

The Village of Bible Hill Commission in Committee Meeting was held on January 13, 2015 in the Village Office, 67 Pictou Road. Chair Burke called the meeting to order at 7:00 pm; the meeting adjourned at 8:50 pm.

Call to Order: Chair Burke  
Commissioner MacCormick  
Commissioner McLean  
Commissioner McLeod

Regrets: Deputy Chair Van Kroonenburg

Staff: Clerk and Treasurer Christianson  
Recording Secretary Ogden

In Attendance: M. Chiasson, Truro Daily News  
C. Blair, Colchester County Councillor  
R. Rowe, Hiltz and Seamon, P. Eng  
D. Bell, Hiltz and Seamo, P. Eng

#### **Review and Approval of the Minutes of the December 9, 2014**

*Moved by McLeod  
Seconded by McLean*

*That the minutes of December 9, 2014 be approved as presented.*

*Motion carried.*

#### **Review and Approval of the Agenda, call for new or other business**

*Moved by MacCormick  
Seconded by McLeod*

*That the agenda be approved as presented.*

*Motion carried.*

Chair Burke welcomed both County Councillor C. Blair and Ms. Chiasson from the Truro Daily News to the meeting.

#### **New Business**

- Saywood Drive Sidewalk Project

Consulting Engineers' Hiltz and Seamon made a presentation to the commission on the Saywood Drive Sidewalk Project. The drawings supplied at the meeting were approximately 95% complete and the consultant was looking for feedback and changes from the commission prior to submitting the sidewalk drawings to TIR and NS Environment for required approvals.

The presentation and discussion took place over one and a half hours. The drawings consisted of 4 sheets, all were reviewed in detail with discussion on: street widening, storm sewer, sidewalk, curb and gutter and stabilization. D. Bell, P. Eng also reviewed the estimated budgetary figures for the storm sewer, curb and sidewalk with the Commission.

The Commission agreed to host an Open House at the Village Office, Commission Chambers on January 29<sup>th</sup> from 4:00-6:00pm. The Village will advertise the Open House by placing a flyer in the Saywood Super Mail Box. The Clerk will also contact the Saywood Homeowners Association to notify them of the upcoming event. Representatives from Hiltz and Seamon, the Clerk and available Commissioners will be present at the Open House.

- Automated External Defibrillator- Bible Hill Fire Brigade

*Moved by MacCormick*

*Seconded by McLean*

*That the Commission in Committee recommends that the Village of Bible Hill purchase a automated external defibrillator from CAN-med Healthcare at a cost of \$2,075.00 plus HST.*

*Motion carried.*

- Village Hall Renovations- Fridge for new bar location

The Clerk reviewed a quote on a commercial two-door refrigerator for the new bar located at the Village Hall. Discussion took place on the item. It was agreed to delay this item to the next meeting for further discussion.

- Minitor VI Pagers- Bible Hill Fire Brigade

*Moved by MacCormick*

*Seconded by McLeod*

*That the Commission in Committee recommends that the Village of Bible Hill purchase six Minitor VI Pagers and accessories from Nova Communication at a cost of \$3,181.35 plus HST.*

*Motion carried.*

- Village Hall Renovations- Tables and Chairs

*Moved by McLean*

*Seconded by McLeod*

*That the Commission in Committee recommends that the Village of Bible Hill purchase tables at \$7,959.00, chairs at \$4,923.00, chair dollies at \$704.00 and tables dollies at \$1,668.25 from Ven-Rez Products at a cost of \$15,254.25 plus HST.*

*Motion carried.*

- Transfer of Funds- \$11,200 From the Maintenance Reserve to Operating Fund

*Moved by McLeod  
Seconded by MacCormick*

*That the Commission in Committee recommends that the Village of Bible Hill transfer \$11,200 from the Maintenance Reserve to the Operating Fund.*

*Motion carried.*

- Bible Hill Village Hall- Purchase of a Defibrillator

The commission discussed purchasing a defibrillator for our Village Hall. The Clerk suggested we remove the payphone in the foyer and use this area to store the defibrillator. The Commission will budget for this item in the upcoming budget year 2015-16.

The Clerk was instructed to consult with our lawyer on liability of the placement of a defibrillator at the hall.

### **Adjournment**

*Moved by MacLeod  
Seconded by McLean*

*That the January 13, 2015 Commission in Committee Meeting of the Village of Bible Hill be adjourned.*

*Motion carried.*

*The meeting adjourned at 8:50 pm.*

Chair Burke \_\_\_\_\_

Clerk and Treasurer Christianson \_\_\_\_\_

Recording Secretary Ogden \_\_\_\_\_