

Employment Opportunity

Summer Park Maintenance Worker

Terms of Reference

Dates of employment: April 20, 2020 to August 28, 2020

Hours of employment: Monday to Friday, 7:00am to 4:00pm; some evenings, weekends and statutory holidays mandatory; 40-48 hours per week.

Rate of pay: \$13.15 per hour

Application Deadline: March 13th, 2020

Requirements

- Attended secondary (high school) or post-secondary education (community college/CEGEP/technical institute or university) full time during the 2019-2020 school year and be attending school full time during the 2020-2021 school year
- Available to work full time hours during dates of employment
- Successful completion of Nova Scotia Child Abuse Registry
- Successful completion of a criminal record and vulnerable sector check
- Standard First Aid, CPR-C and WHMIS (or willing to take certification)
- Valid driver's license issued by the Province of Nova Scotia
- Satisfactory driver's abstract
- CSA approved footwear, and job appropriate clothing supplied by employee

Skills

- Ability to maintain grounds, trees, flower beds, etc.
- Ability to perform manual labour in various weather conditions
- Ability to operate grounds maintenance equipment
- Ability to work on a team and be self-motivated
- Ability to work positively with the public
- Ability to take direction as well as initiative
- Ability to work under minimal supervision

Responsibilities and Reporting

Under the direction of the Maintenance Foreman:

- Maintain recreational facilities
- Direct public inquiries regarding maintenance upkeep of public facilities to the Maintenance Foreman
- Adhere to the policies and procedures of Village of Bible Hill
- Ensure proper documentation is completed for all jobs completed
- Provide a positive image to the community
- Other duties as assigned

Reports to: Maintenance Foreman; in their absence, the Maintenance Worker

Please send resume by mail or e-mail:

Angie Ogden
Finance Officer