

The Village of Bible Hill

67 Pictou Rd., Bible Hill, N.S. B2N 2R9
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Date Adopted: November 15, 2016

Bible Hill Parks and Recreation Advisory Committee Policy

Statement of Purpose

The purpose of the Bible Hill Parks and Recreation Advisory Committee (the "Committee") is to provide advice to the Village of Bible Hill (the "Village") on matters of recreation services; including the planning for recreation or cultural programs, services or facilities.

Committee Composition

- Five Community Representatives appointed by the Village; one of which may reside outside of the boundaries of Bible Hill. Voting members; eligible to be elected as Chair of the Committee.
- One Youth Representative (age 14-25 residing in Bible Hill) appointed by the Village. The representative shall be enrolled in an academic program during the term of appointment. A voting member; they may not be elected as Chair of the Committee.
- One Village Commissioner appointed by the Village. An ex officio; voting member, they may not be elected as Chair of the Committee.
- Bible Hill Parks and Recreation Director; an ex officio; non-voting member, they may not be elected as Chair of the Committee.

Terms of Appointment

Community Representatives: appointed for 2-year terms, April 1 to March 31

Youth Representative: appointed for a 1-year term September 1 to August 31

Committee members are eligible for reappointment at the end of their term.

Meetings

The Committee shall meet on the 1st Tuesday of each month at 6pm.

The Parks and Recreation Director, on behalf of the Chair, may call a Special Meeting, provided the Chair believes that majority of the Committee members would support such a step.

The Chair shall be elected at the first meeting of the Committee each April. The Committee members shall by ballot write the name of the Community Representative they wish to serve as Chair. The Committee shall appoint a Scrutinizer to count the ballots and announce the name of the successful candidate.

The Chair shall have a vote on any question, and in the event of a tie the motion shall be lost.

The Chair shall preside at all meetings; in their absence a member appointed at the meeting shall preside.

Where a member of the Committee has failed to attend three consecutive regular monthly meetings of the Committee, without having been excused from such meetings by the Committee, such member shall be deemed to have resigned from the Committee and shall therefore vacate his/her seat as a member.

The Bible Hill Parks and Recreation Director shall record minutes of all meetings. Minutes shall be approved by motion at the next meeting of the Committee. Approved minutes signed by the Chair or the person presiding at the meeting and The Bible Hill Parks and Recreation Director Minutes shall be filed with the Village of Bible Hill's Clerk and Treasurer.

The majority of voting members shall constitute a quorum.

Role of the Committee

The Committee shall advise the Village on matters relating to recreational programs, and services.

The Committee shall advise the Village on matters affecting the development and maintenance of recreational facilities.

The Committee shall advise the Village regarding the lease or sale or to otherwise dispose of any Village land that is held for recreational purposes.

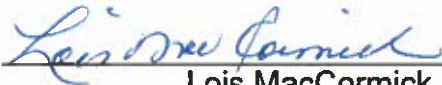
The Committee shall advise the Village regarding the acquisition of property that is held for recreational purposes.

The Committee shall advise the Village on policies concerning the operation of recreation facilities, including the setting of user fees.

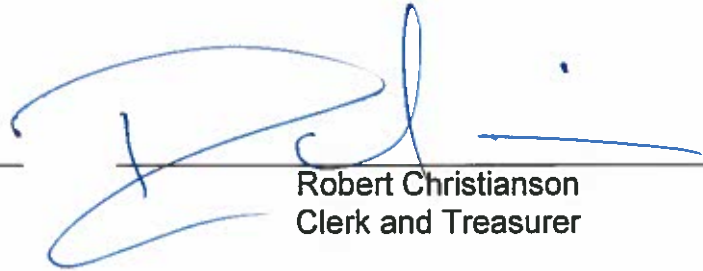
The Committee may hear and consider presentations by individuals, organizations or delegations with respect to recreation programs and services. The Committee shall advise the Village based on its considerations of the presentations.

The Committee shall advise the Village on Recreation Department operating and capital budgets.

Neither the Committee nor any member shall have the power to pledge the credit of the Village of Bible Hill. Nor shall the Committee or any member have any power to authorize an expenditure to be charged against the Village, or enter into a legal commitment or agreement. The Committee shall not be responsible for the operations of parks, recreation programs or facilities, nor administrative matters including the hiring of or providing direction to staff or volunteers.



Lois MacCormick
Chair



Robert Christianson
Clerk and Treasurer