

The Village of Bible Hill Commission in Committee Meeting was held on February 11, 2014 in the Village Office, 67 Pictou Road. Deputy Chair MacCormick called the meeting to order at 7:00 pm; the meeting adjourned at 8:10 pm.

Call to Order: Chair Burke  
Deputy Chair MacCormick  
Commissioner McLeod  
Commissioner Van Kroonenburg

Regrets Commissioner McLean

Staff: Clerk and Treasurer Christianson

In Attendance: County Councillor Blair, District 1  
M. Chiasson, Truro Daily News  
N. Loomer, Village Resident

Deputy Chair MacCormick welcomed Councillor Blair, Ms Loomer and Ms. Chiasson to the meeting.

#### **Approval of the Minutes of February 11, 2014**

*Moved by Burke  
Seconded by McLeod*

*That the minutes of February 11, 2014 be approved as presented.*

*Motion carried.*

#### **Review and Approval of the Agenda, call for new or other business**

*Moved by Van Kroonenburg  
Seconded by Burke*

*That the agenda be approved with the addition of a transfer from Operating Reserves to Capital Reserves.*

*Motion carried.*

#### **Province of Nova Scotia Standing Offer - Xerox Canada Photocopier / Scanner**

A standing offer developed by the Province of Nova Scotia with Xerox to provide a Managed Print Service (MPS) was reviewed. As a municipal unit Bible Hill is able to participate in the standing offer on the same terms as Provincial Government Departments.

*Moved by Van Kroonenburg  
Seconded by McLeod*

*That the Village of Bible Hill enter into a five year contract with Xerox Canada who will provide managed print services to the Village of Bible Hill at a cost of \$110.88 per month plus a per copy charge of (colour) .0590 and (mono) .0120 (not including HST)*

*Motion carried.*

**Repairs to Rear Bumper 2013 4 x 4 Service Vehicle**

Two quotes for the repairs of the bumper were reviewed. Pye Chev Olds at \$2,214.12 and Salmon River Collision Repair at \$2,661.22 (both including HST).

*Moved by McLeod  
Seconded by Burke*

*That the Village of Bible Hill award the repairs to the 2013 Service Vehicle to Pye Chev Olds in the amount of \$2,214.12 (including HST).*

*Motion carried.*

**In Camera Committee Meeting of the Whole**

*Moved by McLeod  
Seconded by Burke*

*That the Village of Bible Hill convene into an In Camera Committee Meeting of the Whole to discuss a Contract Settlement with CUPE Local 744-01 and review and recommend three year appointments to the Bible Hill Parks and Recreation Committee .*

*Motion carried.*

The Village Commission moved into the In Camera Committee Meeting of the Whole at 7:30pm.

The Village Commission returned to the Commission in Committee Meeting at 7:45 pm.

**Memorandum Of Settlement CUPE Local 734.01**

*Moved by Van Kroonenburg  
Seconded by McLeod*

*That the Contract between Bible Hill and CUPE 734.01 be amended as follows:*

ARTICLE 5 - CHECK OFF OF UNION DUES

5.04 NEW

*The Employer agrees to provide to the Union twice annually on September 30<sup>th</sup> and March 31<sup>st</sup>, employee contact information which will include the following:*

- a) The name of each employee;*
- b) The mailing address and telephone number (if listed) of each employee;*

ARTICLE 10 - SICK LEAVE

10.12 *Delete current (b) and replace with the following. Add NEW (c).*

- a) Staff are encouraged to make scheduled medical appointments outside regular working hours.*
- b) ~~However, if this is not possible, the full-time employee is allowed up to a maximum of twenty four (24) hours per fiscal year, taken in no less than one-hour allotments.~~*

*An employee is entitled to a maximum of two (2) days (sixteen (16) hours) per annum, with pay, to attend to the care of an immediate family member or to handle personal emergencies that cannot be reasonably attended to or handled by another family member. This time may be used in combination with medical and dental appointments below. The maximum number of days in combination with Article 10.12 (c) shall not exceed four (4) days. The above hours may only be taken in four (4) hour minimum blocks.*

- c) *Employees are entitled to a maximum of two (2) days (sixteen (16) hours) with pay for medical and dental appointments. This time may be used in combination with 10.12 (b) above the maximum number of days in combination with Article 10.12 (b) shall not exceed four (4) days. The above hours may only be taken in four (4) hour minimum blocks.*

#### **22.03 New**

*Any employee with a minimum of thirty (30) years of service that retires under the Village's pension plan will receive a onetime retirement allowance of five thousand dollars (\$5000.00). This allowance at the option of the employee can be made as an RRSP contribution.*

*Term: April 1, 2014 to March 31, 2017*

*Wages: April 1, 2014 - 3%*

*April 1, 2015 - 3%*

*April 1, 2016- 2.5%*

*Motion carried.*

#### **Appointment of Parks and Recreation Committee Members**

*Moved by MacLeod*

*Seconded by Van Kroonenburg*

*That the Village of Bible Hill appoint Doug Wile, Marie Tompkins, Foster Stewart, Matt Pryde and Nancy Loomer to 2 Year Terms from April 1, 2014 to March 31, 2016 on the Bible Hill Parks and Recreation Committee.*

*Motion carried.*

#### **Transfer of Funds from the Operating Reserve to the Capital Reserve**

*Moved by Van Kroonenburg*

*Seconded by Burke*

*That the Village of Bible Hill transfer \$225,000 from the Operating Reserves to the Capital Reserves.*

*Motion carried.*

#### **Motion to Adjourn**

*Moved by Van Kroonenburg*

*Seconded by MacLeod*

Village of Bible Hill  
Commission in Committee Meeting  
March 11, 2014

*That the March 11, 2014 Commission in Committee Meeting of the Village of Bible Hill be adjourned.*

*Motion carried.*

The meeting adjourned at 8:00 pm.

Deputy Chair MacCormick

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Clerk and Treasurer Christianson

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