

**Village of Bible Hill
Regular Monthly Meeting
February 21, 2023**



The meeting was held in Commission Chambers, at the Village Office, 67 Pictou Road. Chair Kennedy called the meeting to order at 7:00 PM.

Call to Order: Commissioner Kennedy
Commissioner Van Kroonenburg
Commissioner Burke
Commissioner Shea
Commissioner Pitcher
Clerk and Treasurer Bell
Recording Secretary Ogden
Solicitor Roper, Burchell MacDougall

Review and approval of the minutes of January 17, 2023, and February 14, 2023.

Moved by Pitcher and seconded by Shea, that the meeting minutes of January 17, 2023, and February 14, 2023, be approved. Motion carried.

Call for new or other business and review and approval of agenda

Kennedy called for new or other business. Bell requested to add Fiona debris cleanup and to defer the 2025 NS 55+ Games Host agenda item.

Moved by Van Kroonenburg and seconded by Pitcher, that the agenda be approved with amendments. Motion carried.

Call for declaration of conflict of interests

Kennedy called for any declarations of conflict of interest and he himself declared a conflict of interest on the Fiona debris cleanup item regarding a related vendor.

Miscellaneous business including delegations

Budget update at January 31

Bell presented a budget update as of January 31. He reviewed the operating and capital fund in detail.

Business arising out of the minutes

Commission in Committee Report

Moved by Van Kroonenburg and seconded by Pitcher that Village of Bible Hill award the solar PV feasibility study to Eastpoint at a cost of \$25,000 plus HST. Motion carried.

Moved by Van Kroonenburg and seconded by Pitcher that Village of Bible Hill revoke the Bible Hill Fire Brigade Honoraria Policy and re-adopt the Bible Hill Fire Brigade Honoraria Policy with amendments. Motion carried.

Moved by Van Kroonenburg and seconded by Pitcher that Village of Bible Hill revoke the Advertising Sign Policy and re-adopt the Advertising Sign Policy with amendments. Motion carried.

Moved by Van Kroonenburg and seconded by Pitcher that Village of Bible Hill appoint Elise Moss as the third-party committee member of the Audit Committee. Motion carried.

Moved by Van Kroonenburg and seconded by Pitcher that Village of Bible Hill approve Resolution 2, a resolution for the authorization of automatic bank withdrawals, amended to also include the Village's waste removal company as an approved automatic withdrawal. Motion carried.

Moved by Van Kroonenburg and seconded by Pitcher that Village of Bible Hill engage the band HUSH for Canada Day celebrations, at a cost of \$2,000, with a \$500 deposit. Motion carried.

Review of Correspondence

Karen Miller- Covington Place Crosswalk

Bell presented a letter from Karen Miller regarding a request for a crosswalk at Covington Place. The Commission instructed Bell to follow up with MLA Dave Ritcey on the status of an appeal of the NSDPW's denial for a crosswalk.

Reports of Commissioners and Clerk and Treasurer

Commissioner Burke

Burke spoke of potholes around the Village and noted there have been new fixtures installed at the intersections of Vimy and Pictou and Main and Farnham and noted there has been an advanced green light for traffic from Park to Main Street. He also noted the subway tunnel lights are operational again. Burke attended the visitation for Mr. Bob Taylor as well as the Virtual Code of Conduct meeting on February 16.

Commissioner Shea

Shea reported that the storm drain at the corner of Retson Drive and Meadowland Avenue has been updated by the County of Colchester. He noted his attendance at the Association of Nova Scotia Villages (ANSV) meeting on January 20, the Fire Brigade meeting on February 8 and both the memorial and funeral for Mr. Bob Taylor.

Commissioner Pitcher

Pitcher noted her attendance at the Joint Council/Commission meeting on January 31 and noted her regrets for not being able to attend Mr. Bob Taylor's funeral or visitation. She then expressed concern regarding sidewalk plow fluid leaks.

She then submitted the February 2023 Bible Hill Fire Brigade Fire Chief report- as attached.

Deputy Chair Van Kroonenburg

Van Kroonenburg noted her attendance of the memorial of Mr. Bob Taylor, the ANSV meeting, and various meetings at the County of Colchester.

Chair Kennedy

Kennedy noted his attendance at an ANSV meeting, an RCMP detachment tour, a Joint Council/Committee meeting, the Virtual Code of Conduct session as well as the memorial and funeral for Mr. Bob Taylor.

Clerk and Treasurer Bell

Bell noted his attendance at the ANSV meeting, the Joint Council/Committee meeting, the Virtual Code of Conduct, a meeting with Village auditors and the memorial and funeral for Mr. Bob Taylor. Bell noted he has been reviewing the asset retirement obligations report from Santec, preparing for audit, and reviewing the proposals for the solar feasibility study. He then reminded the commission of MLA Dave Ritcey's Pop-Up Office in the chambers on February 23 from 1:00 PM – 3:00 PM.

Accounts

Moved by Burke and seconded by Shea, that Village of Bible Hill approve the accounts for payment. Motion carried.

New Business

Bible Hill Volunteer Awards

Bell noted there are currently 3 nominations for the Village's Volunteer Awards and that the deadline for nominations is February 28. The Commission discussed and agreed to continue the current format with professional headshots posted on social media yearly during volunteer week and to include a gift with the certificate presented in the chambers.

Procurement: Engineering services for Main Street (North) sidewalk

Bell reviewed proposal received from EXP Engineering for Main Street (North) sidewalk project engineering services. EXP designed the drawings and tender documents and Bell recommended to continue with the tender, construction and close out of the Main Street (North) sidewalk project with EXP.

Moved by Van Kroonenburg and seconded by Pitcher that the Village of Bible Hill hire EXP for Main Street (North) sidewalk engineering services at a cost of \$24,015 plus HST. Motion carried.

Bell was instructed to inquire if Colchester would be interested and able to provide engineering services to the Village.

Fiona Debris removal

Bell reviewed a roadside debris pile inventory list of areas around the village where residents have piled tree debris in or near the public right of way that was missed or brought out after the debris clean up completed by Colchester. The Clerk presented two quotes for removing debris. Bell clarified he reached out to the Director of Colchester Solid Waste and they noted that they will not be completing any further debris clean up following Fiona.

Moved by Shea, that Village of Bible Hill hire RR Property Care for roadside debris clean up at a cost of \$2,645 and traffic control at a cost of \$2,021.69 plus HST. Motion failed.

Sidewalk plow fluid leaks

Bell reported that after hearing concerns of a sidewalk plow leaking fluid he followed up with the contractor and they noted that a fuel pump leak was discovered and has been fixed. Bell obtained information and

pricing for new sidewalk plows and circulated quotations. Bell indicated we would require at least 2 machines, to do snow clearing at the Village. The commission was requested to notify Bell if they would like to prioritize this expense in an upcoming capital budget.

Closed session – Personnel (1)

Moved by Van Kroonenburg and seconded by Shea that the commission enter a closed session. Motion carried.

The committee entered closed session at 8:42 PM.

The committee exited closed session at 9:20 PM.

Moved by Van Kroonenburg and seconded by Shea that the Clerk be authorized to enter into a memorandum of understanding (MOU) with CUPE for a temporary full-time Maintenance Worker position expiring March 31, 2024. Motion carried.

Adjournment

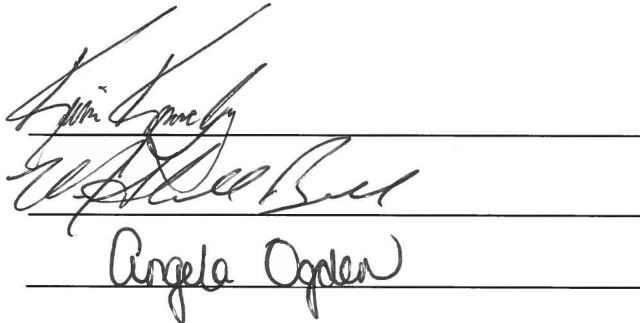
Moved by Shea that the meeting be adjourned. Motion carried.

The meeting adjourned at 9:22 PM.

Chair Kennedy

Clerk and Treasurer Bell

Recording Secretary Ogden



Three handwritten signatures are shown, each on a horizontal line. The first signature is for Chair Kennedy, the second is for Clerk and Treasurer Bell, and the third is for Recording Secretary Ogden.



Fire Chief Report – February 2023

The Brigade responded to 16 emergency calls from the period of January 29 to February 8, 2023, they are as follows:

1. January 13, 5:45 am Mutual aid to Truro, Cleared and returned to BH at 6:03 am with 8 members responding. IC Chief Bisson/ Lt Currie
2. January 16, 2:16 pm Mutual aid to Truro standby at own hall. Cleared at 2:18 pm with 8 members responding. IC LT Currie
3. January 16, 9:14 pm Mutual aid to Truro stood down right away. Cleared at 9:16 pm with 13 members responding. IC DC Mabey
4. January 20, 4:52 am, 10 Horseshoe cres. Medical assist, stood down by EHS, Cleared at 5:04 am with 12 members responding.
5. January 24, 9:00 am, 333 Main St. 2 vehicle MVA, no injuries rcmp on scene. Cleared at 9:30 am with 10 members responding. IC Cpt Stewart.
6. January 24th, 3:14 pm 179 College Rd, 2 vehicle MVA, RCMP and EHS transport 1 female, cleared at 4:00 pm with 12 members responding. IC Cpt Mabey.
7. January 26, 1:00 pm Mutual aid to Truro to standby at their station, cleared at 1:35 pm with 11 members responding. IC Bisson
8. January 26th, 1:44 pm, 317 College RD Trees on power lines. Nothing could be done, reported to NSP and cleared at 1:55 pm with 13 members responding. IC Bisson
9. January 26th, 7:41 pm, 627 College Rd, Trees on power lines, cleared at 8:07 pm with 18 members responding. IC DC Pearston.
10. January 30, 4:15 pm, 185 Mingo Road Kemptown Mutual Aid to Valley Kemptown, Stood down en route to the scene. Cleared at 4:45 pm with 16 members responding. IC DC Pearston.
11. January 31, 12:37 pm, 7 Main St. 2 vehicle MVA, head on collision on the bridge. Cleared at 1:01 pm with 9 members responding. IC Cpt Mabey
12. February 3rd, 1:47 pm, Corner of Vimy and Pictou, 2 vehicle MVA, Members heard the accident from the station and called it into valley dispatch. Cleared at 2:07 pm with 8 members responding. IC DC Pearston.
13. February 4th, 6:27 am, 56 Birch St. Mutual aid to salmon river for a house fire, possible entrapment. Nothing found and cleared at 7:05 am with 15 members responding. IC DC Pearston.
14. February 4, 6:01 pm, 15 Ryland ave, Commercial Fire alarm. No one home had to breach the door to investigate. Cleared at 6:52 pm with 12 members responding. IC DC Pearston.

15. February 5, 11:57 pm, 276 Vimy Rd. Alarm Ringing at, smoke detected on the second floor from burnt food. Cleared at 12:45 am with 8 members responding. IC DC Pearston.
16. February 5th, 3:46 am, 140 Lyman st, Truro, Mutual aid to the scene of flood conditions. Cleared at 4:09 am with 8 members responding. IC DC Pearston
17. February 5th, 4:10 am 90 Espanade Truro, mutual aid. Flood conditions. Cleared at 4:15 am with 8 members responding. IC DC Pearston
18. February 5th, 4:15 am, Mutual aid to Truro standby at their station. Cleared at 4:58 am with 8 members responding. IC DC Pearston.
19. February 5th, 7:35 am Mutual aid to Truro to standby at their station. Cleared at 10:05 am with 9 members responding. IC Lt Dykeman
20. February 5th, 9:05 am 43 Forrester Dr sprinkler head open flooding main floor. shut water off and protected electrical, cleared at 10:00 am with 9 members responding. IC Lt Dykeman
21. February 5th, 1:07 pm, Mutual aid to Truro standby at their station. Cleared at 1:43 pm with 10 members responding. IC LT Dykeman
22. February 5th, 1:02 pm 23 Scenic Drive, Water leaking from the ceiling, contacted building owner to have repaired. Cleared at 1:30 pm with 10 members responding. IC Cpt Mabey
23. February 5, 6:27 pm, Mutual aid to Truro. Cleared at 6:45 pm with 19 members responding. IC Cpt Stewart.
24. February 5, 6:46 pm 319 young st. Mutual aid to Truro to flood condition. Cleared at 7:45 pm with 19 members responding. IC Cpt Stewart.
25. February 6, 6:17 pm, Mutual Aid to Truro standby at their station. Cleared at 7:41 pm with 16 members responding. IC DC Pearston
26. February 7th, 2:45 am, 73 Ryland Ave, Mcmillan show center. Alarm ringing, low water sprinkler system. Forced entry to clear the building, advised owners and cleared at 3:45 am with 10 members responding. IC Bisson

Total Calls: **39**

Total Fire Loss: **\$0**

2022 Call Breakdown:

- Alarms – 30
- Chimney – 1
- Electrical - 7
- Flood – 1
- Grass/Brush – 6
- Gas/ Propane – 0
- MFR - 21
- Mutual Aid – 49

- MVA - 11
- RIT – 1
- Structure Fire – 6
- Vehicle Fire – 4
- Public Assistance – 7
- Misc – 24
- Smoke conditions - 8

Respectfully submitted,

Chief Bisson