

**Village of Bible Hill
Commission Meeting
May 19, 2026**



The meeting was held in Commission Chambers, at the Village Office, 67 Pictou Road. Kennedy called the meeting to order at 7:00 PM.

Call to Order: Commissioner Kevin Kennedy
Commissioner Donna Van Kroonenburg
Commissioner Tim Shea
Commissioner Dwight Giddens

Staff: Mitchell Bell, Clerk and Treasurer
Danielle Chaplin, Recording Secretary
Daniel Roper, Solicitor, Burchell MacDougall

Regrets: Commissioner Knickolle Pitcher

Review and approval of the minutes of April 21 and May 12, 2026

- Moved by Shea and seconded by Giddens to approve the April 21 and May 12, 2026, minutes. Motion carried.

Call for new or other business and review and approval of agenda

Kennedy called for new or other business.

- Moved by Shea and seconded by Van Kroonenburg that the agenda be approved. Motion carried.

Call for declaration of conflict of interest

Kennedy called for declarations of conflict of interest.

Miscellaneous business including delegations

There was no miscellaneous business.

Business arising out of the minutes

Commission in Committee Report

- Moved by Van Kroonenburg and seconded by Shea that Village of Bible Hill award the purchase of two new pickup trucks, with upfitted equipment, as specified in the meeting package, to Bruce Fleet Solutions, at a cost of \$177,727, plus HST; and authorize the Clerk and Treasurer to dispose of two existing pickup trucks: Model year 2013 Chevrolet Silverado 2500 with dump body insert and plow; and Model year 2015 Chevrolet Silverado 1500 with tailgate salt spreader. Motion carried.
- Moved by Van Kroonenburg and seconded by Giddens that Village of Bible Hill award the purchase of one 2026 7x12 N&N galvanized dump trailer to Provincial Spring Shop Ltd, at a cost of \$18,100.85, plus HST; and authorize the Clerk and Treasurer to dispose of two existing utility trailers: Model year ~2000 home-built 8x9.5 deck-over trailer and Model year ~2017 Qualls 6x10 utility trailer. Motion carried.

- Moved by Van Kroonenburg and seconded by Shea that Village of Bible Hill send a letter regarding potential acquisition of property. Motion carried.

Audit Committee Report

- Moved by Van Kroonenburg and seconded by Shea that Village of Bible Hill adopt the 2025-2026 audited financial statements, as presented by Doane Grant Thornton. Motion carried.
- Moved by Van Kroonenburg and seconded by Shea that Village of Bible Hill appoint Doane Grant Thornton as the municipal auditor for the 2026-2027 fiscal year. Motion carried.

Review of Correspondence

Department of Municipal Affairs - Letter to Municipalities re: Legislative Amendments

Bell presented a letter from Department of Municipal Affairs regarding legislative amendments pertaining to municipalities.

Department of Emergency Management – One-year notice re: Act Requirements

Bell presented a letter from the Deputy Minister of the Department of Emergency Management regarding Fire Modernization and the Fire Protection Services Act requirements. departments.

Reports of Commissioners and Clerk and Treasurer

Shea provided an oral report and submitted the Fire Chief's Report. Giddens, Van Kroonenburg, Kennedy and Bell provided oral reports.

Accounts

The accounts were submitted for review.

New Business

Procurement – Scott Air Paks (BHFE)

Bell provided information and quotes for 2 Scott Air Paks from both Safety Source at a cost of \$26,750 plus HST and Levitt Safety at a cost of \$29,027.92 plus HST.

- Moved by Shea and seconded by Van Kroonenburg that Village of Bible Hill award the procurement of 2 Scott Air Paks to Safety Source at a cost of \$26,750 plus HST for a total cost of \$30,495. Motion carried.

Closed session – Public Security and Personnel

- Moved by Shea and seconded by Giddens that the Commission enter closed session. Motion carried.

The Commission entered closed session at 7:36 PM and exited at 7:58 PM.

Adjournment

- Moved by Van Kroonenburg to adjourn the meeting. The meeting adjourned at 7:58 PM

Signature page to follow.

May 19, 2026 Commission Meeting Minute Approval:



Chair



Clerk and Treasurer



Recording Secretary