well as reported sightings of coyotes and bears in the area. The Commission discussed. Solicitor Roper noted that since there are sightings of predators in the area, the Village should contact the appropriate government department regarding the issue. It was noted that the Village would post on its LED sign to stop feeding the deer, and Clerk and Treasurer Bell will contact Department of Lands and Forestry regarding the sightings and inform the resident of the measures taken.

**Closed session – Personnel**

*Moved by Van Kroonenburg and seconded Kennedy, that the meeting goes into closed session.*

*Motion carried*

The meeting went into closed session at 8:34pm.

The meeting came out of closed session at 8:51pm.

*Moved by Van Kroonenburg and seconded by Pitcher, that Village of Bible Hill extend a temporary maintenance position to March 31, 2020 for an estimated cost of \$6,600.*

*Motion carried.*

**Adjournment**

*Moved by Kennedy, that the January 21, 2020 regular monthly meeting of Village of Bible Hill be adjourned.*

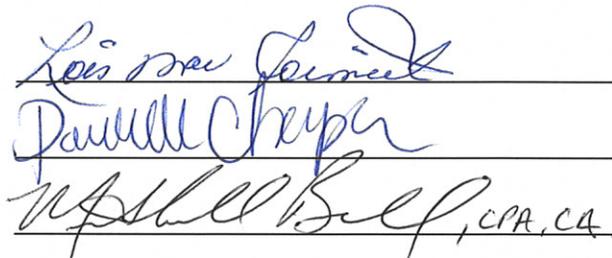
*Motion carried.*

The meeting adjourned at 8:52pm.

Chair MacCormick

Recording Secretary Chaplin

Clerk and Treasurer Bell

  
Lois MacCormick  
Pauline Chaplin  
Marshall Bell, CPA, CA

## **Fire Chief Report**

The brigade responded to 9 emergency calls during the period of December 4<sup>th</sup> – January 8<sup>th</sup> they are as follows:

1. December 5<sup>th</sup>, 12:42 pm, 103 Pictou Rd, Fire investigation of a boiler, creating smoke. Returned to the hall at 1:15 pm. 12 members responding.
2. December 6<sup>th</sup>, 7:20 pm 74 Research drive, employee stuck in elevator. Returned to hall at 8:38pm. 12 members responding.
3. December 10<sup>th</sup>, 5:18 am Mutual Aid to Valley, Structure fire 275 River Road. Returned to hall at 7:15am. 12 members responding.
4. December 15<sup>th</sup>, 11:04 am Mutual Aid to Truro to standby at their station. Returned to hall at 11:25am. 11 members responding.
5. December 17<sup>th</sup>, 3:37 pm, 367 River Road, Kemptown Mutual aid, stood down. Returned to hall at 3:46pm. 12 members responding.
6. December 20<sup>th</sup>, 7:45 pm 264 Pictou Road, Commercial Fire alarm sounding, nothing found. Returned to hall at 8:20 pm. 14 members responding.
7. December 31<sup>st</sup>, 10:00 am Mutual Aid to valley Kemptown, 504 Salmon river Rd. Returned to hall at 1:37 pm. 11 members responded.
8. January 3<sup>rd</sup>, 1:42 pm, 179 College Road, 2 Car MVA, fluids leaking. Returned to hall at 2:16 pm. 14 members responding.
9. January 8<sup>th</sup>, 8:32 am 325 Main Street, Single vehicle MVA, no occupants on scene, stood down. Returned to hall at 8:45 am. 8 members responding

**Calls to end of 2019: 89**

**Calls to start 2020: 2**

**Fire loss: 47,800**

Loss of Little Nicky's food truck was \$10,000.

Bible Hill Junior High was \$22,000.

**Breakdown of calls for 2019:**

Alarms: 25

Chimney Fires: 1

Electrical fires: 1

Grass/ Brush fires: 2

MFR: 18

Mutual Aid Calls: 18

MVA: 6

RIT: 2

Structure Fires: 2

Vehicle Fires: 2

Smoke Conditions: 4

### **Notes:**

- The Brigade would like to thank the Village Commission for their ongoing support throughout 2019 and look forward to things to come in 2020.

Respectfully submitted,

Joey Bisson  
Fire Chief

## January Recreation Report

The Christmas 'tour of lights' took place on December 18<sup>th</sup>, with bus tours at 6pm and 7pm. Both tours were booked for full capacity, with 50+ riders signed up for both. Markie Bus Tours drove through Bible Hill and Valley to showcase the Christmas lights that residents had up this year. There were refreshments and snacks in the Commission chambers for attendees to enjoy before and after their bus tour.

On December 21<sup>st</sup> from 10am-12pm, the Village offered a Christmas cookie decorating event in the Village Hall. Residents were invited to come decorate Christmas cookies to take home for the holiday season. Also, on December 21<sup>st</sup> from 1pm-3pm we had a teen baking program where teens and a few adults were invited to bake an apple crisp to take home to enjoy with their family and friends.

The Bible Hill Junior High after-school program is starting at the end of January and will get students out participating in activities like hiking, snowshoeing, rock climbing, swimming, skating and skiing. This will be a great opportunity for students to get out and get active during the winter months.

The Redcliffe Middle School after-school program wrapped up just before Christmas and we had a wonderful turnout this session. The Village offered three days of programming per week for a 6-week session and had 74 students take part in the program. The students had the opportunity to get outside and spend the afternoon in the woods learning various skills like shelter building, safe fire building and being safe in the woods. We have heard a lot of positive feedback from the students, parents and school and we look forward to our spring session later in the year.

Happy New Year!

Respectfully submitted,

Josh Kennedy

Parks and Recreation Director