

The Village of Bible Hill Commission in Committee Meeting was held on June 12, 2012 in the Village Office, 67 Pictou Road. The meeting was called to order by the Clerk and Treasurer at 7:00 pm; the meeting adjourned at 8:10 pm.

Call to Order

Commissioner Burke
Commissioner MacCormick
Commissioner McLean
Commissioner McLeod
Commissioner Van Kroonenburg

Staff: Clerk and Treasurer Christianson
Recording Secretary Curry

In Attendance: C. Blair, County Councillor
C. Boyce, Village Resident
M. Chaisson, Truro Daily News

The Clerk congratulated Commissioner McLean on her re-election to the Commission. The Clerk asked if there were any comments regarding the upcoming election for Chair and Deputy Chair.

**Election of Officers and
Appointment to Committees**

Election of Chair and Deputy Chair

The Clerk and Treasurer led a brief discussion on the duties and responsibilities of the chair of each committee for the Village as well as outlining the election procedures for the election of Chair and Deputy Chair. Each Commissioner is eligible to vote for the Commissioner of their choice by ballot. The scrutineers were Bible Hill residents C. Blair and C. Boyce. The ballots will be destroyed after the appointments.

*Moved by Burke
Seconded by McLeod*

"That the scrutineers destroy the ballots."

Motion carried.

The ballots were shredded.

Chair	Burke
Deputy Chair	Van Kroonenburg

Major Committees

Finance and Audit Committee

The Finance Committee and Audit Committee is a full committee of the commission. The role of the committee is to oversee budget development, review the audited reports, and supervise village expenditures. All commissioners have signing authority, cheques require two signatures.

Protective Services

Chair	MacCormick
Deputy Chair	Van Kroonenburg

The Protective Services Committee oversees the Village's responsibility for the fire brigade, the Bible Hill Safety Advisory Committee, the Bible Hill Emergency Planning Committee and the School Crossing Guard Program.

Environmental Services

Chair	McLean
Deputy Chair	McLeod

The Environmental Services Committee is responsible for water systems, sewer systems, storm water drainage, urban forest and environmental protection/development in our community.

Transportation Services

Chair	Van Kroonenburg
Deputy Chair	McLean

The major responsibilities of this committee are the maintenance and improvements to sidewalks and other transportation issues.

Recreation & Cultural Services

Chair	McLeod
Deputy Chair	MacCormick

Recreation & Cultural Services is responsible for the development and management of recreational and cultural activities in the community. The Chair sits on the Parks & Recreation Committee, which has been developed to assist the village with the development of recreation programs and facilities.

Other Committees

Municipal Boundaries Committee

Village Chair	Burke
Village Deputy Chair	Van Kroonenburg

The original function of the committee was to oversee the village's boundaries with the County of Colchester and review the sharing of services between local municipal units.

By-Law Committee

Village Chair	Burke
Village Deputy Chair	Van Kroonenburg
Solicitor	England
Clerk and Treasurer	Christianson

The By-Law Committee implements, reviews, and provides support services to the commission on village by-laws.

Personnel Committee

Village Chair	Burke
Village Deputy Chair	Van Kroonenburg
Clerk and Treasurer	Christianson

The Personnel Committee oversees the implementation and development of personnel policies and employment guidelines for village staff.

External Committees

Chamber of Commerce	Burke
60 th Anniversary Committee	MacCormick and McLean
Nova Scotia Provincial Exhibition Commission	Burke

Deputy Chair Van Kroonenburg assumed the Chair. She thanked the Commission for her re-appointment as Deputy Chair.

Approval of the Agenda

*Moved by Burke
Seconded by McLeod*

"That the agenda be approved as presented."

Motion carried.

Approval of the Minutes of May 8, 2012

*Moved by Burke
Seconded by MacCormick*

"That the minutes of May 8, 2012 be approved as presented."

Motion carried.

Delegations

Councillor Blair spoke on behalf of the Association of Nova Scotia Villages to report that the UARB decision had come down today regarding the request for the dissolution of the Village of Pugwash. The request was denied and Pugwash will remain a Village.

The Union of Nova Scotia Municipalities will be meeting in October in Halifax.

Councillor Blair also reported that municipal elections will be happening this year on October 20th. She also reported on Scotia Pool and Mayor Taylor's disappointment in the Village's intention to run the pool for an additional year after the opening of the Civic Centre.

Councillor Blair made a request to the Village Commissioners

that they consider changing their sidewalk priority listing to bring Saywood Drive up to the number two position after Pictou Road. This would bump down the sidewalk to be constructed on College Road from the NSAC Daycare to the intersection of Vimy Road. She had spoken to Mr. Webster of Transportation and Infrastructure Renewal regarding this issue and had a verbal agreement from him regarding the re-paving of Saywood at the same time as the sidewalk construction. Chair Burke responded that we would need written approval as the Village had been advised in writing that this would not be possible.

Correspondence

Dutch Mason Blues Festival

The Clerk advised the Commission that a request had been made by the Dutch Mason Blues Festival to make a presentation at the next Regular Monthly Meeting.

Invitation - Recreation Nova Scotia's Annual Conference

Chair Burke will attend on behalf of the Village.

Business Arising out of the Minutes

LED Streetlight Conversion

The Clerk and the Commission discussed the mandated upcoming LED streetlight conversion. There was discussion on whether to buy or rent the streetlights. Truro, Colchester, Bible Hill and Stewiacke have been working together on this project.

*Moved by McLeod
Seconded by McLean*

"That the Commission in Committee recommends that the Village of Bible Hill complete a Lighting Design Plan and an Installation Plan with Truro, Colchester, and Stewiacke in preparation for the conversion to LED streetlights."

Motion carried.

Pictou Road Sidewalk

The Clerk met with James Webster of Transportation and Infrastructure regarding the progress on the Pictou Road sidewalk preparations. Additional information from the Colchester Engineer has been sent to Mr. Webster now and the Village is awaiting final approval.

Scotia Pool

Officials from Agritech Park have contacted the Village and we are starting to work on an operating agreement for the one year period. We will be meeting with staff from Agritech Park next week and we hope to have an operating agreement in place by the end of July. Options regarding payments by pool users were discussed. It is still undecided about having a manager at the pool location accepting money or having all payments go through the Village Office.

New Business

Canada Day Parade

This was brought forward as an information item for Commissioners. Events during the day are being moved to the Bible Hill Airport Fields because of construction taking place at the Recreation Park. St. David's Church is moving their church service to the NSAC Alumni Gardens. Chair Burke has sent a thank you note to the church thanking them for their cooperation so the parade can continue as scheduled.

Bank Transfers

*Moved by Burke
Seconded by McLeod*

"That the Commission in Committee recommends that the Village of Bible Hill approve the transfer of \$350,000 from operating reserve to operating fund and \$250,000 from capital reserve to operating fund."

Motion carried.

NSPE Business Plan

Chair Burke will participate on the Steering Committee for the Nova Scotia Provincial Exhibition Commission. Their meeting is this Thursday, June 14th and the Chair will bring additional information to the next Commission meeting.

College/Main Beautification Project

The Village will get this project underway.

Banking Signing Resolution

The Clerk and Recording Secretary had the Commissioners sign the Banking Signing Resolution for

Scotiabank. The Clerk will deliver the signed documents.

Adjournment

*Moved by Burke
Seconded by McLean*

“That the June 12, 2012 Commission in Committee Meeting of the Village of Bible Hill be adjourned.”

Motion carried.

The meeting adjourned at 8:10 pm.

Deputy Chair Van Kroonenburg

Recording Secretary Curry

Clerk and Treasurer Christianson
