

**Village of Bible Hill
Regular Monthly Meeting
February 18, 2020**



The Village of Bible Hill regular monthly meeting was held on February 18, 2020 in the Village Office, 67 Pictou Road. Chair MacCormick called the meeting to order at 7:00 pm; the meeting adjourned at 8:11pm.

Call to Order: Chair MacCormick
Deputy Chair Van Kroonenburg
Commissioner Pitcher
Commissioner Burke
Commissioner Kennedy

Staff: Clerk and Treasurer Bell
Recording Secretary Chaplin
Solicitor Roper, Burchell MacDougall

Review and approval of the minutes of January 21, 2020 and February 11, 2020

Moved by Kennedy and seconded by Van Kroonenburg, that the meeting minutes of January 21, 2020 and February 11, 2020 be approved as amended.

Motion carried

Call for new or other business and review and approval of agenda

Chair MacCormick called for new or other business. Clerk and Treasurer Bell requested closed session be added under new business to discuss legal advice with Solicitor Roper.

Moved by Kennedy and seconded by Burke, that the agenda be approved with the amendments.

Motion carried

Call for declaration of conflict of interests

The Chair called for any declarations of conflict of interest and no conflict was declared.

Miscellaneous business including delegations

Budget update

Clerk and Treasurer Bell presented a budget update that reviewed details of the operating fund and capital fund.

Business arising out of the minutes

Moved by Van Kroonenburg and seconded by Kennedy, that Village of Bible Hill award the renewal of all flooring of the 2nd level of 69 Pictou Road to Hometown Flooring for a cost of \$15,300 plus HST. Motion carried

Moved by Van Kroonenburg and seconded by Kennedy, that Village of Bible Hill adopt the Accessibility Advisory Committee Policy. Motion carried.

Moved by Van Kroonenburg and seconded Kennedy, that Village of Bible Hill adopt the Bible Hill Fire Brigade Long-service Recognition Policy. Motion carried.

Moved by Van Kroonenburg and seconded by Kennedy, that Village of Bible Hill transfer \$6,302 from the Community Works Program to hire an Accessibility Advisor from the operating fund to the operating reserve fund. Motion carried.

Moved by Van Kroonenburg and seconded by Pitcher, that Village of Bible Hill purchase lighting for Meadowland Avenue Park for \$2,280 plus HST from Sorenson's Electric. Motion carried.

Moved by Van Kroonenburg and seconded by Kennedy, that Village of Bible Hill purchase seventeen 'do not feed deer' signs, at \$36 plus HST per sign, from Sid Sells Signs, and authorize staff to have the signs installed, if required, at an estimated cost of \$1,000 plus HST. Motion carried.

Review of Correspondence

Covington Place resident – Request for crosswalk

Clerk and Treasurer Bell presented a letter from a resident of Covington Place, requesting a crosswalk be constructed at Covington Place and College Road, noting reasons why it can be very difficult to cross the street in that area. Clerk and Treasurer Bell noted potential costs and the Commission discussed. The Commission instructed Clerk and Treasurer Bell reach out to Nova Scotia Department of Transportation and Infrastructure Renewal (NSTIR) to seek their approval of installation of a crosswalk and sidewalk near Covington Place, before moving forward with any decisions.

Reports of Commissioners and Clerk and Treasurer

Commissioner Burke, Transportation Services

Commissioner Burke spoke about poor road conditions in the area and noted that the Pictou Road at Jennifer Drive Crosswalk is complete, but there is no word yet from NSTIR regarding a crosswalk project at College Road at Cumming Drive.

Commissioner Kennedy, Protective Services

Commissioner Kennedy presented the Fire Chief's report - as attached.

Commissioner Pitcher, Recreation and Cultural Services

Commissioner Pitcher spoke about her attendance at the February Parks and Recreation Advisory Committee Meeting. She then presented the Parks and Recreation Director's Report – as attached.

Deputy Chair Van Kroonenburg, Environmental Health Services

Deputy Chair Van Kroonenburg noted that she had not heard back from NSTIR regarding flooding on Meadowland Avenue, and then spoke of her attendance of a meeting with the Personnel Committee.

Chair MacCormick

Chair MacCormick spoke about her attendance of Town of Truro's African Heritage Month celebration and noted how fantastic the celebration and El Jones' presentation was. She also noted her attendance of a meeting with the Personnel Committee.

Clerk and Treasurer Bell

Clerk and Treasurer Bell spoke about the progress of the elevator lift project at 67 Pictou Road. He then noted he's requesting a motion for the ability to hire an Accessibility Coordinator to start April 1st, 2020. He then recommended the Commission give purchase authorization to the committee level for March 2020, due to the Finance Officer being away on vacation for the week of and after the regular monthly meeting, and any purchasing for this fiscal year would have to be completed by that time. He also noted that since the most recent quarterly meeting with NSTIR, there has been no update on uniform crosswalk upgrades or Meadowland Avenue flooding.

Moved by Van Kroonenburg and seconded Pitcher, that Village of Bible Hill allow Clerk and Treasurer Bell to advertise and hire for an Accessibility Advisor, to start April 1st, 2020. Motion carried.

Moved by Kennedy and seconded by Pitcher, that Village of Bible Hill provide purchase authorization to March Commission in Committee Meeting, instead of the Regular Monthly Meeting. Motion carried.

Accounts

Moved by Burke and seconded by Kennedy, that Village of Bible Hill approve the accounts for payment. Motion carried.

New Business

Quote – BHFB generator

Clerk and Treasurer Bell presented a quote from Pro Cycle for a 2020 Honda 3,000-watt generator to be installed on new fire apparatus for the Bible Hill Fire Brigade. The Commission discussed.

Moved by Van Kroonenburg and seconded by Kennedy, that Village of Bible Hill award Pro Cycle the purchase of a generator for \$2,624 plus HST. Motion defeated.

Quote – BHFB computers

Clerk and Treasurer Bell presented a quote from PC-Canada.com for 3 replacement computers for the Bible Hill Fire Brigade for a total of \$3,911.92 plus HST. The Commission discussed.

Moved by Kennedy and seconded by Pitcher, that Village of Bible Hill purchase 3 computers and accessories from PC-Canada.com for 3,911.92 plus HST. Motion carried.

Quote – BHFB generator

Clerk and Treasurer Bell presented a quote from Fundy Textiles for Bible Hill branded outerwear for 5 Commissioners and 7 Staff for a total of \$2,229.48 plus HST. The Commission discussed.

Moved by Van Kroonenburg and seconded by Kennedy, that Village of Bible Hill purchase jackets at \$189 plus HST each from Fundy Textiles for 5 Commissioners and 6 full time staff for purpose of rebranding. Motion carried

Closed session

Moved by VanKroonenburg and seconded by Kennedy, that Village of Bible Hill go into closed session. Motion carried.

The Commission went into closed session at 7:59pm

The Commission came out of closed session at 8:07pm

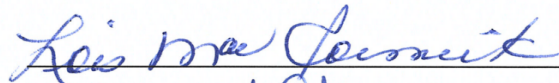
The Commission discussed the Protective Services budget.

Adjournment

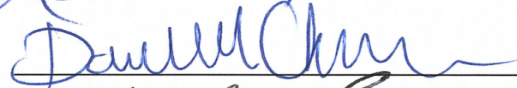
Moved by Van Kroonenburg, that the February 18, 2020 regular monthly meeting of Village of Bible Hill be adjourned. Motion carried.

The meeting adjourned at 8:11 pm.

Chair MacCormick



Recording Secretary Chaplin



Clerk and Treasurer Bell

