

**Village of Bible Hill
Regular Monthly Meeting
September 15, 2020**



The Village of Bible Hill regular monthly meeting was held on September 15, 2020 in Village Hall 69 Pictou Road., per the direction of the Minister of Municipal Affairs and Housing issued July 29, 2020 (enclosed). Chair MacCormick called the meeting to order at 7:03 pm; the meeting adjourned at 8:50pm.

Call to Order: Chair MacCormick
Deputy Chair Van Kroonenburg
Commissioner Pitcher
Commissioner Burke
Commissioner Kennedy
Clerk and Treasurer Bell
Recording Secretary Chandler
Solicitor Roper, Burchell MacDougall

Guests: Tim Shea, election candidate for the Office of Village Commissioner
Justin Clark, election candidate for the Office of Village Commissioner
Carvell McNutt, election candidate for the Office of Village Commissioner
Brad Lowe, election candidate for the Office of Village Commissioner

Review and approval of the minutes of August 18, 2020, August 21, 2020, and September 8, 2020.

Moved by Van Kroonenberg and seconded by Kennedy, that the meeting minutes of August 18, 2020, August 21, 2020 and September 8, 2020 be approved. Motion carried.

Call for new or other business and review and approval of agenda

Chair MacCormick called for new or other business. Clerk and Treasurer Bell requested that tree dedication be added to the agenda.

Moved by Kennedy and seconded by Van Kroonenberg, that the agenda be approved with the amendment. Motion carried.

Call for declaration of conflict of interests

Chair MacCormick called for any declarations of conflict of interest and no conflict was declared.

Miscellaneous business including delegations

RCMP Tree memorial – date of ceremony

Clerk and Treasurer Bell presented information pertaining to a tree memorial for the late RCMP Constable Heidi Stevenson. He inquired with the Commission on the preferred date and time for the requested ceremony. The

Commission discussed and came to a consensus of having a ceremony before Village Elections, according to the local RCMP detachment's schedule. The Commission requested that Clerk and Treasurer Bell contact the RCMP.

Accessibility Advisory Committee Meeting – Commissioner attendance

Clerk and Treasurer Bell explained that the Accessibility Advisory Committee is meeting on Wednesday, September 16, 2020 at 2:00 PM, via Microsoft Teams, and requested a Commissioner volunteer for attendance. The Commission discussed. It was decided that Deputy Chair Van Kroonenberg will attend on behalf of the Commission.

Tree planting request at park – Meadowland Avenue Residents

Clerk and Treasurer Bell presented a letter from residents on Meadowland Avenue requesting to plant a tree in the area park with a plaque, in memory of a recently passed neighbour who was fond of Meadowland Avenue Park. Clerk and Treasurer Bell explained the usual circumstances for tree planting, and that the request has come before the Commission since it does not fall under current policy terms. The Commission discussed.

Moved by Van Kroonenberg and seconded by Kennedy, that Village of Bible Hill approve the request for tree planting and plaque installation by Meadowland Avenue residents at Meadowland Avenue Park. Motion carried.

Safe Halloween - donations

Clerk and Treasurer Bell requested the Commission decide on whether to approach local businesses as we normally would for donations given this unusual time. He noted that the Village is aiming to host a modified Safe Halloween event, with safety precautions in place.

The Commission discussed and came to a consensus that the Clerk and Treasurer shall reach out to local businesses for support/donations.

Budget Update

Clerk and Treasurer presented a budget update as of August 2020, including a description of operating and capital revenue and expenses, and bank account balances. Clerk and Treasurer also noted the effects of COVID-19 on the Village's financial position.

Clerk and Treasurer noted that the Village had budgeted \$20,000 for Canada Day events but due to the pandemic the funding remains on hand, and asked the Commission if they'd like to reallocate these funds elsewhere.

Moved by Van Kroonenberg and seconded by Kennedy, that Village of Bible Hill move \$20,000 to the Recreation Reserve account for future projects. Motion carried.

Resolution 6 – Dedication of the name of Village of Bible Hill's Community Hall and Fire Station building in honour of H. Douglas Boyce.

Clerk and Treasurer noted that family of the late Doug Boyce has informed the Village of their full support in renaming the building in honour of H. Douglas Boyce.

Moved by Van Kroonenberg and seconded by Kennedy that Village of Bible Hill adopt Resolution 6, and dedicate the name of Village of Bible Hill's community hall and fire station building in honour of H. Douglas Boyce. Motion carried.

Business arising out of the minutes

Commission in Committee report

Moved by Van Kroonenberg and seconded by Kennedy, that Village of Bible Hill direct the Clerk and Treasurer make application to ICIP: COVID-19 resilience stream program for the multi-use path and multi-use trail projects. Motion carried.

Moved by Van Kroonenberg and seconded by Kennedy that Village of Bible Hill amend the Environmental Health Services operating budget by reducing the 'sanitary sewer repair and maintenance' line by \$12,700. Motion carried.

Moved by Van Kroonenberg and seconded by Pitcher, that Village of Bible Hill revoke the Purchasing Policy and the Corporate Credit Card Policy, and adopt the Procurement Policy, with an amendment that petty cash fund be increased to \$300, otherwise as presented by Clerk and Treasurer Bell. Motion carried.

Moved by Van Kroonenberg and seconded by Kennedy, that Village of Bible Hill purchase 17 signs at the estimated cost of \$2,574 plus HST. Motion carried.

Moved by Van Kroonenberg and seconded by Kennedy, that Village of Bible Hill accept three-year snow removal pricing from Justaart Landscaping Services Ltd., excluding the extra tractor cost, otherwise as presented, and to instruct the Clerk and Treasurer to execute a contract for services. Motion carried.

Review of Correspondence

NSPEC – Request for letter of support

Clerk and Treasurer Bell presented a letter from the Nova Scotia Provincial Exhibition Commission Complex requesting a letter of support for obtaining funding for energy efficiency upgrades at their facilities. The Commission discussed, and by consensus decided to submit a letter of support to NSPEC.

Reports of Commissioners and Clerk and Treasurer

Commissioner Burke, Transportation Services

Commissioner Burke spoke on issues of crosswalk upgrades on College Road, which is being undertaken by NSTIR. He noted that the Pictou Road sidewalk project has been completed. He noted that a portion of the project at Creative Auto will need parking stops to deter disruption of the new sod.

Commissioner Burke noted that sidewalk repairs near Saywood Dr, Osprey Ct, and on Pictou Rd have been completed. He noted issues with the state of local roads. He an agreement from three years ago, which states the province will contribute 50% for road repairs, with the remaining 50% as the responsibility of the county.

Commissioner Burke spoke of concern and inequity in requiring homeowners be charged for road renewals based on property frontage.

The Commission discussed.

Commissioner Kennedy, Protective Services

Commissioner Kennedy noted his attendance at the recent annual crossing guard meeting. He then presented the Fire Chief's report - as attached.

He noted that fire brigades across the province are hosting an online 50/50 raffle, where residents can purchase tickets weekly in support of their local or chosen brigade, noting the fundraiser is an opportunity to support the brigade as most fundraiser activities have been cancelled due to the pandemic.

Commissioner Pitcher, Recreation and Cultural Services

Commissioner Pitcher noted that our trails are being well maintained, and therefore enjoyed by many residents. Pitcher then presented the Parks and Recreation Director's Report – as attached.

Deputy Chair Van Kroonenburg, Environmental Health Services

Deputy Chair Van Kroonenburg noted that RV Anderson has commenced with the manhole inspection portion of the sanitary sewer study project and that the next phase is CCTV inspections of a sample of sewer lines. She noted that we are hoping to hear back soon from FCM grant funding about covering a portion of the project costs.

She then noted that on September 21st she will be participating in training for dealing with strong personalities/difficult persons.

Chair MacCormick

Chair MacCormick spoke about her recent communications with the Clerk and Treasurer.

Clerk and Treasurer Bell

Clerk and Treasurer Bell announced that the Village has been approved for a grant totaling \$75,927.00 for accessibility upgrades at 69 Pictou Road.

He then noted that Laura Gauthier, Built-environment accessibility advisor, has completed her job and has created a report which she will present at the Accessibility Advisory Committee meeting on September 16, 2020.

Clerk and Treasurer noted that as raised at the last meeting, children's handprints have been placed in recent sidewalk work at Saywood Dr. He contacted the engineering firm on the project and they determined that the handprints do not impact the structural integrity of the sidewalk panel, and noted no corrective work is required.

Clerk and Treasurer Bell finished his report by explaining how Village Staff attended an AMANS Unconscious Bias webinar, joined by more than 60 others across the province.

Accounts

Moved by Burke and seconded by Kennedy, that Village of Bible Hill approve the accounts for payment. Motion carried.

New Business

Inter-account fund transfer

Clerk and Treasurer Bell presented a request to authorize a transfer from the operating fund bank account, to the operating reserve account, of \$252,690, to return temporary cash flow and budgeted transfer.

Moved by Kennedy and seconded by Pitcher, that Village of Bible Hill authorize the transfer of \$252,690 from the operating fund account to the operating reserve account. Motion carried.

Procurement: Bible Hill Fire Brigade –Squad Kit and Cribbing Kit

Clerk and Treasurer Bell presented two quotes for a squad kit and a cribbing kit for the Bible Hill Fire Brigade, and noted the intended use of the equipment. A quote from Code 4 Fire & Rescue Inc. for their Rescue 42 Squad Kit and Rapid Response Cribbing Kit was at \$9,690 plus HST. A quote from MicMac Fire and Safety Source Ltd. for their Holmatro V-Strut Vehicle Stabilization Struts and Auto-Cribbing Kit was at \$8,980.00 plus HST. Commission discussed.

Moved by Kennedy and seconded by Van Kroonenberg that Village of Bible Hill purchase a Rescue 42 Squad Kit and a Rapid Response Cribbing Kit for Bible Hill Fire Brigade at a cost of \$9,690 plus HST. Motion carried.

Procurement: Bible Hill Fire Brigade – Hydraulic Ram

Clerk and Treasurer Bell presented two quotes for an electric hydraulic powered ram tool for the Bible Hill Fire Brigade, and noted the intended use of the device. A quote from Code 4 Fire & Rescue Inc. for their ram tool was at \$11,995 plus HST. A quote from MicMac Fire & Safety Source Ltd. for a ram tool was at \$15,225.00 plus HST. Commission discussed.

Moved by Kennedy and seconded by Pitcher that Village of Bible Hill purchase a Rescue 42 Hurst R421E2 Ram for Bible Hill Fire Brigade at a cost of \$11,995 plus HST. Motion carried.

Closed Session – Personnel (2)

Moved by Kennedy and seconded by Van Kroonenberg, that the meeting go into closed session.

The Commission went into closed session at 8:06pm.

The Commission came out of closed session at 8:44pm.

Adjournment

*Moved by Kennedy that the September 15, 2020 regular monthly meeting of Village of Bible Hill be adjourned.
Motion carried.*

The meeting was adjourned at 8:50pm.

Chair MacCormick

Ken MacCormick

Recording Secretary Chandler

Tamela Chandler

Clerk and Treasurer Bell

Updell Bell

VILLAGE OF BIBLE HILL

RESOLUTION 6

2020-2021

"DEDICATION OF THE NAME OF VILLAGE OF BIBLE HILL'S COMMUNITY HALL AND FIRE STATION BUILDING IN HONOUR OF H. DOUGLAS BOYCE"

WHEREAS, H. Douglas Boyce was a leading figure instrumental in the establishment and operation of local government and community development of Bible Hill, having been a Charter Member of Bible Hill Volunteer Fire Brigade (1946), Bible Hill Streetlight Commission (1951), Village Commissioners of Bible Hill (1953), and Bible Hill Cemetery Company (1974); and

WHEREAS, over more than seven decades, Mr. Boyce distinctively served in community capacities as a volunteer, elected official, and administrative leader, having been Chairman, Clerk and Treasurer, Tax Collector, and Building Inspector of Village Commissioners of Bible Hill (1953-1987), and in numerous positions, including Deputy Fire Chief, as a member of Bible Hill Fire Brigade (1946-2020); and

WHEREAS, Mr. Boyce, as a proud resident, proprietor, and historian contributed countless hours of his personal time to the benefit of his community, including having published a 958 page book "The History of Bible Hill" capturing his and others' first-hand knowledge of the development of the community, having donated his expertise to install electrical wiring during the construction of the community's first fire hall, and having successfully organized a fundraising campaign to purchase property in order to create the community's first public park, thereafter known as Holy Well Park; and

WHEREAS, Mr. Boyce's life of public service is characterized as exemplary, having earned him recognition as recipient of local and national honours including a Democracy 250 award, Exemplary Service Medal, and Queen Elizabeth II Diamond Jubilee Medal.

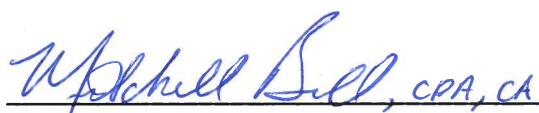
THEREFORE BE IT RESOLVED, that the Commission of Village of Bible Hill hereby designate the community hall and fire station building, located at 69 Pictou Road, Bible Hill, Nova Scotia, to be known now and hereafter as H. Douglas Boyce Village Hall.

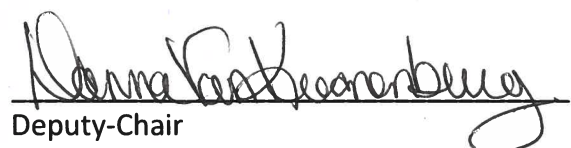
RESOLUTION PASSED BY MOTION OF THE COMMISSION OF VILLAGE OF BIBLE HILL ON THE 15th DAY OF SEPTEMBER 2020:


Moved by Van Kroonenburg, Seconded by Kennedy, "That Village of Bible Hill approve Resolution 6, a resolution for the dedication of the name of Village of Bible Hill's community hall and fire station building in honour of H. Douglas Boyce."

Motion carried.


Chair


Clerk and Treasurer


Deputy-Chair


Commissioner


Commissioner


Commissioner



www.biblehill.ca

BIBLE HILL

Plant Your Roots

Village of Bible Hill

67 Pictou Road

Bible Hill, Nova Scotia, B2N 2R9

Tel: 902.893.8083 | Email: mitchell.bell@biblehill.ca

September 15, 2020

To: Scotiabank – Processing Department

Re: **Inter-account Fund Transfer Authorization/Request**

We, the undersigned Commissioners of the Village of Bible Hill, hereby request and authorize the following transfer(s) be processed with immediate execution:

Debit Account (from)	Credit Account (to)	Amount (CAD)	Memo
10033 00540 11 Op. fund	10033 00542 16 Op. res.	\$ 252,690.00	Return temp cash flow + budgeted xfer

Lois Mac Cormick
Commissioner Name

Lois Mac Cormick
Commissioner Signature

Donna Van Kroonenburg
Commissioner Name

Donna Van Kroonenburg
Commissioner Signature

September 15, 2020

To: Scotiabank – Processing Department

Re: **Inter-account Fund Transfer Authorization/Request**

We, the undersigned Commissioners of the Village of Bible Hill, hereby request and authorize the following transfer(s) be processed with immediate execution:

Debit Account (from)	Credit Account (to)	Amount (CAD)	Memo
10033 00540 11 Op. fund	33993 03069 16 Rec. reserve	20,400.00	Canada Day surplus to reserve

Lois MacCormick
Commissioner Name

Lois MacCormick
Commissioner Signature

Donna Van Kreenenburg
Commissioner Name

Donna Van Kreenenburg
Commissioner Signature



Fire Chief Report – September 2020

The brigade responded to 7 emergency calls during the period of August 12th to September 9th, 2020, they are as follows:

1. August 13th, 11:13 pm, mutual aid to standby at Truro station. Returned to the hall at 2:02 am with 10 members responding.
2. August 19th, 7:20 pm, 423 College Rd, 2 vehicle MVA fluids leaking. Returned to the station at 8:00 pm with 15 members responding.
3. August 20th, 5:20 pm, 184 Spruce Drive Salmon River. Mutual aid to Salmon River for house fire. Stood down at 5:25 pm with 8 members responding.
4. August 22nd, 11:58 pm, 143 Raptor Way. General Fire alarm sounding, dead battery in smoke detector. Returned to station at 12:40 am with 14 members responding.
5. August 26th, 6:57 am, 278 Park St. Commercial Fire alarm sounding, waited for key holder did a building inspection and returned to station at 7:18 am, 9 members responded.
6. August 30th, 4:56 pm, 90 Farnham Drive, steam tripped home alarm, stood down and returned to hall at 5:05 pm with 12 members responding.
7. September 9th, 10:19 pm, 30 Main St. single vehicle MVA, car vs. pole. Returned to the station at 11:01 pm with 18 members responding.

Total Calls: 66

Main St Fire – estimated at \$50,000.00

Total fire loss: estimated at \$102,300.00

Albert Ave Fire – estimated at \$52,300.00

Notes:

- Due to the ongoing Covid-19 Pandemic, most fire brigade activities have been cancelled to date.
- Bible Hill Fire Brigade will be holding a Brigade service for the family of the late Doug Boyce, to be held October the 3rd; details are pending.
- Downstairs bar shut down until restrictions ease
- We have 2 new junior members with the brigade, Lee Morrison and Benjamin Mingo.

Respectfully submitted,

Joey Bisson

Fire Chief

September 2020 Recreation Report

Village Park Days was a program that ran from August 10th, 2020 - September 4th, 2020. The Park Days program was a drop-off program for kids aged 6 -12 years of age. They got to use the splash pad, playground equipment, play various games like tag, water games and go for walks on the trail adjacent to the park. We hired two day camp leaders from previous summers to facilitate this program, and they were a hit with the kids and parents. The program was full on all the days but one and had a waiting list for the final days of summer. This program was well received, and the parents thought it was a great opportunity to get their kids back out and socializing before returning to school.

The Village held an online Virtual Recreation contest in which people could submit photos of themselves and their families taking part in a recreational activity for a chance to win a prize. There were two kids prizes and one adult prize randomly given out to participants.

Senior Fitness began on August 17th, 2020. Groups of 12 exercisers can take part per class. The five classes are running on Mondays, Wednesdays and Fridays. Covid-19 precautions are always in place for senior fitness. Senior fitness classes are running at full capacity for all five classes each week. We hope to be permitted to increase the capacity in the future to ensure more participants are able to take part.

Finally, our fourth annual Back to School Bash was held on Saturday, September 5th, 2020 from 12:00pm - 2:30pm. As with last year, there was a free BBQ, games, and the splash pad. There were no inflatables this year due to the pandemic, however it was a great way to wrap up the summer recreation season! There were approximately 100 people that came to the park during the Back to School Bash. The weather cooperated

with us, and those who came out really enjoyed seeing the kids playing and having fun with our games and enjoyed the BBQ as well.

We are currently looking forward to our fall and winter programs including Safe Halloween, After School Program, and Christmas planning. Hopefully, these programs are not affected by the Covid-19 Pandemic. The Parks and Recreation Committee is looking forward to budget discussions for future projects and programs during our monthly meetings.

Respectfully submitted,

Josh Kennedy

Parks and Recreation Director

Direction of the Minister
under a Declared State of Emergency
(Section 14 of the *Emergency Management Act*)
20-008

Under my authority in Section 14 of the *Emergency Management Act*, I order that this Direction (20-008) repeal and replace the Direction regarding municipal meetings issued on March 22, 2020.

During the Provincial State of Emergency declared on March 22, 2020, and under the authority provided to me in Section 14 of the *Emergency Management Act*, in addition to any other directives I have issued and not repealed or otherwise terminated, I direct that all municipalities and villages in the Province:

1. **Effective at 8am on July 29, 2020**, may hold meetings exclusively in person if all the following conditions are met:
 - i) the total number of persons present does not exceed a gathering limitation imposed in a *Health Protection Act* order;
 - ii) all physical distancing requirements or other requirements imposed in a *Health Protection Act* order are met.
2. If the conditions set out in (1) cannot be met, the municipality or village must not hold meetings exclusively in person and must instead hold the meeting partly or wholly as a virtual meeting by video or telephone, and ensure that all of the following conditions are met:
 - i) the total number of persons present for any in person portion of the meeting does not exceed a gathering limitation imposed in a *Health Protection Act* order; and
 - ii) for any in person portion of the meeting, all physical distancing requirements or other requirements imposed in a *Health Protection Act* order are met.

For clarity, this direction does not apply to statutorily required meetings of electors for a village commission which are covered under Direction 20-007 issued on May 20, 2020.

Despite this direction, municipalities and villages are still authorized to continue making other operational decisions especially those required for service delivery.

Please note that these directions are in addition to any requirements established in a Medical Officer's order under the *Health Protection Act*.

A failure to comply with this direction could result in a summary conviction with fines between \$500 to \$10,000 for individuals and up to \$100,000 for a corporation per incident.

This direction will remain in place for the duration of the Provincial State of Emergency unless it is terminated in writing by me earlier.

Dated July 29, 2020.

Original signed by

Hon. Chuck Porter
Minister of Municipal Affairs and Housing