



## Employment Opportunity – Spare Before and After School Program Leader

Village of Bible Hill is recruiting a Spare After School Program Leader for the 2024-2025 school year. This position will deliver fun, interactive programs in Bible Hill and Valley schools. We are looking for a passionate, energetic, mature, and responsible leader with an interest in developing leadership skills to lead our programs. The programs will be physical activity-focused, with elements of play, self-leadership, and teamwork. Most programs will be based on outdoor play, games, skill building, and nature awareness activities.

After School Program Leaders will play a strong role in the design, promotion, and delivery of after school programs for youth ages 5-14. Leaders will work with children/youth and must have an understanding of the importance of being a positive role model. The position requires individuals who enjoy physical activity, sport and/or recreation, and are interested in learning new skills around youth engagement and delivering quality programs which promote being active for life.

### Terms of Reference

**Job title:** Spare Before and After School Program Leader

**Location:** Bible Hill, NS

**Position type:** Part-time, non-union

**Term of employment:** 2025 School Year

**Hours of employment:** This position will work a flexible schedule, as needed, within the hours of 7:00 AM to 9:00 AM and 2:30 PM to 5:30 PM, Monday to Friday, throughout the school year, following the CCRCE school calendar, on an as needed basis.

**Rate of pay:** \$20 per hour

### Qualifications & Requirements

- Current CPR/first aid certificate or willing to obtain
- Volunteer or work experience that involves children/youth is considered an asset
- High energy with a positive outlook with the passion for working with children/youth
- Ability to work positively with children and the general public
- Ability to supervise children in a group setting
- Possess strong interpersonal, organizational, and communication skills
- Enthusiastic individual who believes it is important to be physically active and have fun
- An understanding of risk management and delivering safe programs
- Satisfactory criminal record and child abuse registry checks are a non-negotiable condition of employment
- Reliable transportation to school work site(s)

Reports to: Before and After School Program Team Lead

### How to Apply

Interested applicants are invited to submit their resume and a brief covering letter to: [parksandrec@biblehill.ca](mailto:parksandrec@biblehill.ca)

**Application Deadline:** June 1, 2025, at 4:30 PM