

The Village of Bible Hill Commission in Committee Meeting was held on April 14, 2015 in the Village Office, 67 Pictou Road. Commissioner McLeod called the meeting to order at 7:04 pm; the meeting adjourned at 7:50 pm.

Call to Order: Commissioner MacCormick  
Commissioner McLean  
Commissioner McLeod

Staff: Clerk and Treasurer Christianson  
Recording Secretary Ogden

In Attendance: M. Chiasson, Truro Daily News  
N. Loomer, resident

Regrets: Chair Burke  
Deputy Chair Van Kroonenburg

### **Review and Approval of the Minutes of the March 10, 2015**

*Moved by MacCormick  
Seconded by McLean*

*That the minutes of March 10, 2015 be approved as presented.*

*Motion carried.*

### **Review and Approval of the Agenda, call for new or other business**

*Moved by MacCormick  
Seconded by McLean*

*That the agenda be approved with the addition of speeding on Pictou Road.*

*Motion carried.*

### **New Business**

- Bible Hill Village Hall- replacement of Village Hall Floor

The Clerk outlined that he approved a change order to the Village Hall Renovation contract to supply and install new floor tile at a total cost of \$10,038 due to time limit and the hall construction schedule. The Village budgeted \$35,000 in this fiscal year for hall renovations and the change order #4 for new floor tile will be allocated to this budget.

*Moved by McLean  
Seconded by MacCormick*

*That the commission in committee recommends that the Village of Bible Hill approved change order number 4 for the supply and installation of floor tile at a cost of \$10,038 for the Village Hall Renovation project.*

*Motion carried.*

- Service Truck- RFP

The Clerk reviewed the service truck RFP for our maintenance department. The RFP was posted on the Government of Nova Scotia Procurement Website and we received three bids. Hollis Ford at a cost of \$29,753, Blaikies Dodge at a cost of \$26,646.45 and Pye Chevrolet at a cost of \$23,307 plus HST. The Clerk recommended the Village go with lower bidder Pye Chevrolet.

*Moved by MacCormick  
Seconded by McLean*

*That the commission in committee recommends that the Village of Bible Hill award the Service Truck RFP to Pye Chev at a cost of \$23,307 plus HST.*

*Motion carried.*

- 2015-2016 Meeting Schedule

*Moved by MacCormick  
Seconded by McLean*

*That the commission in committee recommends that the Village of Bible Hill amend the 2015-16 meeting schedule to cancel both the July 14<sup>th</sup> and August 11<sup>th</sup> Commission in Committee Meetings.*

*Motion carried.*

- Invitation Battle of the Atlantic Ceremony- May 3, 2015

It was agreed to postpone this item to the Commission Regular Monthly meeting.

- Invitation Dalhousie University Convocation Luncheon- May 8, 2015

It was agreed to postpone this item to the Commission Regular Monthly meeting.

- Update 2015 Sidewalk Construction Project- Tenders closed April 14th

The Clerk reported that the Village received nine bids on the Sidewalk Construction Project that closed this afternoon. The Tender was posted on the Government of Nova Scotia Procurement Website for two and a half weeks. Our engineering consultant Hiltz and Simone is reviewing the bids and will be making a recommendation for bid allocation for the next Tuesday's Commission meeting.

- Review of Sidewalk Priority Construction List

The Clerk outlined that at the last Commission Meeting a discussion took place on revising the sidewalk priority construction list. The list provided in the agenda package needs a few adjustments, the first section (College Road Day Care to Vimy) was completed last fiscal year and the second (Saywood Estates Regency and Saywood Drive) is being completed this summer. The second part of the first priority was the Holywell Park to the Subway Tunnel, this item is currently in application for government funding with infrastructure grants. The Clerk also outlined that the section from Vimy Road to end of Pictou entailing the Cox Institute asphalt sidewalk was in bad condition and this item should be considered for the list.

The Commission agreed to look around the Village before the next Commission and Committee meeting before updating the Sidewalk Priority list. This list is used to build our 5 year capital plan. The Village was also supplied with a trails upgrade list that will be used by staff to implement a 5 year capital plan.

- Motion to confirm approval of transfer of \$200,000 from the Capital Reserve to the Operating Reserve July 11th, 2014

*Moved by McLean  
Seconded by MacCormick*

*That the Commission in Committee recommends that the Village of Bible Hill approve the transfer of \$200,000 from the Capital Reserve to the Operating Reserve on July 11<sup>th</sup>, 2014.*

*Motion carried.*

- Motion to approve the transfer of \$570,000 from the Capital Reserve to the Operating Fund

*Moved by MacCormick  
Seconded by McLean*

*That the Commission in Committee recommends that the Village of Bible Hill approve the transfer of \$570,000 from the Capital Reserve to the Operating Reserve.*

*Motion carried.*

- Motion to approve the appointment of the firm Grant Thornton as auditors for the Village of Bible Hill in Fiscal Year 2015-16

*Moved by McLean  
Seconded by MacCormick*

*That the Commission in Committee recommends that the Village of Bible Hill appoint Grant Thornton as auditors for the Village of Bible Hill in Fiscal Year 2015-16.*

*Motion carried.*

- Motion to approve the appointment of the firm Burchell MacDougall as solicitors for the Village of Bible Hill in Fiscal Year 2015-16

*Moved by McLean*

*Seconded by MacCormick*

*That the Commission in Committee recommends that the Village of Bible Hill appoint Burchell MacDougall as solicitors for the Village of Bible Hill in Fiscal Year 2015-16.*

*Motion carried.*

- Speeding on Pictou Road

The Village Commission had a discussion of vehicles speeding on Pictou Road. The Clerk was requested to speak with RCMP staff about ways to approach these incidents.

- Promotional Brochure

The Clerk requested the Village Commissioners provide him with their ideas of what they would like to see in the Bible Hill promotional brochure. Commissioner MacCormick outlined that she would like to see a list of all our parks and trails and that these should be outlined on a map. The map would be the center page of the 4 page document. The front page would contain a welcome from the Village. The Administrative Assistant will distribute an email to the Commission requesting other ideas for the brochure and start working on it in house.

## **Adjournment**

*Moved by McLean*

*Seconded by MacCormick*

*That the February 14, 2015 Commission in Committee Meeting of the Village of Bible Hill be adjourned.*

*Motion carried.*

The meeting adjourned at 7:50 pm.

Commissioner McLeod \_\_\_\_\_

Clerk and Treasurer Christianson \_\_\_\_\_

Recording Secretary Ogden \_\_\_\_\_