

The January 12, 2010 Commission in Committee meeting was held in the Village Office at 67 Pictou Road. The meeting was called to order by Deputy Chair Burke at 7:00 pm; the meeting adjourned at 8:30 pm.

Deputy Chair Call to Order

Deputy Chair Burke
Commissioner Dawson-Sharbell
Commissioner Mahar
Chairwoman McLean
Commissioner Van Kroonenburg

Staff: Clerk and Treasurer Christianson
Recording Secretary Curry

Resource Person: Fire Chief Mellish

County Councillors: Blair & McKenna

Approval of the Minutes of December 8, 2009

*Moved by McLean
Seconded by Van Kroonenburg*

"That the minutes of December 8, 2009 be approved as presented."

Motion carried.

Review and approval of the agenda, call for new or other business

*Moved by McLean
Seconded by Van Kroonenburg*

"That the agenda be approved with the addition of a discussion of low traffic businesses in Bible Hill and a personnel issue to be discussed in-camera."

Motion carried.

Business arising out of minutes

Bible Hill Fire Brigade Budget Presentation - Chief Mellish

Chief Mellish discussed the Bible Hill Fire Brigade 2010-11 Budget Proposal. The Brigade is requesting an increase in their budget. This information will be put forward for budget deliberations. Deputy Chair Burke thanked Chief Mellish for his time and effort in compiling this budget and making the presentation to the Commission.

RFP - Bible Hill Sanitary and Storm Sewer Realignment Project RFP

The Clerk reported that the contract for Federal - Provincial Funding has arrived. The two proponents involved in this project have been contacted to

supply an amendment to the original RFP. The new additions will be reviewed after the amendment deadline.

*Moved by Mahar
Seconded by McLean*

"That the Commission in Committee recommend that the Village of Bible Hill approve the signing of the contract for funding for the Bible Hill Sanitary and Storm Sewer Realignment Project."

Motion carried.

Phase 4 Water Expansion

The Clerk reported that he had met with the Department of Transportation and Infrastructure Renewal and the Department of Environment regarding the Phase 4 Water Expansion. No major problems or delays are anticipated. Discussion was held regarding anticipated construction start dates.

Unightly Property

Commissioner Mahar reported on the concern that a Guest Drive resident had been received about derelict vehicles in the yard adjacent to their property.

*Moved by McLean
Seconded by Mahar*

"That the Commission in Committee recommend that the Village of Bible Hill write to the County of Colchester regarding concern about derelict vehicles on a Guest Drive property and requesting the Building Inspector investigate both the front and rear of the property."

Motion carried.

Village Discussion Paper

*Moved by Mahar
Seconded by Van Kroonenburg*

"That the Commission in Committee recommend that the Village of Bible Hill contact the Association of Nova Scotia Villages with a suggested change to the Discussion Paper, page 10, 'Recommendation (c) is a member of the council or another a

municipality.”

Motion carried.

Survey Results - SAC

The Clerk reported on the recent survey results that have been received from Bible Hill residents expressing safety concerns in the village.

*Moved by Van Kroonenburg
Seconded by McLean*

“That the Commission in Committee recommend that the Village of Bible Hill refer the survey results to the Safety Advisory Committee for their comments.”

Motion carried.

Borrowing Process

The Clerk informed the Commission on the progress being made on the borrowing process for the \$750,000 debenture issue.

1. An Electors Meeting to approve borrowing was held and approval was received.
2. The Five Year Capital Budget has been completed.
3. Submission of Borrowing Resolution and Capital Budget to the Minister of Service Nova Scotia and Municipal Relations and Receipt of Ministerial Approval is in progress

*Moved by McLean
Seconded by Mahar*

“That the Commission in Committee recommend that the Village of Bible Hill approve the signing of the Temporary Borrowing Resolution with the Province of Nova Scotia.”

Motion carried.

4. Request and approval of Municipal loan Guarantee.

*Moved by McLean
Seconded by Van Kroonenburg*

"That the Commission in Committee recommend that the Village of Bible Hill write to the County of Colchester requesting that the County provide a loan guarantee."

Motion carried.

5. Registration for spring Debenture Issue is to be done after all other steps have been completed.

New Business

Banking Documents

The Clerk discussed the need to increase the Village's line of credit to \$750,000 and a renewal of the three corporate credit cards (limit of \$5,000 each) held by the Maintenance Foreman, the Parks & Recreation Director, and the Administrative Assistant.

*Moved by Van Kroonenburg
Seconded by Dawson-Sharbell*

"That the Commission in Committee recommend that the Village of Bible Hill sign the documentation necessary to increase the Village's line of credit to \$750,000 and to renew the three corporate credit cards held by the Maintenance Foreman, the Parks & Recreation Director and the Administrative Assistant."

Motion carried.

2010 Committee Appointments - one seat open Bible Hill Parks and Recreation Committee

The Village will advertise the available P&R Committee position on the outside advertising sign and in Action on the Hill for the one vacant position coming up in March. The applications will be reviewed at the April Commission in Committee meeting.

2010 Election Calendar

The Clerk presented the election calendar for May and June, 2010. There is a conflict in dates for the Commission in Committee meeting in June.

*Moved by McLean
Seconded by Mahar*

"That the Commission in Committee recommend that the Village of Bible Hill change the June Commission in Committee meeting from June 8th to June 1st."

Motion carried.

Returning Officer - 2010 Election

*Moved by Van Kroonenburg
Seconded by McLean*

"That the Commission in Committee recommend that the Village of Bible Hill approach Lorraine Dawson to act as Returning Officer for the June, 2010 Election of Village Commissioner."

Motion carried.

Volunteer Awards Program

The Clerk reminded all Commissioners that the deadline for Volunteer Award nominations is January 29, 2010. Any Commissioner, or the Commission as a whole, is encouraged to make a nomination. This will be placed on the agenda for the Regular Monthly Meeting.

Budget Process

The Clerk explained the budgeting process that is followed by the Village.

- **Commissioner's Honorarium**

The Commission will be reviewing the honorarium received by Commissioners as part of the budgeting process.

The Clerk was requested to contact two villages of similar size and population to obtain information on the honorarium that their Commissioners receive. The Commission was also asked to revisit the honorarium paid to the Fire Chief.

Low Traffic Businesses

Discussion held on traffic issues resulting from small businesses in Bible Hill having inadequate parking for their customers.

In Camera Committee Meeting of the Whole - Personnel Issue

*Moved by Van Kroonenburg
Seconded by Dawson-Sharbell*

"That the Commission in Committee Monthly Meeting be adjourned to an In Camera Committee Meeting of the Whole to discuss a personnel issue."

Motion Carried.

At 8:05 pm the Commission went into an In-Camera Committee Meeting of the Whole. The In-Camera Committee Meeting of the Whole ended at 8:25pm.

*Moved by Dawson-Sharbell
Seconded by McLean*

"That the Commission in Committee recommends that the Village of Bible Hill continue with the employment of the School Crossing Guards, in the event of a strike and school closures until the end of the scheduled school year."

Motion Carried.

Adjournment

*Moved by McLean
Seconded by Van Kroonenburg*

"That Commission in Committee Meeting be adjourned."

Motion carried.

The meeting adjourned at 8:30 pm.

K. Curry
Recording Secretary

Tom Burke
Deputy Chair