

**Village of Bible Hill
Commission in Committee Meeting
March 10, 2020**



The Village of Bible Hill Commission in Committee meeting was held on March 10, 2020 in the Village Office, 67 Pictou Road. Deputy Chair Van Kroonenburg called the meeting to order at 7:00 pm; the meeting adjourned at 8:01pm.

Call to Order: Deputy Chair Van Kroonenburg
Chair MacCormick
Commissioner Kennedy
Commissioner Pitcher

Staff: Clerk and Treasurer Bell
Recording Secretary Chaplin

Regrets: Commissioner Burke

Call for new or other business and review and approval of agenda

Deputy Chair Van Kroonenburg called for new or other business.

Moved by Kennedy and seconded by Pitcher, that the agenda be approved. Motion carried

Call for declaration of conflict of interests

The Deputy Chair called for any declarations of conflict of interest and no conflict was declared.

Miscellaneous business including delegations

Quote – Bible Hill Fire Brigade (BHFB) Generator

Clerk and Treasurer Bell presented a quote from Pro Cycle for a total of \$2,624 plus hst, accompanied by information requested by the Commission on a Honda Generator for the Bible Hill Fire Brigade. The Committee discussed.

Moved by Kennedy and seconded by Pitcher, that the Commission in Committee recommend Village of Bible Hill purchase a Honda 3000-watt generator from Pro Cycle for \$2,624 plus hst. Motion carried.

New business

Budget overview

Clerk and Treasurer Bell presented a draft of the 2021 budget, noting a brief overview of the operating budget, capital budget, and reserve budget. The Commission discussed the draft budget as well as tax rates. It was noted that 2021 tax rates could be maintained at current levels to achieve the budget as presented, as the budget was

largely built around the presumption that the Commission desires to maintain tax rates if possible, combined with the potential for minimal assessment growth. The Clerk and Treasurer then discussed current tax rates, the necessity of monitoring assessment growth against the annual rise in costs and the Village's ability to cover long-term infrastructure goals, beyond the one-year budget timeframe.

Cost estimate of potential kitchen improvement project

Clerk and Treasurer Bell presented a cost estimate of a potential kitchen improvement project, noting the budget figures of various equipment, flooring, ceiling and lighting upgrades, as requested. He noted that minor improvements requested by the Bible Hill Fire Brigade Ladies Auxiliary have been undertaken. The Commission discussed the subject. Clerk and Treasurer Bell suggested that the Committee view the facility at a future meeting to determine the level of scope desired for such a project.

Election advertising option

Clerk and Treasurer Bell explained the current election notice advertising process and presented costs of advertising methods for the Village's previous elections as well as voter turnout figures. He presented options to attempt to increase voter turnout by using different advertising methods for next year's election.

Moved by Pitcher and seconded by MacCormick, that the Commission in Committee recommend Village of Bible Hill instruct Clerk and Treasurer Bell to incorporate funding for election advertising cards into next year's election budget. Motion carried.

Volunteer award nominations

Clerk and Treasurer Bell presented a summary of volunteer award nominations, as prepared by the Parks and Recreation Advisory Committee.

Moved by Pitcher and seconded by Kennedy, that the Commission in Committee recommend Village of Bible Hill accept the recommendation of the Parks and Recreation Advisory Committee and award Dick and Dave Cotterill the Generations of Volunteering Award. Motion carried.

Quote – BHFB inflatable boat

Clerk and Treasurer Bell presented two quotes for an inflatable rescue craft requested by the BHFB. A quote from MicMac Fire SafetySource was for \$7,150 plus hst and a quote from A.J. Stone Co. was for \$7,756.76 plus hst. The Committee discussed.

Moved by Kennedy and seconded by MacCormick, that the Commission in Committee recommend Village of Bible Hill purchase an inflatable rescue craft for the BHFB for \$7,150 plus hst from MicMac Fire SafetySource. Motion carried.

Closed Session - Personnel

Moved by Kennedy and seconded by MacCormick, that the Commission in Committee go into closed session. Motion carried.

The meeting went into closed session at 7:50pm.

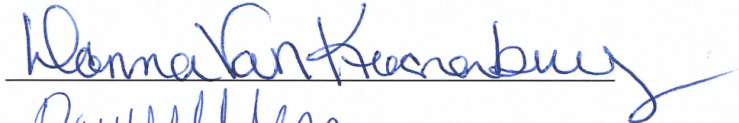
The meeting came out of closed session at 8:01pm.

Adjournment

*Moved by Pitcher, that the March 10, 2020 Commission in Committee meeting of Village of Bible Hill be adjourned.
Motion carried.*

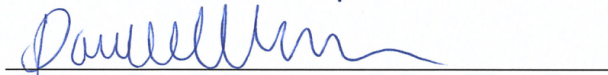
The meeting adjourned at 8:01pm.

Deputy Chair VanKroonenburg



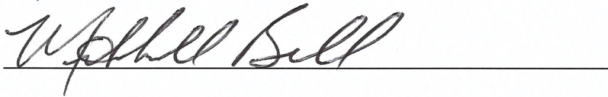
Handwritten signature of Donna VanKroonenburg in blue ink, written over a horizontal line.

Recording Secretary Chaplin



Handwritten signature of Dan Chapman in blue ink, written over a horizontal line.

Clerk and Treasurer Bell



Handwritten signature of W. Bell in blue ink, written over a horizontal line.