

**Village of Bible Hill
Commission Meeting
March 17, 2026**



The meeting was held in Commission Chambers, at the Village Office, 67 Pictou Road. Kennedy called the meeting to order at 7:00 PM.

Call to Order: Commissioner Kevin Kennedy
Commissioner Donna Van Kroonenburg
Commissioner Knickolle Pitcher

Staff: Mitchell Bell, Clerk and Treasurer
Danielle Chaplin, Recording Secretary
Daniel Roper, Solicitor, Burchell MacDougall (via phone)
Haley McNutt, Parks and Recreation Director

Delegations: Paul Weatherby, District 1 Councillor, Municipality of the County of Colchester

Regrets: Commissioner Tim Shea
Commissioner Dwight Giddens

Review and approval of the minutes of February 17, 2026

- Moved by Pitcher and seconded by Van Kroonenburg to approve the February 17, 2026 minutes. Motion carried.

Call for new or other business and review and approval of agenda

Kennedy called for new or other business.

- Moved by Van Kroonenburg and seconded by Pitcher that the agenda be approved. Motion carried.

Call for declaration of conflict of interest

Kennedy called for declarations of conflict of interest.

Miscellaneous business including delegations

Volunteer Award Nominations

McNutt presented the volunteer award nominations as received thus far.

It was decided to potentially merge with Truro and Colchester moving forward and reach back out to the people who nominated individuals noting we could forward the nominees to their respective municipality for awards.

Kennedy invited Councillor Weatherby to speak, and he provided an oral report.

Budget update and year-end projection

Bell provided a budget update and year end projection.

Business arising out of the minutes

There was no business arising from the minutes.

Review of Correspondence

Minister of Municipal Affairs – GRID funding approval

Bell presented a letter from the Minister of Municipal Affairs noting that the Department of Municipal Affairs has approved our funding request and will contribute \$486,136.

Deputy Minister of Municipal Affairs – Budget 2026-27

Bell introduced a letter from the Minister of Municipal Affairs regarding provincial budget adjustments. Key highlights include a 5% workforce reduction in the civil service, a 3% reduction in the broader public service, and decreased operating costs. The Minister further noted reductions to discretionary grants, including Flood Risk Infrastructure Investment Program - FRIIP, Provincial Capital Assistance Program - PCAP, Municipal Innovation Program - MIP and Growth & Renewal for Infrastructure Development - GRID.

Reports of Commissioners and Clerk and Treasurer

Pitcher, Van Kroonenburg, and Kennedy provided oral reports. McNutt presented the March Recreation Report. Bell then submitted the Fire Chief Report and provided an oral report.

Accounts

The accounts were submitted for review.

New Business

Budget development – Tax assessment, rates, revenues; reserves

Bell presented budget development, reviewing tax assessment and rates, revenues and reserves for fiscal year 2026-27.

Policy review – Communication Tools Policy

Bell presented a draft Communication Tools Policy for review and noted the main changes are to allow for the Village to cover the phone and bill cost for the Commissioner's cellular devices as they do for selected staff.

- Moved by Van Kroonenburg and seconded by Pitcher that Village of Bible Hill adopt the Communication Tools Policy as amended. Motion carried.

Procurement – Insurance

Bell presented a renewal program term for insurance from Intact Insurance with a total annual premium cost of \$83,893.

- Moved by Pitcher and seconded by Van Kroonenburg that the Village of Bible Hill renew the insurance with Arthur J Gallagher as presented for \$83,893 plus brokerage and NSFM fees. Motion carried.

Inter-account fund transfer

Bell presented an inter-account fund transfer of \$130,000 from the capital reserve fund to the general operating fund and 486___ in GRID funding from general operating fund to the capital reserve fund.

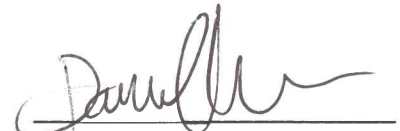
- Moved by Pitcher and seconded by Van Kroonenburg that Village of Bible Hill transfer \$130,000 from the capital reserve fund to the general operating fund and \$486, in GRID funding from general operating fund to the capital reserve fund. Motion carried.

Adjournment

- Moved by Van Kroonenburg to adjourn the meeting. The meeting adjourned at 8:11 PM.

Signature page to follow.

March 17, 2026 Commission Meeting Minute Approval:


Chair
Clerk and Treasurer
Recording Secretary