

The Village of Bible Hill Regular Monthly meeting was held on May 20, 2014 in the Village Office, 67 Pictou Road. Chair Burke called the meeting to order at 7:00 pm; the meeting adjourned at 8:07 pm.

Call to Order:	Chair Burke
	Deputy Chair MacCormick
	Commissioner McLean
	Commissioner McLeod
	Commissioner Van Kroonenburg
Staff:	Clerk and Treasurer Christianson
	Recording Secretary Curry
	Solicitor MacDougall
In Attendance:	County Councillor Blair
	L. MacLaughlin, Grant Thornton

Approval of the Minutes of April 15, 2014

*Moved by Van Kroonenburg
Seconded by MacCormick*

That the minutes of April 15, 2014 be approved as circulated.

Motion carried.

Review and Approval of Agenda, Call for New or Other Business

*Moved by McLean
Seconded by McLeod*

That the agenda be approved with the addition of Playground at Village Court.

Motion carried.

The Chair welcomed those present to the meeting.

Miscellaneous Business Including Delegations

- **Laura MacLaughlin - Grant Thornton, Approval of Audited Statements**

*Moved by Van Kroonenburg
Seconded by MacCormick*

That the Village of Bible Hill approve the 2013-14 audited statements.

Motion carried.

Business Arising out of the Minutes

- **Commission in Committee Report**

*Moved by MacCormick
Seconded by McLeod*

That the Village of Bible Hill not entertain the grant request from the Dutch Mason Blues Festival.

Motion carried.

*Moved by MacCormick
Seconded by Van Kroonenburg*

That the Village of Bible Hill engage Palaton Security Inc. for security at the Bible Hill Recreation Park at an hourly rate of \$25.00 plus HST to open/close the washrooms and do a security at the park for the summer of 2014.

Motion carried.

*Moved by MacCormick
Seconded by McLeod*

That the Village of Bible Hill engage Eastern Fence Erectors Limited to supply and install two new dug outs at one field at a cost of approximately \$4,000 plus HST.

Motion carried.

*Moved by MacCormick
Seconded by McLean*

That the Village of Bible Hill award the tender submission for the construction of the sidewalk on College Road from Vimy Road to Cuming Drive to S.W. Weeks Construction Limited at a cost of \$201,004.97 plus HST as well as the payment of \$10,000 to Dalhousie University for tree replacement.

Motion carried.

- **Method of Recording Minutes**

The Clerk presented the Commissioners with information on the relevance of noting movers and seconders names when recording motions. The Commission felt, at this time, that the current method of recording motions should continue to be followed.

- **Request for Display Case**

Commissioner McLeod further explored the request that came through the Parks and Recreation Committee regarding the possibility of putting an additional display case in the hall once renovations have been completed. The group concerned has been contacted and

informed that the Village will not be putting up additional display cases and, in fact, will likely be removing the existing two.

- **Councillor Blair**

Councillor Blair spoke of the data gathering session to be held at Salmon River Fire Hall tomorrow (May 21st). As the Village does not have representation on the Joint Flood Advisory Committee, Councillor Blair suggested to CBCL that they contact Village officials. This session will be concerning infrastructure, human health and safety, and land use. Another session will be held after the report comes out.

Review of Correspondence

- **Bible Hill Cemetery Company Thank You Letter**

The Village received a thank you note from the Bible Hill Cemetery Company thanking them for all that they do for the Cemetery Company.

Reports of Commissioners and Clerk and Treasurer

- **Protective Services Report**

Commissioner Van Kroonenburg read the Fire Brigade Report and listed events she had attended on behalf of the Village.

- **Transportation Services Report**

Deputy Chair MacCormick was pleased to report that the tender for the construction of the sidewalk on College Road from Vimy Road to Cumin Drive has been awarded to S.W. Weeks Construction. The Village tries to work on sidewalks every year as budgets permit. She also listed events she had attended on behalf of the Village. The Association of Nova Scotia Villages met at the Village Office on April 25th for a quarterly meeting. The Annual Meeting for the ANSV will be held in Pugwash on September 20th. Deputy Chair MacCormick has been acclaimed for another term as Village Commissioner.

- **Environmental Services Report**

Commissioner McLean listed events she had attended on behalf of the Village.

- **Recreation Services Report**

Commissioner McLeod read the Recreation Report which included an update on summer day camps, the opening of the splash pad and washrooms at the Rec Park on June 1st, wheelchair basketball information sessions, and also that the Recreation Director will be supervising summer maintenance students until the Maintenance Forman returns in July. Commissioner McLeod would like to explore the legal issues regarding installing a sign at the Rec Park to say "Use at your own risk." The Village Solicitor will investigate.

- **Clerk's Report**

The Clerk reported that the Maintenance Forman will be off 6-8 weeks and the Recreation Director will be supervision his staff in his absence. The Clerk is overseeing the hall cleaning. He encouraged the Commissioners view the garden work being done at Holy Well Park and is pleased with the gardening being done at all locations by Village summer staff and the Bible Hill Garden Club. A Village resident has approached the Clerk regarding the Village's interest in purchasing several acres of flood plain. He will follow up with the Solicitor and report any developments. A new photocopier has been purchased for the office. Commissioners MacCormick and McLeod have been returned to the Village Commission by acclamation.

- **Chair's Report**

The Chair has been away and thanked the other Commissioners for standing in for him representing the Village.

Accounts

*Moved by McLean
Seconded by McLeod*

That the Village of Bible Hill approves the accounts for payment.

Motion carried.

New Business

- **Records Retention Policy**

The Village currently does not have a Records Retention Policy in place. A policy has been drafted for the Commissioners to review and this will be back on the agenda in June. This policy will result in the vault being purged of unnecessary files.

- **Bill 51**

With the passing of Bill 51, Villages now have the ability to hold In Camera sessions. It is now necessary to update the Village's Meeting and Procedures Policy to allow for In Camera sessions. The Clerk will work on this with the Solicitor.

- **BHFB Purchase - Breathing Apparatus**

*Moved by Van Kroonenburg
Seconded by McLean*

That the Village of Bible Hill purchase of five (5) Scott Air 4500 PSI Packs from Acklands Grainger at a cost of \$36,073.78 including HST.

Motion carried.

- **BHFB Purchase - Motorola XPR Portable Radio**

*Moved by MacCormick
Seconded by McLean*

That the Village of Bible Hill purchase four (4) Motorola XPR Portable Radios from Nova Communications at a cost of \$4,316 + HST.

Motion carried.

- **Video Sewer Lines - Saywood Drive**

The Clerk explained the video to be completed on the sewer line on Saywood Drive before construction begins. He has been working on this with PDI Engineering.

*Moved by MacCormick
Seconded by McLean*

That the Village of Bible Hill hire Red Devil for the video inspection of the existing 8" PVC sanitary sewer line on Saywood Drive at a cost of \$148/hour plus 20% for traffic control.

Motion carried.

- **Village Court**

Chair Burke had received a request to install a park sign at Village Court to hopefully encourage motorists to slow down in this area. The Clerk will follow up.

- **Councillor Blair**

Councillor Blair requested to speak. She congratulated both Commissioners MacCormick and McLeod on the reappointment by acclamation to the Village Commission. She also wanted to inform the Commission of the work that is planned for August on Park Street from the train tracks to the bridge. Transportation and Infrastructure will be attempting to install cross culverts and raise the level of the road approximately 1 to 1 ½ feet to hopefully minimize flooding in that area. Additional ditching is also being done.

Adjournment

*Moved by McLean
Seconded by Van Kroonenburg*

That the May 20, 2014 Regular Monthly Meeting of the Village of Bible Hill be adjourned.

Motion carried.

The meeting adjourned at 8:07 pm.

Chair Burke

Recording Secretary Curry

Clerk and Treasurer Christianson
