

The Village of Bible Hill Regular Monthly meeting was held on December 16, 2014 in the Village Office, 67 Pictou Road. Chair Burke called the meeting to order at 7:00 pm; the meeting adjourned at 8:30 pm.

Call to Order:	Chair Burke
	Commissioner McLean
	Commissioner McLeod
	Commissioner MacCormick
	Deputy Chair Van Kroonenburg
Staff:	Clerk and Treasurer Christianson
	Recording Secretary Ogden
	Solicitor MacDougall
In Attendance:	M. Chiasson, Daily News
	N. Loomer, Village Resident

Approval of the Minutes of November 18, 2014

*Moved by Van Kroonenburg
 Seconded by MacCormick*

That the Regular Monthly Meeting minutes of November 18, 2014 be approved as circulated.

Motion carried.

Review and Approval of Agenda, Call for New or Other Business

*Moved by McLeod
 Seconded by McLean*

That the agenda be approved with the addition of Purchasing Jackets for Village Commissioners.

Motion carried.

Miscellaneous Business Including Delegations

There were no delegations.

Business Arising out of the Minutes

- **Commission in Committee Report**

*Moved by Van Kroonenburg
 Seconded by McLeod*

That the Village of Bible Hill purchase a truck cap and cargo box from Caps Plus at a cost of \$5,612.67 including hst.

Motion carried.

*Moved by Van Kroonenburg
Seconded by McLean*

That the Village of Bible Hill award the contract for engineering services to Hiltz and Seamone in the amount of \$41,050 plus hst.

Motion carried.

- **Construction of Accessible Washrooms Bible Hill Village Hall**

Deputy Chair Van Kroonenburg reported on the meeting she had with the Clerk and Fire Chief regarding the construction of the new bar in the storage area at the hall. The brigade has indicated that they do not need water access; they will only require the install of a window, modification to the current door area, ventilation and a new energy efficient fridge.

The Clerk has instructed our engineer to proceed with the conversion of the bar into an accessible washroom facility; the drawings will be ready in January to proceed with the tendering process. The Clerk also indicated that the Village should also be prepared to purchase a portable bar, estimated at \$3,000 to \$4,000.

Review of Correspondence

There was no correspondence noted.

Reports of Commissioners and Clerk and Treasurer

- **Protective Services Report**

Deputy Chair Van Kroonenburg read the Bible Hill Fire Brigade's report. The brigade responded to two calls between November 14th and November 29th. The Brigade has sent capital requisitions in for this year's capital budget that entail a truck cap and cargo box, thermal imaging camera, AED and 6 minitor VI pagers. She also presented the commission with a copy of the brigade new crest.

- **Transportation Services Report**

Commissioner MacCormick reported on the award of the Saywood Sidewalk contract to an engineering firm to begin the process for the new sidewalk. She also reported on meetings and events she attended on behalf of the Village during the month of December.

Commissioner MacCormick reported on the recent activity with the ANSV. A response to the Municipal Fiscal Review from the ANSV and Villages has been sent to the Government of Nova Scotia and the UNSM. The President of the ANSV will be meeting with the Minister of Municipal Affairs. She also thanked the Village staff for getting the response packages ready for the Municipal Fiscal Review.

- **Environmental Services Report**

Commissioner McLean commented on how everything held up with the recent rainstorms relating to flood conditions. She also outlined what events and meetings she attended on behalf of the Village.

- **Recreation Services Report**

Commissioner McLeod read the November Recreation Report. The new Elementary School steering committee meeting has been delayed until January and our Recreation Director will have an update for the February meeting. The After School Program is coming to a close, the trailblazer program has been very successful and our Recreation Director is working with local schools to provide more after school programming opportunities over the winter months. Commissioner McLeod also reported on the various Christmas activities this year.

- **Clerk's Report**

The Clerk and Treasurer reported that our new Maintenance Worker is no longer on probation and is a full-time employee. During the Christmas Holiday, the Village Office will be open regular hours with Holiday hours posted. The FOB install for the Village Office is currently underway and will be completed by the New Year. We are also in the process of interviewing for a 12-week position in our Maintenance Department in coordination with Social Services; the selected person will help with snow removal during the months of Jan, Feb and March.

- **Chair's Report**

Chair Burke reported on events and meetings he attended on behalf of the Village of Bible Hill.

Accounts

*Moved by Van Kroonenburg
Seconded by McLeod*

That the Village of Bible Hill approves the accounts for payment.

Motion carried.

New Business

- **New Building Canada Fund- Guest Drive Storm Water Project**

The Clerk outlined that the deadline for submission to the New Building Canada Fund is December 19th, 2014 and would like a motion to process with the application process for the Guest Drive Storm Water Project during the 2016-2017 year.

*Moved by McLean
Seconded by MacCormick*

That the Village of Bible Hill proceed with the application to the New Building Canada Fund Small Communities Fund for the Phase II Guest Drive Storm Water Project in the amount of \$1,142,525 including HST.

Motion carried.

- **Award RFQ- UCF 9000 Drager Thermal Imaging Camera or equivalent**

*Moved by Van Kroonenburg
Seconded by MacCormick*

That the Village of Bible Hill award the UCF 9000 Drager Thermal Imaging Camera RFQ to Nova Fire Equipment at a cost of \$11,250 plus HST.

Motion carried.

- **Award RFP- Village Hall HVAC Unit**

*Moved by Van Kroonenburg
Seconded by McLean*

That the Village of Bible Hill award the HVAC RFP to Ainsworth Company at a cost of \$26,236 plus HST.

Motion carried.

- **Award RFP- Design Services Natural Playground Project**

*Moved by MacCormick
Seconded by McLeod*

That the Village of Bible Hill award the RFP Design Services for a Natural Playground to Vividis Design Studio Ltd at a cost of \$5,150 plus HST.

Motion carried.

A discussion took place regarding the evaluation process for the design services for the natural playground project. The Clerk would like to see a change in our evaluation process by improving the allocation of points, if vendors do meet a minimum point score from envelope one the Village would eliminate the vendor from further evaluation for the project and not open the second envelope.

- **Storm Water upgrades Upper Pictou Road**

The Clerk provided the commission with a copy of a report completed by engineering staff from the County of Colchester on storm water upgrades at Upper Pictou Road. The County Staff has identified re-ditching areas on Village property that would aid with water issues in the Village Line and Retson areas. The work is estimated to cost \$80,000 and would be a cost shared service

between the Village and County. The Clerk is allocating this estimate in next years budget as this work can take place next summer.

- **Jackets for Village Commissioners**

Commissioner MacCormick presented the idea of purchasing jackets for Village Commissioners and Senior Staff as they represent the community and would aid in identifying them when they attend events or meetings on behalf of the Village. The Jacket would have the Village Crest embroidered on it. The Finance Officer and Commissioner MacCormick will look at jacket options and report back to the commission.

In Camera Committee Meeting of the Whole - Legal Issues

*Moved by Van Kroonenburg
Seconded by MacCormick*

"That the Regular Monthly Meeting be adjourned to an In Camera Committee Meeting of the Whole."

Motion Carried.

At 7:40 pm the Commission went into an In-Camera Committee Meeting of the Whole.

The In-Camera Committee Meeting of the Whole adjourned back to the Regular Monthly Meeting at 8:00 pm.

Adjournment

*Moved by Van Kroonenburg
Seconded by MacCormick*

That the December 16, 2014 Regular Monthly Meeting of the Village of Bible Hill be adjourned.

Motion carried.

The meeting adjourned at 8:30 pm.

Chair Burke _____

Clerk and Treasurer Christianson _____

Recording Secretary Ogden _____