

The Village of Bible Hill Commission in Committee Meeting was held on October 14, 2014 in the Village Office, 67 Pictou Road. Deputy Chair Van Kroonenburg called the meeting to order at 7:00 pm; the meeting adjourned at 7:55 pm.

Call to Order: Chair Burke
Deputy Chair Van Kroonenburg
Commissioner MacCormick
Commissioner McLean
Commissioner McLeod

Staff: Clerk and Treasurer Christianson
Recording Secretary Ogden

In Attendance: County Councilor Blair
Media: M. Chaisson
Resident N. Loomer

Review and Approval of the Minutes of the September 9, 2014

*Moved by McLeod
Seconded by McLean*

That the minutes of September 9, 2014 be approved with the amendment of adjournment time to 7:45pm.

Motion carried.

Review and Approval of the Agenda, call for new or other business

*Moved by Burke
Seconded by MacCormick*

That the agenda be approved with the addition of Overhead Crosswalk Light at College and Maple Blvd and the Intersection Dunromin Avenue and Pictou Road under New Business.

Motion carried.

Deputy Chair Van Kroonenburg welcomed Councilor Blair, M. Chaisson from Truro Daily News and resident N. Loomer to the meeting.

Delegations

Councilor Blair reported on the Flood Advisory Committee. Expenses for the Farnham Brook Project totaled \$11,794.32, with a cost of \$5,897.16 to the Village of Bible Hill. After recent rain falls, the Committee has seen other areas that require flood relief in Colchester County and will be working on addressing these areas. She also stated that the areas recently worked on with the Flood Advisory Committee's has held up to the recent rainfalls.

New Business

- Reserve Fund Transfers

The Clerk reviewed the list of recommended transfers from the Operating account to the various Reserve Funds.

*Moved by MacCormick
Seconded by McLean*

That the Village of Bible Hill approve the transfer of \$200,000 from the Operating Reserve Fund to the Capital Reserve Fund, transfer of \$170,000 from Operating Fund to Operating Reserve, \$57,500 from the Operating Fund to the Fire Reserve and \$9,000 from the Operating Fund to the Maintenance Reserve Fund.

Motion carried.

- Financial Statement to September 30, 2014

The Clerk and Treasurer reviewed the September 30th Financial Statements. The Village is currently on target with both Revenues and Expenses. The Village has not received any revenue funds from the NS Provincial Exhibition. Under Recreation Services, we had two extra conditional recreation grants involving expenditures. These grants entailed an introduction of a Tennis/Rugby Day for elementary students and After the Bell program for junior high students.

- 2014-15 Office Capital Budget

A discussion took place in regards to items for the Village Office Capital Budget. The Clerk obtained approval from the commission to proceed with obtaining quotations for both replacements of computers for Village Commissioners and a FOB system for the front, back and side Village Office doors. Quotations will be brought forward to a future commission meeting.

- Bible Hill P-1 to Grad 4 School Update

The selected School Committee met with the Deputy Chair MacKenzie and staff members of the School Board to review past procedures and policies relating to the development of a new school. They also reviewed what they felt were important aspects of the new school to parents, the school board and the Village. The Clerk has requested that our solicitor review the legislation, to ensure that as a Village, we are authorized to commit funding for school enhancements.

The Clerk recommended that the discussion with our solicitor take place during an in-camera meeting on October 21st. During the in-camera session a personnel issue as well as a legal issue will be discussed. The Commission agreed to hold the in-camera meeting after their Regular Monthly Meeting.

- Teakwood Court Storm Drainage Issues

Both the Chair and Clerk have received complaints from Teakwood residents relating to the storm drainage piping in their area. In the past the Village and the County has coordinated with TIR to have the county sewer crew flush out the storm drain because gravel was getting into them. The Clerk believes the same issue is re-occurring in this area.

The Clerk will send correspondence to TIR requesting and investigation take place regarding the storm drainage issues at Teakwood.

- Request for ditching in the Foxhill Drive and Fenwood Avenue areas

The Clerk has received a complaint regarding plugged ditches in the Foxhill Drive and Fenwood Avenue areas. The ditches are not draining properly causing runoff across sidewalks and into the street.

The commission also discussed the status of a storm drain on Meadowland that requires attention, as there are two holes forming around it and becoming a safety issue for both cars and pedestrians.

The Clerk will address both these issues in correspondence to TIR.

- Village Hall upgrades

The Clerk updated the commission on the progression of the Village Hall upgrades. He will have the ventilation system tender documentation ready for next Tuesday's meeting. After awarding the tender, the commission will revisit other items such as the accessible washroom.

- 2015 ANSV Annual Meeting

Commissioner MacCormick reported that the Village of Bible Hill would be hosting next year's ANSV Annual Meeting on September 18 & 19th, 2016. The next scheduled meeting for the ANSV is Friday, October 24th at 11:00am in the commission chambers.

Commissioner MacCormick also reported that the ANSV in Pugwash was a great success. She also presented the commission with a sample of the advertising folder used by Pugwash to place agenda items, maps etc for the meeting. She would like to see the Village invest into this type of promotional material. A discussion took place; the Clerk indicated that the commission would need to discuss the advertising/promotion item in upcoming budget deliberations.

- RFP Engineering Services Saywood Drive and Regency Point Drive Sidewalk Project

The Clerk reviewed the draft RFP for Engineering Services in detail, he outlined the scope of work relating to topographic survey, detailed design and tendering services, contract administration, construction and project timeline. He also reported that the solicitor has reviewed the draft and made a few recommendations. The Clerk will make the corrective changes; email a revised draft to the commissioners for review. This item will be placed on next Tuesday's agenda for approval for staff to proceed with placement of RFP on Government of Nova Scotia Procurement Website.

- Invitation: Grand Opening of Century Hyundai

The commission reviewed the invitation received for the Grand Opening of Century Hyundai on October 24th at 2:30pm. The invitation is open to all commissioners and the Chair.

- Remembrance Day November 11, 2014

Chair Burke will lay a wreath on behalf of the Village of Bible Hill. Staff was instructed to order the wreath.

- Agreement for the Use of Facilities- Colchester Regional Emergency Management Organization and the Village of Bible Hill

*Moved by Burke
Seconded by McLeod*

That the Village of Bible Hill approve the use of facilities agreement between the Colchester Regional Emergency Management Organization and the Village of Bible Hill .

Motion carried.

- Scotia Pool Society- Request for Continuation of Support Services

The Clerk reported that the Finance Officer provides accounting services such as ledger entry, financial statements and payroll services, the Recreation Director provides office management services such as attending board meetings, assisting with funding, administration and policy development. This letter is requesting the Village to continue to support these services for a further two years.

*Moved by Burke
Seconded by MacCormick*

That the Village of Bible Hill approves the request from Scotia Pool Society to continue to provide support services such as accounting and assistance from the Parks and Recreation Department for a two year period beginning April 1, 2015.

Motion carried.

- Overhead Crosswalk request Maple Blvd

Deputy Chair Van Kroonenburg said she had received a request for a lighted overhead crosswalk at the Maple Blvd crosswalk section. After discussion it was agreed this item would be discussed during budget deliberations.

- Intersection Dunromin/Pictou Road

Deputy Chair Van Kroonenburg reported that there was a visibility issue at the intersection of Dunromin Avenue and Pictou Road caused by a hedge obstructing the driver's vision pulling out onto Pictou Road. The Clerk will review the situation and report back to the commission.

Adjournment

*Moved by McLeod
Seconded by McLean*

That the October 14, 2014 Commission in Committee Meeting of the Village of Bible Hill be adjourned.

Motion carried.

The meeting adjourned at 7:55 pm.

Deputy Chair Van Kroonenburg _____

Clerk and Treasurer Christianson _____

Recording Secretary Ogden _____