

The October Commission in Committee meeting was held in the Village Office, 67 Pictou Road. The meeting was called to order by Deputy Chair Van Kroonenburg at 7:00 pm; the meeting adjourned at 8:20 pm.

**Call to Order**

Chair Burke  
Deputy Chair Van Kroonenburg  
Commissioner MacCormick  
Commissioner McLeod  
Commissioner McLean

Staff: R. Christianson, Clerk  
K. Curry, Recording Secretary

**Approval of the Minutes  
of September 11, 2012**

*Moved by McLean  
Seconded by McLeod*

*"That the minutes of September 11, 2012 be approved as presented."*

*Motion carried.*

**Review and approval of  
the agenda, call for new  
or other business**

*Moved by MacCormick  
Seconded by Burke*

*"That the agenda be approved with the additions of Pictou Road Sidewalk Project and an update on the progress made on the chairlift for the stairwell in the Village Hall."*

*Motion carried.*

**Business Arising out of  
the minutes**

**Request to Extend existing trail at Perennia Park**

The Clerk reviewed a letter recently received from Alan Grant of Nova Scotia Agriculture. There are a few administrative questions to be dealt with before a decision is made on the extension of this trail.

**Village of Bible Hill Recreation Park Upgrade Project**

*Moved by MacCormick  
Seconded by McLeod*

*"That the Commission in Committee recommends that the Village of Bible Hill commit to funding up to \$125,000 for the Bible Hill Recreation Park Upgrade Project if full funding is approved through ACOA. In addition Bible Hill*

*will commit to further funding an additional \$20,000 to the project if proposed grant applications to other funding agencies are not approved.”*

*Motion carried.*

### **Pictou Road Sidewalk Project**

A Commissioner brought up recent sightings of a few staff on the job site on Pictou Road not wearing hard hats and/or safety vests. The Clerk was requested to email Mid-Valley Construction and have this issue dealt with. Improper safety precautions are not acceptable to the Village.

### **Chairlift in Stairwell, Bible Hill Village Hall**

The Clerk reported that he had not gone any further on investigating other possible stairways that could be used for a chairlift.

### **Correspondence**

#### **Bill Mills, Mayor of the Town of Truro to CN re flooding**

The Clerk reviewed a letter from Mayor Mills to Sean Finn of CN Rail. This letter was to open dialogue regarding flooding in Truro, Bible Hill, and the County of Colchester. The Mayor is looking for a meeting to discuss possible solutions to this on-going problem.

### **In Camera Committee of the Whole**

*Moved by McLean  
Seconded by McLeod*

*“That the Commission in Committee Meeting be adjourned to an In Camera Committee Meeting of the Whole.”*

*Motion Carried.*

At 7:15 pm the Commission went into an In-Camera Committee Meeting of the Whole.

The In-Camera Committee Meeting of the Whole adjourned back to the Regular Monthly Meeting at 7:25pm.

**New Business**

**Detailed Elevation Survey and Contour Plan - Holywell Park**

R. MacLennan (retired DOE engineer) and R. Ummat (County of Colchester engineer) met to view the flooding issues at Holywell Park and give their recommendations on possible solutions for the addition of a stronger berm. The Clerk will contact Mr. Ummat and report back to the next meeting on their findings.

**Standing Offer - Guest Drive Monitoring Project Dillon**

The Commission agreed to award this project to Dillon Consulting this year and to develop a tender for next year. The tender will be for a 5 year term that may be renewed by the Village if desired.

*Moved by McLean  
Seconded by Burke*

*"That the Commission in Committee recommends that the Village of Bible Hill approve Dillon Consulting to do the 2012 Monitoring Program at the former landfill site for \$7,800 plus HST."*

*Motion carried.*

**Sidewalk Priority List**

*Moved by McLean  
Seconded by McLeod*

*"That the Commission in Committee recommends that the Village of Bible Hill:*

- Prepare pre-engineering cost estimates for the construction of a sidewalk from Vimy Road to the College Road Day Care Centre plus a section in front of Holywell Park to the Subway Tunnel.*
- The Clerk is authorized to engage Colchester to provide engineering services for this project (pre-design, design, project management).*
- With the completion of the current project Pictou Road sidewalk, all items on the sidewalk priority list will be moved up one line"*

### **Sidewalk Priority Listing Approved October 9, 2012**

- 1 College Road Day Care to Vimy & Holywell Park to the Subway Tunnel
- 2 Saywood Estates Regency and Saywood Drive
- 3 Village Line Avenue Pictou to College \*\*
- 4 Vimy Road Windale to Farnham
- 5 Main Street Subway to Bridge southside
- 6 Old Court House Branch College to Regency \*\*
- 7 College Road Guest Drive to Osprey Court
- 8 College Road Vimy to Guest Drive
- 9 College Road Maple to Saywood
- 10 College Road Osprey to Maple
- 11 College Road Saywood to Old Court House Branch

\*\*Conditional upon cost sharing with the Municipality of the County of Colchester

*Motion carried.*

The Clerk will work at obtaining a cost estimate from the County of Colchester for budgeting purposes for the fiscal year 2013-2014.

### **Remembrance Day 2012**

Chair Burke will be attending. Village Staff are instructed to purchase a wreath.

### **HD Boyce pamphlet - licence agreement draft**

A draft license agreement regarding the publishing of a pamphlet written by Mr. H.D. Boyce was circulated. The agreement would be for a one year term and is anticipated to be limited to 500 copies.

**In Camera Committee of the Whole**

*Moved by McLean  
Seconded by MacCormick*

*"That the Commission in Committee Meeting be adjourned to an In Camera Committee Meeting of the Whole."*

*Motion Carried.*

At 8:05 pm the Commission went into an In-Camera

Committee Meeting of the Whole.

The In-Camera Committee Meeting of the Whole  
adjourned back to the Regular Monthly Meeting at 8:15  
pm.

*Moved by McLean  
Seconded by MacCormick*

*“That the Commission in Committee recommends that the  
Village of Bible Hill award the Clerk six weeks annual  
vacation beginning this fiscal year.”*

*Motion carried.*

As well, the Commission requested:

- That a vacation planner be developed for all staff  
that the Commissioners can access
- That the Clerk and Treasurer and Finance Officer  
not take vacation at the same time
- That the Clerk and Treasurer take vacation in  
weekly increments

**Adjournment**

*Moved by McLean  
Seconded by McLeod*

*“That the October 9, 2012 Commission in Committee  
Meeting of the Village of Bible Hill be adjourned.”*

*Motion carried.*

The meeting adjourned at 8:20 pm.

Deputy Chair Van Kroonenburg \_\_\_\_\_

Recording Secretary Curry \_\_\_\_\_

Clerk Christianson \_\_\_\_\_