

The Village of Bible Hill Regular Monthly meeting was held on December 17, 2013 in the Village Office, 67 Pictou Road. Chair Burke called the meeting to order at 7:05 pm; the meeting adjourned at 7:45 pm.

Call to Order: Chair Burke  
Deputy Chair MacCormick  
Commissioner McLean  
Commissioner Van Kroonenburg

Regrets: Commissioner McLeod

Staff: Clerk and Treasurer Christianson  
Recording Secretary Curry  
Solicitor MacDougall

In Attendance: Colchester Councillor Blair, District 1  
Truro Daily News Reporter M. Chiasson

### **Approval of the Minutes of November 19, 2013**

*Moved by McLean*

*Seconded by Van Kroonenburg*

*“That the Minutes of November 19, 2013 be approved as circulated.”*

*Motion carried.*

### **Review and Approval of Agenda, Call for New or Other Business**

*Moved by Van Kroonenburg*

*Seconded by MacCormick*

*“That the agenda be approved as presented.”*

*Motion carried.*

Chair Burke welcomed Councillor Blair and Ms. Chiasson to the meeting.

### **Business Arising out of the Minutes**

#### Commission in Committee Report

##### **1. Pension Plan**

*Moved by MacCormick*

*Seconded by Van Kroonenburg*

*“The Village of Bible Hill moves to engage Standard Life Canada as service provider for the Village of Bible Hill Pension Plan, transferring the pension plan assets to the successor pension plan in accordance with Section 86 of the Pension Benefits Act, and the Village of Bible Hill*

*further moves to engage Standard Life to manage the governance of the investments by selecting the Standard Life Monitored Avenue Portfolios Program.”*

*Motion carried.*

## **2. Operating Reserve Fund**

*Moved by MacCormick*

*Seconded by Van Kroonenburg*

*“That the Village of Bible Hill maintains an Operating Reserve Fund balance equal to 15% of the tax levy. Funds shall be budgeted for and transferred to the Operating Reserve fund if the balance falls below 15% of the tax levy. Funds may be withdrawn from the reserve by motion to help ensure stable tax rates in the case of revenue shortfalls and unexpected expenditures. Funds may be withdrawn from the reserve by motion if the balance exceeds 15% of the tax levy.”*

*Motion carried.*

## **3. Fire Brigade Purchase**

*Moved by MacCormick*

*Seconded by McLean*

*That the Village of Bible Hill purchase 11 pairs of bunker boots (10 male and 1 female) from Nova Fire Equipment at a cost of \$2,175 + HST.”*

*Motion carried.*

## **4. Canada Day Tenting**

*Moved by MacCormick*

*Seconded by Van Kroonenburg*

*“That the Village of Bible Hill rent Canada Day tents from MacFarland’s Tenting at a cost of \$1,625 + HST.”*

*Motion carried.*

## **5. Summer Staffing**

*Moved by MacCormick*

*Seconded by McLean*

*“That the Village of Bible Hill give the Clerk the authority to begin the staffing procedure for 3 Summer Public Works staff (at \$11.39 per hour), 1 Summer Recreation Supervisor (at \$12.44 per hour), and 3 Summer Recreation Programmers (at \$11.39 per hour) for the summer of 2014.”*

*Motion carried.*

Crosswalk Vimy/College

The Clerk updated the Commission on the status of the Village's request for a crosswalk on College Road at the Vimy Road intersection. He met with representatives from Transportation and Infrastructure Renewal and options were discussed for this location. TIR confirmed that they would not approve the crosswalk at the intersection of Vimy and College due to traffic speeds, line of sight, and stopping distance issues. When Bible Hill had its engineers assess the area, posted traffic speeds were used; when TIR assessed the location, actual measured speeds were used. Two further options are possible:

- 1) The Village could reduce the elevation of College Road east of Vimy to improve the line of sight, potentially increasing stopping distances. Approval of the crosswalk would not be given until the work was completed and a new assessment made. If line of sight and stopping distance still did not meet TIR requirements, no approval for the crosswalk would be given.
- 2) Construction of a new sidewalk from the Vimy Road intersection west to the current approved mid section crosswalk in front of the Dalhousie Library. TIR would require that new overhead crosswalk signs be constructed at this existing crosswalk.

The Clerk presented a report from PDI Engineering on the cost of constructing Option 2. This item will be addressed again at the January meetings.

Five-Year Capital Plan

A capital plan from the Fire Brigade has not yet been received. Another review of the Village's Five-Year Capital Plan will be in January.

Draft Outdoor Ice Maintenance Policy and Draft Toboggan Hill Policy

*Moved by Van Kroonenburg  
Seconded by MacCormick*

*"That the Village of Bible Hill approve both the Outdoor Ice Maintenance Policy and Inspection Form and the Toboggan Hill Policy and Inspection Form."*

*Motion carried.*

\* See Appendix A for copies of the Outdoor Ice Maintenance Policy and the Toboggan Hill Policy

**Review of Correspondence**

Sidewalk safety concerns on Saywood Drive

A letter will be drafted by the Chair to address the concerns of the Village resident.

Draft letter to Minister of Transportation and Infrastructure Renewal regarding Saywood Drive and Regency Point Drive sidewalk construction and road repaving

A draft letter to the Minister of Transportation and Infrastructure Renewal was reviewed.  
Notice of Hearing Dangerous and Unsightly Guest Drive

A letter was received from the County of Colchester regarding a notice of a Hearing on January 7, 2014 at 2:00pm regarding two properties on Guest Drive. The Clerk will be attending to learn more about this process and the Chair will also try to attend.

Approval for Request for Payment ACOA

Final payment from ACOA has now been received by the Village for the recent improvements to the Bible Hill Recreation Park. All monies have been received from the various funding partners on this project.

**Reports of Commissioners and Clerk and Treasurer**

Environmental Services Report

Commissioner McLean stated that an update on the Farnham Brook project would be discussed later in the meeting.

Protective Services Report

Commissioner Van Kroonenburg gave the Fire Brigade Report and mentioned events she had attended on behalf of the Village.

Recreation Services Report

Commissioner McLeod sent regrets to the meeting. The Clerk read the Recreation Report that highlighted the two Bible Hill outdoor skating rinks, the progress being made on the Farnham Brook Trail, and Christmas events in the Village. The Village website is now up and running and Commissioners were invited to let Village Staff know if any omissions were noted.

Transportation Services Report

Deputy Chair MacCormick reported on calls she had received from Village residents regarding icy road conditions within the Village. She also reported on events she had attended on behalf of the Village.

Clerk's Report

The Clerk reported on a meeting he had with the Fire Chief earlier in the day regarding the delay in approval of the BA gear that the Brigade had ordered. The Brigade would like to cancel this purchase and begin the tendering process for a new service vehicle to be purchased before the end of the current fiscal year.

Chair's Report

Chair Burke on the events and meetings he had attended over the past month on behalf of the Village. He continues to be very busy with Nova Scotia Provincial Exhibition meetings.

## Accounts

*Moved by Van Kroonenburg  
Seconded by McLean*

*"That the Village of Bible Hill approves the accounts for payment."*

*Motion carried.*

## New Business

### Canada Day 2014 Inflatables

*Moved by Van Kroonenburg  
Seconded by McLean*

*"That the Village of Bible Hill approve the purchase of Inflatables for Canada Day 2014 from Big Entertainment at a cost of \$2,870 plus HST."*

*Motion carried.*

### Clean up Farnham Brook

The Clerk brought forward a request from Colchester County to cost share on the cost of some clean up to be done at Farnham Brook. It would be expected to be half the cost of 2 weeks power saw work over the winter months clearing debris from the river. More extensive repairs will be completed next fiscal year.

*Moved by Van Kroonenburg  
Seconded by McLean*

*"That the Village of Bible Hill cost share with Colchester County for the removal of debris from Farnham Brook at an approximate cost of \$6,000."*

*Motion carried.*

## Adjournment

*Moved by Van Kroonenburg  
Seconded by McLean*

*"That the December 17, 2013 Regular Monthly Meeting of the Village of Bible Hill be adjourned."*

*Motion carried.*

The meeting adjourned at 7:45 pm.

Chair Burke

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Recording Secretary Curry

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Clerk and Treasurer Christianson

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