

Employment Opportunity

Summer Park Maintenance Staff

Village of Bible Hill is committed to providing an inclusive and barrier-free work environment, starting with the hiring process. If you require accommodation measures during any phase of the hiring process or in being employed, please notify us as soon as possible. Applications are welcome from all qualified persons.

Terms of Reference

Dates of employment: April 24, 2023 to August 25, 2023

Hours of employment: Monday to Friday, 7:00 AM to 4:00 PM; some evenings, weekends, and statutory holidays mandatory (i.e. Canada Day); 40-48 hours per week.

Rate of pay: \$16.00 per hour

Requirements

- Attended secondary (high school) or post-secondary education (community college/CEGEP/technical institute or university) full time during the 2022-2023 school year and be attending school full time during the 2023-2024 school year
- Available to work full-time hours during dates of employment
- Successful completion of Nova Scotia Child Abuse Registry check
- Successful completion of a criminal record and vulnerable sector check
- Standard First Aid, CPR-C and WHMIS (or willing to take certification)
- Valid driver's license issued by the Province of Nova Scotia
- Satisfactory driver's abstract
- CSA approved footwear, and job appropriate clothing supplied by employee

Skills

- Ability to maintain grounds, facilities, flower beds, sport fields, etc.
- Ability to perform manual labour in various weather conditions
- Ability to operate grounds maintenance equipment
- Ability to work on a team and be self-motivated
- Ability to work positively with the public
- Ability to take direction as well as initiative
- Ability to work under minimal supervision

Responsibilities and Reporting

- Maintain recreational facilities
- Direct public inquiries regarding maintenance upkeep of public facilities to the Maintenance Foreman
- Adhere to the policies and procedures of Village of Bible Hill
- Ensure proper documentation is completed for all jobs completed
- Provide a positive image to the community
- Other duties as assigned

Reports to: Maintenance Foreman; in their absence, the Maintenance Worker

Please send resume by March 17, 2023 via mail or e-mail:

Angie Ogden

Finance Officer

admin@biblehill.ca