

The Village of Bible Hill Regular Monthly meeting was held on January 15, 2019 in the Village Office, 67 Pictou Road. Chair MacCormick called the meeting to order at 7:01 pm; the meeting adjourned at 7:56pm.

Call to Order: Chair MacCormick
Commissioner Burke
Commissioner Kennedy
Commissioner Pitcher
Deputy Chair Van Kroonenburg

Staff: Clerk and Treasurer Bell
Recording Secretary Chaplin
Solicitor Roper, Burchell MacDougall, via phone

Review and Approval of the Minutes of December 18, 2018 and January 8, 2019

*Moved by Kennedy
Seconded by Burke*

That the meeting minutes of December 18, 2018 and January 8, 2019 be approved as presented.

Motion carried

Call for New or Other Business

- Meadowland Rink
- Roofing
- Colchester Funding
- Cellphones

Review and Approval of Agenda

*Moved by Van Kroonenburg
Seconded by Kennedy*

That the agenda be approved with the amendment to new business.

Motion carried.

Call for Declaration of Conflict of Interests

The Chair called for any declarations of conflict of interest and no conflict was declared.

Business Arising out of the Minutes

Clerk and Treasurer Bell suggested that the two motions regarding the Finance and Audit Committee Policy and the Expenditure Reimbursement Policy be deferred until he receives answers to questions he has presented to the Department of Municipal Affairs.

- **Commission in Committee Report**

*Moved by Van Kroonenburg
Seconded by Kennedy*

"I move that the Village of Bible Hill forward the letter to the Department of Environment following amendment of the letter requesting the monitoring program be reduced to every five years."

Motion carried

*Moved by Van Kroonenburg
Seconded by Kennedy*

"I move that the Village of Bible Hill engage Revolve for re-branding services for a price of \$6,500 plus HST."

Motion carried.

*Moved by Van Kroonenburg
Seconded by Kennedy*

"I move that the Village of Bible Hill set aside its Water System Expansion Policy term restricting system expansion to zero cost projects, for the purposes of funding a fiscal 2020 water system expansion involving the installation of new water main, service laterals and fire hydrants on Pictou Road, between Main Street and Vimy Road."

Motion carried.

*Moved by Van Kroonenburg
Seconded by Kennedy*

"I move that the Village of Bible Hill commit to funding it's contribution of the Investing in Canada Infrastructure Program (ICIP) project costs in fiscal 2020 should the requested federal and provincial grant contributions under the program be approved."

Motion carried.

*Moved by Van Kroonenburg
Seconded by Kennedy*

"I move that the Village of Bible Hill defer the Finance and Audit Committee Policy and the Expenditure Reimbursement Policy until the next Regular Monthly Meeting."

Motion carried.

*Moved by Van Kroonenburg
Seconded by Burke*

"I move that the Village of Bible Hill authorize the Clerk and Treasurer to prepare and submit an RFP to provide audio-visual equipment for both 67 and 69 Pictou Road facilities."

Motion Carried

Review of Correspondence

There was no correspondence to be reviewed.

Reports of Commissioners and Clerk and Treasurer

- **Commissioner Burke, Transportation Services**

Commissioner Burke reported on how well the sidewalks were being taken care of with the recent snowfall, as well as the growing number of potholes. He mentioned that the asphalt still hasn't been cleared from College Road, and the crosswalk sign on the corner of Vimy and Farnham Road has been knocked over. Commissioner Burke also spoke about the state of Brite Ave and mentioned that if The Village were to submit a wish list of road replacements to Nova Scotia Transportation and Infrastructure Renewal that Wright Ave should be included.

- **Commissioner Kennedy, Protective Services**

Commissioner Kennedy spoke about attending the recent Bible Hill Fire Brigade meeting and informed The Commission that Chief Joey Bisson has been re-elected. Commissioner Kennedy recently attended Honorary Fire Brigade Member Steve Richard's 90th Birthday Party here at The Village Hall.

- **Commissioner Pitcher, Environmental Services**

Commissioner Pitcher reported on attending the Light Up Bible Hill bus tour. She mentioned how well attended it was, filling two busses, and that it was a great time. Commissioner Pitcher also noted her attendance at the New Year's Day Levee and how nicely done the event was overall.

- **Deputy Chair Van Kroonenburg, Recreation Services**

Deputy Chair Van Kroonenburg spoke about her attendance at the New Year's Day Levee, and Honorary Fire Brigade Member Steve Richard's 90th Birthday Party. She noted that the budget was discussed at the recent Parks and Recreation Meeting, as well as that there is a Night Hike coming up this week, at the Bible Hill Recreation Park.

- **Chair MacCormick**

Chair MacCormick reported that she will be attending a teleconference with the Association of Nova Scotia Villages, as well as an information session with the Department of Municipal Affairs at the Holiday Inn, Truro.

- **Clerk and Treasurer Bell**

Clerk and Treasurer Bell reminded The Commission that the nomination period is open for the 2019 Volunteer Awards. He reported that PDI Engineering will be conducting observations during the expected rainfall next week at Meadowland Avenue, and that the environmental work at Osprey Court has commenced. The work at Osprey is cost shared 50/50 with the County of Colchester, estimated at \$30,000. Clerk and Treasurer Bell reported that the roofing work on Village Office has begun, and it is expected to take two weeks, weather dependent. He also noted that T4's are now available, and we have a new online portal "The Hill" where documents such as minutes and meeting packages can be accessed by Commissioners.

Accounts

The Commission discussed what looked like an error in the trade accounts in regard to Scotia Bank Visa having multiple cheque numbers. Clerk and Treasurer Bell explained that it was not in fact a payment error, but that some cheques print on multiple pages, so our system generates numbers for each page printed. Recording Secretary Chaplin will amend the way it is presented, to prevent future confusion.

*Moved by Burke
Seconded by Kennedy*

That the Village of Bible Hill approves the accounts for payment with amendment.

Motion carried.

New Business

- **Budgeted transfer**

Clerk and Treasurer Bell recommended the transfer of \$641,626 from the operating fund to the capital fund. The Commission discussed and agreed.

*Moved by Van Kroonenburg
Seconded by Kennedy*

That the Village of Bible Hill transfer \$641,626.00 from the operating fund to the capital fund.

Motion carried.

- **Meadowland Rink**

Commissioner Kennedy noted that the Meadowland rink needs more care and questioned if the Bible Hill Fire Brigade would be willing to flood it for us. Clerk and Treasurer Bell said they were open to it when he recently discussed it with them. The Parks and Recreation Department also have it in their budget and are currently shopping for a water tank/pump system that can be used to flood the rink and then water gardens in the summer months. The rink will not be flooded this week due to weather conditions. Clerk and Treasurer Bell will contact the Fire Brigade in the short term.

- **Roofing**

Commissioner Burke requested that the roofing company does a magnetic broom sweep at the end of their work days, so no tires get damaged by nails/screws. Clerk noted that there were pylons blocking off potentially hazardous areas in the parking lot, and that he will request a magnetic broom sweep to be done each day.

- **Colchester Funding**

Clerk and Treasurer Bell reported that he received word that the County of Colchester has denied the Commission's request for federal gas tax funding. While waiting for the formal response, the Commission will review their options. The Clerk and Treasurer will draft a reply once a formal response is received from Colchester.

- **Village Cellphones**

Clerk and Treasurer Bell discussed municipal cell phone use, how other municipal bodies handle issuance of cell phones and also the privacy implications with respect to Part XX of the Municipal Government Act. Clerk and Treasurer Bell offered to draft a Cell Phone Policy to be brought forward at a future meeting.

Adjournment

*Moved by Van Kroonenburg
Seconded by Kennedy*

That the January 15, 2019 Regular Monthly Meeting of the Village of Bible Hill be adjourned.

Motion carried.

The meeting adjourned at 7:56pm

Chair MacCormick

Recording Secretary Chaplin

Clerk and Treasurer Bell
