

**Village of Bible Hill  
Regular Monthly Meeting  
November 21, 2017**

The Village of Bible Hill Regular Monthly meeting was held on November 21, 2017 in the Village Office, 67 Pictou Road. Chair MacCormick called the meeting to order at 7:00 pm; the meeting adjourned at 9:22 pm.

Call to Order:           Chair MacCormick  
                          Commissioner Bell  
                          Commissioner Kennedy  
                          Commissioner Mellish  
                          Deputy Chair Van Kroonenburg

Staff:                   Clerk and Treasurer Christianson  
                          Recording Secretary Curry  
                          Solicitor Roper, Burchell MacDougall

**Review and Approval of the Minutes of October 17, 2017 and November 14, 2017**

*Moved by Van Kroonenburg  
Seconded by Kennedy*

*That the meeting minutes October 17, 2017 and November 14, 2017 be approved.*

*Motion carried*

**Review and Approval of Agenda, Call for New or Other Business**

*Moved by Bell  
Seconded by Kennedy*

*That the agenda be approved as presented.*

*Motion carried.*

**In Camera Committee Meeting of the Whole**

*Moved by Van Kroonenburg  
Seconded by Bell*

*That the Regular Monthly Meeting be adjourned to an In-Camera Committee Meeting of the Whole.*

*Motion Carried.*

At 7:05 the Commission went into an In-Camera Committee Meeting of the Whole. The Recording Secretary left the room

The In-Camera Committee Meeting of the Whole adjourned back to the Regular Monthly Meeting at 7:21 pm. The Recording Secretary returned to the meeting.

**Call for Declaration of Conflict of Interests**

The Chair called for any declarations of conflict of interest and no conflict was declared.

### Miscellaneous Business Including Delegations

There was no miscellaneous business or delegations present.

### Business Arising out of the Minutes

- **Municipal Finance Corporation - High Interest Savings Account (HISA)**

The Clerk spoke on the presentation that was made in August regarding HISA. As the Village is due to go out for bank tender, the Clerk would like a decision on moving funds to the Municipal Finance Corporation High Interest Savings Account. The Commission will complete the bank tender prior to making a decision on HISA. The Clerk will notify Municipal Finance Corporation.

*Moved by Van Kroonenburg  
Seconded by Bell*

*That the Village of Bible Hill have the Clerk begin the process of developing an RFP for banking services.*

*Motion carried.*

- **Village of Bible Hill Employee Pension Plan**

The Clerk, all Commissioners, and Village Staff attended a presentation by Mercer on Friday, November 17, 2017 outlining the possible elimination of the current defined contribution pension plan with Manulife to the Public Service Superannuation Plan - a defined benefit pension plan for employees of the Province of Nova Scotia which, through legislation, has been made available to employees of municipal units in the province. The Clerk reported that CUPE has voted in favour of joining the plan and the non-unionized staff have also confirmed their acceptance with the switch in pension plans.

*Moved by Mellish  
Seconded by Van Kroonenburg*

*That the Village of Bible Hill proceed to work towards ending the current defined contribution plan and move to the Public Service Superannuation Plan with a target start date of April 1, 2018.*

*Motion carried.*

- **Records Retention Policy**

The Clerk reviewed the Village's Records Retention Policy that was presented for updating. After discussion, the Clerk was instructed to obtain additional information from other municipalities (HRM or Colchester) on their Record Retention Policy. The Clerk will obtain this information and bring the policy back to the December meeting.

- **Sidewalk Priority List**

The Clerk presented the sidewalk listing in a priority order for the Village. The items on this list should take approximately five or six years to complete.

Sidewalk Priority List - November 2017		
1	Village Line Ave	Budget for 2017-2018 construction - cost share with Colchester
2	Pictou Road - 22 Pictou to Blanchard Ave	Budget for 2018-2020 construction - design and tender documents 2018-2019 budget
3	Hazel Drive	Include with Pictou Road construction 2019-2020
4	Main Street - Salmon River Bridge to College	Opportunity for active transportation route
5	Old Courthouse Branch	Cost share with Colchester

*Moved by Bell  
Seconded by Kennedy*

*That the Village of Bible Hill approve the Sidewalk Priority List as presented.*

*Motion carried.*

- **Crossing Guard Stations**

The Clerk reviewed Child counts. There were no elementary or middle school aged children crossing at the Osprey Court College Road station. The school busses enter the sub division to pick the children up.

*Moved by Bell  
Seconded by Van Kroonenburg*

*That the Village of Bible Hill suspend the crossing station at Osprey Court. The crossing guard from that location will be moved to the Guest Drive location.*

*Motion carried.*

- **Phase II Guest Drive Storm Sewer Upgrades**

The Clerk reported that Mid Valley has submitted their final bill and he now has final numbers for the project. There is additional work still needing to be completed, which will be at the Village's expense. It was agreed that the Village would spend an additional \$30,000 on park reinstatement projects which will include upgrades to ball field #1, a fence at the back slope leading to the outfall, tree planting, and drilling of an additional well for the on-going environmental monitoring program.

*Moved by Bell  
Seconded by Kennedy*

*That the Village of Bible Hill engage Randy Crowe to complete the repairs to ball field #1 at the Bible Hill Recreation Park at a cost of \$13,621.75.*

*Motion carried.*

## Review of Correspondence

- **K. Pitcher: Community Garden**

Mrs. Pitcher has submitted a written request for consideration of a community garden within the Village. The Clerk estimated there were several additional costs associated with putting in such a garden including installing a protective electric fence to keep the deer out, having a usable source of water, and on-going maintenance costs. The Commission requested that the Parks and Recreation Director work with both the Town of Truro and the Dalhousie University Agricultural Campus to develop a plan for installing such a garden. The Clerk will compose a letter to be sent to the Village resident.

## Reports of Commissioners and Clerk and Treasurer

- **Commissioner Bell**

Commissioner Bell reported on Environmental Services. He reported that the storm sewer upgrade project at the Recreation Park has been completed and there has been an issue with test site well caps being crushed and needing to be replaced. The beaver that constructed a beaver dam on Farnham Brook could be removed and the dam will be allowed to deteriorate naturally.

- **Commissioner Kennedy**

Commissioner Kennedy reported on Protective Services. He read the Fire Chief's Report that listed the 7 emergency calls that were between October 11<sup>th</sup> and November 8<sup>th</sup>. The Fire Chief thanked all Mutual Aid Members for their work throughout the year in aiding the Bible Hill Brigade. The annual spaghetti fundraiser dinner was a success. The December Fire Brigade meeting will include election of new officers.

- **Commissioner Mellish**

Commissioner Mellish reported that there is nothing new regarding Transportation Services.

- **Deputy Chair Van Kroonenburg**

Deputy Chair Van Kroonenburg reported on Recreation Services. The report included updates on after school programming, wheelchair basketball, Safe Halloween, upcoming Christmas events in Bible Hill, and progress being made on budget capital recommendations from the Parks and Recreation Committee.

- **Clerk and Treasurer Christianson**

The Clerk spoke on his investigation of alternatives to salt for sidewalks in the Village. There were no feasible alternatives. Salt will continue to be picked up at Transportation and Infrastructure Renewal on St. David's Avenue with a back up noted as being the Agromart.

- **Chair MacCormick**

Chair MacCormick reported on meetings and events she had attended on behalf of the Village. She has also been in contact with Bill Casey's office who will be forwarding the Postal Code request from Doug Boyce to Canada Post. He will report any progress to the Village.

## Accounts

*Moved by Van Kroonenburg  
Seconded by Bell*

*That the Village of Bible Hill approves the accounts for payment.*

*Motion carried.*

## New Business

- **Appointments for Bible Hill Parks and Recreation Committee**

The Clerk reported that all members of the Parks and Recreation Committee are finished their terms on March 31, 2108. The Commission was asked to refer any interested parties to the Village for application to this committee - a one-year youth representative is also being looked for.

- **Review Village Hall Rental Rates**

The Clerk reviewed the rental rates and basic usage of the Village Hall. Further details are available upon request at the Village Office.

- **Oil Tank Replacement - 67 Pictou Road**

*Moved by Bell  
Seconded by Kennedy*

*That the Village of Bible Hill engage Irving Energy Distribution & Marketing to supply and install a 200G double wall fiberglass oil tank at 67 Pictou Road for a cost of \$3,574.01 including HST.*

*Motion carried.*

- **Phone System - 67 Pictou Road**

The Clerk reviewed two quotes that had been received for new phone systems for the Village Office. He was instructed to contact local suppliers for another quote.

- **Fire Brigade Quote - Bunker Gear**

*Moved by Bell  
Seconded by Van Kroonenburg*

*That the Village of Bible Hill approve the purchase of 6 sets of Morning Pride Turnout Gear from Nova Fire Equipment at a cost of \$13,590 plus HST.*

*Motion carried.*

- **Fire Brigade Quote - Fire Hose**

*Moved by Van Kroonenburg  
Seconded by Kennedy*

*That the Village of Bible Hill approve the purchase of 10 units of 50' 1 3/4 inch hose from Cumings' Fire & Safety Equipment.*

*Motion carried.*

- **Scotia Bank Documents**

*Moved by Mellish*

*Seconded by Kennedy*

*That the Village of Bible Hill sign the Scotia Bank documents to eliminate service charges for viewing cashed cheques on line.*

*Motion carried.*

- **Dalhousie University - Dalhousie University requires a gathering space for students in the event of a short-term evacuation of the Residence Complex.**

The Village has received a request from Dalhousie University to use the Village Hall as an emergency evacuation location for students. The Clerk was instructed to confirm details of this with our Insurance Company before responding to the request.

**Adjournment**

*Moved by Van Kroonenburg*

*Seconded by Kennedy*

*That the November 21, 2017 Regular Monthly Meeting of the Village of Bible Hill be adjourned.*

*Motion carried.*

The meeting adjourned at 9:22 pm.

Chair MacCormick

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Recording Secretary Curry

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Clerk and Treasurer Christianson

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