

The Village of Bible Hill Regular Monthly meeting was held on October 15, 2013 in the Village Office, 67 Pictou Road. Chair Burke called the meeting to order at 7:00pm; the meeting adjourned at 8:30pm.

Call to Order: Chair Burke
Deputy Chair MacCormick
Commissioner McLean
Commissioner McLeod
Commissioner Van Kroonenburg

Staff: Clerk and Treasurer Christianson
Recording Secretary Curry
Solicitor MacDougall

In Attendance: Colchester County Councillor Parker, District 11
Crossing Guard Captain Parker

Approval of the Minutes of September 17, 2013

*Moved by Van Kroonenburg
Seconded by McLean*

“That the Minutes of September 17, 2013 be approved as circulated.”

Motion carried.

Review and Approval of Agenda, Call for New or Other Business

*Moved by McLeod
Seconded by MacCormick*

“That the agenda be approved as presented.”

Motion carried.

Chair Burke welcomed Councillor Parker and Village of Bible Hill Crossing Guard Captain, V. Parker.

Miscellaneous Business Including Delegations

Crossing Guard Captain, V. Parker

Mrs. Parker reported on the Crossing Guard Program in Bible Hill this year. There are seven full time crossing guards and three spare crossing guards. The seven crossing guard stations in Bible Hill are Saywood Drive & College Road, Maple Blvd & College Road, Osprey & College Road, East Court Road & College Road, East Court Road & Pictou Road, Bible Hill Central Elementary School on Pictou Road, and Vimy Road & Pictou Road. There have been two incidents to date this year, cars travelling through the crosswalk when children were present. The Chair thanked Mrs. Parker for her report and congratulated her on the valuable job that the crossing guards do for the youth in our Village.

Councillor Parker

Councillor Parker reported to the Commission that he has received several calls recently from residents of Teakwood Court expressing their continued concerns about the roads in that area. The Commissioners would like to address their concerns about Teakwood to the Minister of Transportation and Infrastructure Renewal and to attach a copy of the recent presentation by Teakwood resident Mr. K. Cheyne regarding this issue.

Business Arising out of the Minutes

Five-Year Capital Plan

The Clerk spoke in detail about the proposed five-year capital plan and he suggested that it be approved by the end of this fiscal year.

The Operating Reserve was discussed. The Clerk suggested that the Village formalize the amount and purpose of the Reserve by adopting an Operating Reserve Policy. A draft policy will be presented at the next meeting.

The Clerk recommended that an engineering study be undertaken to review the overall condition of the sanitary sewer system in the Village.

The Clerk emphasized the importance of approving a five-year capital plan. Adjustments can be made as needed but the basic plan should be in place identifying upcoming projects and planning for major purchases that are needed. Our Parks and Recreation Director has supplied the Clerk with a capital plan from the Parks and Recreation Committee. The Fire Chief will be asked to supply a capital budget plan as well.

There is no policy in place for the Parks and Recreation Reserve Fund. A discussion was held on setting up this reserve. A discussion was also held on a reserve fund for snow removal. The Clerk will report back on the amount of the surplus from the snow removal budget in the previous fiscal year.

Review of Correspondence

Town of Truro - Tourism Summit - November 2nd

The Town of Truro has sent out a letter requesting participation from the Village in an endeavor to increase tourism in our area. The Clerk was asked to see if the Parks and Recreation Director would participate in this Summit. If he is unable to attend, both Chair Burke and Deputy Chair MacCormick expressed interest in participating.

Remembrance Day Service, Truro Cenotaph

Chair Burke will attend the Remembrance Day Service at the Truro Cenotaph put on by the Royal Canadian Legion. Village Staff will be asked to order a wreath for this ceremony.

Reports of Commissioners and Clerk and Treasurer

Environmental Services Report

Commissioner McLean will be accompanying the Clerk this week to inspect the dyke work recently completed on Avon Street. She also reported that Dillon Consulting has finished testing at the Recreation Park. She listed events she had attended on behalf of the Village.

Protective Services Report

Commissioner Van Kroonenburg read the October Fire Brigade report and reported on events she had attended on behalf of the Village.

Recreation Services Report

Commissioner McLeod read the October Recreation Report, which included a report on the Recreation Park and After School Programs. The Recreation Director recently attended a very worthwhile conference put on by Recreation Nova Scotia. Safe Halloween is coming up with preparations well in hand.

Transportation Services Report

Deputy Chair MacCormick reported that transportation work has been completed for this season.

On behalf of the Association of Nova Scotia Villages, the Deputy Chair brought forward changes being brought forward regarding changes in the Annual General Meeting schedule that were being considered. The ideal would be to encourage more participation in this event by making it more accessible. They are considering either changing the event to one day only or else moving it to a Saturday-Sunday event with a meet and greet on Friday night. The second option seemed to be a better option. The Clerk would like to see something put together for staff members attending these meetings. Deputy Chair MacCormick will bring this to the ANSV meeting next Friday in Port Williams. Next year's AGM will be in Pugwash. As soon as dates are set, Village staff will be requested to book accommodations.

Clerk's Report

The Clerk reported that he had spoken to PDI today. The Vimy Road/College Road report will be completed for the November meeting. Commissioner McLean had expressed concern about garbage accumulating at the Airport Field location. Garbage drums will be removed and easy sorters are being purchased for next summer. Also, ten new No Smoking signs have been purchased and maintenance staff has been instructed on where to place these signs.

The Clerk is investigating the upcoming changes being made to the pension plan currently managed by the UNSM. It is not the mandate of the UNSM to oversee pension plans, as there is a liability concern. There is an upcoming meeting of the UNSM to discuss these changes and the Clerk will be attending.

Chair's Report

Chair Burke on the events and meetings he had attended over the past month on behalf of the Village.

Accounts

The Clerk explained that not all account information has been presented as a new payroll program has recently been put into place and a report has not yet been formalized.

Moved by McLean

Seconded by Van Kroonenburg

"That the Village of Bible Hill approve the accounts for payment."

Motion carried.

New Business

Energy Conservation

Chair Burke requested this item be added to the agenda. He would like to see an energy audit done on both 67 and 69 Pictou Road to identify areas where cost saving measures can be made. The Clerk will investigate programs that area available for this and report back to the Commission at the next meeting.

In Camera Committee of the Whole

Moved by McLean

Seconded by MacCormick

"That the Regular Monthly Meeting be adjourned to an In Camera Committee Meeting of the Whole."

Motion Carried.

At 8:20 pm the Commission went into an In-Camera Committee Meeting of the Whole.

The In-Camera Committee Meeting of the Whole adjourned back to the Regular Monthly Meeting at 8:29 pm.

Adjournment

Moved by Van Kroonenburg

Seconded by MacCormick

"That the October 15, 2013 Regular Monthly Meeting of the Village of Bible Hill be adjourned."

Motion carried.

The meeting adjourned at 8:30pm.

Chair Burke

Recording Secretary Curry

Clerk and Treasurer Christianson
