

The Village of Bible Hill Regular Monthly meeting was held on January 20, 2015 in the Village Office, 67 Pictou Road. Chair Burke called the meeting to order at 7:00 pm; the meeting adjourned at 8:50 pm.

Call to Order:	Chair Burke
	Commissioner MacCormick
	Commissioner McLean
	Commissioner McLeod
	Deputy Chair Van Kroonenburg
Staff:	Clerk and Treasurer Christianson
	Recording Secretary Curry
	Solicitor MacDougall, Burchell MacDougall
In Attendance:	Auditor MacLaughlin, Grant Thornton
	Auditor Cantos, Grant Thornton

Approval of the Minutes of December 16, 2014

*Moved by McLeod
 Seconded by Van Kroonenburg*

That the Regular Monthly Meeting minutes of December 16, 2014 be approved as circulated.

Motion carried.

Review and Approval of Agenda, Call for New or Other Business

*Moved by Van Kroonenburg
 Seconded by MacCormick*

That the agenda be approved as presented.

Motion carried.

Miscellaneous Business Including Delegations

- **Laura MacLaughlin, CA - Grant Thornton 2015 Audit Plan**

Ms. MacLaughlin introduced Mr. Cantos who will be the Audit Manager for the Village of Bible Hill Audit this year. She reviewed the audit plan in detail. The Audit is scheduled to be done in April 2015.

Both Ms. MacLaughlin and Mr. Cantos left the meeting after their presentation at 7:30pm.

Business Arising out of the Minutes

• **Commission in Committee Report**

*Moved by Van Kroonenburg
Seconded by MacCormick*

That the Village of Bible Hill purchase an automated external defibrillator from CAN-med Healthcare at a cost of \$2,075.00 plus HST.

Motion carried.

*Moved by Van Kroonenburg
Seconded by McLeod*

That the Village of Bible Hill purchase six Minitor VI Pagers and accessories from Nova Communication at a cost of \$3,181.35 plus HST.

Motion carried.

*Moved by Van Kroonenburg
Seconded by MacCormick*

That the Village of Bible Hill purchase tables at \$7,959.00, chairs at \$4,923.00, chair dollies at \$704.00 and tables dollies at \$1,668.25 from Ven-Rez Products at a cost of \$15,254.25 plus HST.

Motion carried.

*Moved by Van Kroonenburg
Seconded by McLean*

That the Village of Bible Hill transfer \$11,200 from the Maintenance Reserve to the Operating Fund.

Motion carried.

• **Bar - Bible Hill Village Hall**

The Chair led a discussion on the proposed new bar in the Village Hall. The Chair requested additional sourcing be done for equipment to be purchased. The suggestion of eliminating the public bar on the main floor of the Village Hall was also discussed. The Clerk will gather more data on the number of bars that have been done by the Fire Brigade over the past three years.

In Camera Committee Meeting of the Whole - Legal Issue

*Moved by Van Kroonenburg
Seconded by MacCormick*

That the Regular Monthly Meeting be adjourned to an In Camera Committee Meeting of the Whole.

Motion Carried.

At 7:40 pm the Commission went into an In-Camera Committee Meeting of the Whole.

The In-Camera Committee Meeting of the Whole adjourned back to the Regular Monthly Meeting at 7:45 pm. The Recording Secretary returned to the meeting.

Review of Correspondence

- **Minister Mark Furey - Department of Municipal Affairs**

The Chair reviewed the letter recently received from Minister Furey regarding the Village's response to the Provincial Municipal Fiscal Review. Commissioner MacCormick reported that the Association of Nova Scotia Villages will be making a presentation to Minister Furey on March 10th. There is an initial planning meeting scheduled via conference call on January 29th. Any further information or comments to be sent to the ANSV regarding this meeting should be forwarded to Commissioner MacCormick.

Reports of Commissioners and Clerk and Treasurer

- **Protective Services Report**

Deputy Chair Van Kroonenburg read the Bible Hill Fire Brigade's report. The brigade responded to four calls between December 4, 2015 and January 14, 2015. A new probationary member was welcomed into the brigade. Open wifi will soon be installed at 69 Pictou Road courtesy of Seaside Communications and will be available both upstairs to the brigade and downstairs in the Village Hall. Chief Mellish also provided a brief overview of 2014 from the brigade. The brigade responded to 69 calls in total in 2014 and logged 880 hours of response hours at these calls. The estimated fire loss was down from 2013. Highlighted events included their second Annual Spaghetti Dinner, purchase of a new F150 crew cab truck, development of a new brigade crest, additional members acquiring RIT training, and numerous community service related activities.

- **Transportation Services Report**

Commissioner MacCormick reported on the recent meeting with Hiltz and Seamone and the planned Open House scheduled for January 29th. She reported that she had attended the very successful Village New Year's Levee. She has received numerous calls regarding a very serious pothole situation on Main Street around the Subway Tunnel. This has now been at least temporarily repaired.

- **Environmental Services Report**

Commissioner McLean reported on the storm water upgrades at the upper end of Pictou Road. Re-ditching is also needed at an estimated cost of \$80,000 which will be cost shared with the County of Colchester and should be added to our upcoming budget for 2015-2016.

- **Recreation Services Report**

Commissioner McLeod read the January Recreation Report that outlined the highly successful Ringette/Lacrosse/Pickleball Day held at the Cougar Dome and Legion Stadium. East Court

Road Elementary School will be participating in a lunch hour activity program that will be run by Becky McManus. The Natural Playground Designs are coming along well. Brendon has partnered with the NSCC Recreation Leadership Program to provide an afterschool program for both Bible Hill elementary schools and he is also working with the creation of the "Learn to Skate" Program for Grade 2 students.

- **Clerk's Report**

The Clerk and Treasurer reported that he had received numerous calls regarding damage to vehicles in potholes under the Subway Tunnel. He would like to set up an appointment with Transportation and Infrastructure Renewal to clarify their policy on closing the tunnel in bad weather situations. The Village has a new term employee through the Department of Community Services. The new key fob system for 67 Pictou Road is now operational and all employees and commissioners should now have a new fob. The Clerk will be attending a three-day workshop at Douglas Street Recreation Centre on Emergency Response Command Training. He recently attended a meeting at Dal AC regarding Dalhousie's development plans for the property.

- **Chair's Report**

Chair Burke reported on events he had attended and will be attending on behalf of the Village that included the Commissioner's New Year's Dinner on December 30th, the Levee, and a recent communication meeting with MP Scott Armstrong on Village matters. On January 13th Chair Burke attended a Chamber of Commerce meeting with Premier McNeil. The Chair has made contact with the NSPE requesting a meeting regarding outstanding debts owed to the Village. The Clerk will confirm a meeting date.

Accounts

*Moved by MacCormick
Seconded by McLean*

That the Village of Bible Hill approves the accounts for payment.

Motion carried.

New Business

- **2015 Election**

The Clerk gave the Commissioners a proposed budget and schedule for the upcoming 2015 Election for Village Commissioner. There is one seat open this year.

*Moved by Van Kroonenburg
Seconded by McLeod*

That the Village of Bible Hill give the Clerk and Treasurer permission to engage the services of a Returning Officer for the upcoming election.

Motion carried.

- **Review of the 2015 2016 Budget**

The Clerk reviewed in detail the proposed 2015-2016 budget for the Village of Bible Hill. The Chair would like to include the creation of a promotional brochure for the Village. Commissioner MacCormick will be following up with the Finance Officer on the purchase of crested jackets.

- **Purchase BHFB - Gloves**

*Moved by Van Kroonenburg
Seconded by McLeod*

That the Village of Bible Hill purchase 15 pairs of Dragon Fire gloves from MicMac & Safety Source at a cost of \$1,494.75 plus HST.

Motion carried.

In Camera Committee Meeting of the Whole - Legal Issue

*Moved by Van Kroonenburg
Seconded by MacCormick*

That the Regular Monthly Meeting be adjourned to an In Camera Committee Meeting of the Whole.

Motion Carried.

At 8:40 pm the Commission went into an In-Camera Committee Meeting of the Whole.

The In-Camera Committee Meeting of the Whole adjourned back to the Regular Monthly Meeting at 8:50 pm.

Adjournment

*Moved by MacCormick
Seconded by McLean*

That the January 20, 2015 Regular Monthly Meeting of the Village of Bible Hill be adjourned.

Motion carried.

The meeting adjourned at 8:50 pm.

Chair Burke _____

Recording Secretary Curry _____

Clerk and Treasurer Christianson _____