

Employment Opportunity Summer Day Camp Staff

Village of Bible Hill is committed to providing an inclusive and barrier-free work environment, starting with the hiring process. If you require accommodation measures during any phase of the hiring process or in being employed, please notify us as soon as possible. Applications are welcome from all qualified persons.

Terms of Reference

Term of employment: June 26, 2023 to August 27, 2023

Hours of employment: Monday to Friday, 8:00 AM to 5:00 PM; some evenings, weekends and statutory holidays mandatory (i.e. Canada Day); 35 to 45 hours per week.

Rate of pay: \$16.00 per hour

Requirements

- Attended secondary (high school) or post-secondary education (community college/CEGEP/technical institute or university) full time during the 2022-2023 school year and be attending school full time during the 2023-2024 school year
- Available to work full-time hours during dates of employment
- Successful completion of Nova Scotia Child Abuse Registry check
- Successful completion of a criminal record and vulnerable sector check
- Standard First Aid and CPR-C (or willing to take certification)

Skills

- Ability to work positively with children and the general public
- Ability to supervise children in a group setting
- Good organizational, planning and communication skills
- Ability to work on a team and be self-motivated
- Ability to imaginatively plan and organize games, sports, arts, crafts

Responsibilities and Reporting

- Ensure the continuous safety of children under your supervision
- Deliver and supervise Bible Hill events and programs
- Ensure proper procedures are carried out and policies followed for recreation programs
- Act as a positive role model while supervising and implementing activities with children & adults in the recreation program
- Assist the Parks and Recreation Director in day-to-day duties, as assigned
- Other duties as assigned

Reports to: Summer Recreation Supervisor; in their absence, the Parks and Recreation Director

Please send resume by April 21, 2023 via mail or e-mail to:

Haley Smith
Parks and Recreation Director
admin@biblehill.ca