

The Village of Bible Hill Commission in Committee Meeting was held on November 14, 2017 in the Village Office, 67 Pictou Road. Deputy Chair Van Kroonenburg called the meeting to order at 7:00 pm; the meeting adjourned at 9:00 pm.

Call to Order: Chair MacCormick
Deputy Chair Van Kroonenburg
Commissioner Bell
Commissioner Kennedy
Commissioner Mellish

Staff: Clerk and Treasurer Christianson

Presenter: L.MacLaughlin, CPA, CA, BComm, Grant Thornton LLP

Review and Approval of the Agenda, call for new or other business

Moved by Bell
Seconded by Kennedy

That the agenda be approved with the amendment that the presentation by Grant Thornton be held after the review of the General Government Services budget.

Motion carried.

- Presentation on a potential move into the Public Service Superannuation Plan (PSSP)

The upcoming presentation to Bible Hill staff by Mercer Canada Ltd. on a potential move into the Public Service Superannuation Plan (PSSP) is scheduled for November 17, 2017 at 9:30 am. In addition to Bible Hill staff and Commissioners, representatives from Public Service Superannuation Plan and CUPE will be in attendance.

- Financial Management for Elected Officials

Chair MacCormick, Deputy Chair Van Kroonenburg, Commissioner Kennedy and Commissioner Mellish will be attending the workshop Financial Management Elected Officials January 11 – 12, 2018 sponsored by the Association of Municipal Administrators.

- Budget Review General Government Services
 1. The Commission requested a review of salary scales of municipal units of similar size to be presented at an upcoming meeting.
 2. Potential Capital Project: projection systems for the Village Hall and Commission Chambers.
 3. Potential Capital Project: roof replacement 67 Pictou Road
 4. Potential Capital Project: upgrades to ramps entrance to the Village Hall
 5. Potential Capital Project: security camera system 67 and 69 Pictou Road
 6. Potential Capital Project: stove for staff lunch room
 7. Potential Capital Project: replacement of 2 Welcome to Bible Hill signs
 8. Potential Capital Project: Light Pole Banners (with season changing banners: for example, banners recognizing the service of Bible Hill Military Veterans)

- Presentation L. MacLaughlin, CPA, CA, BComm, Grant Thornton LLP understanding Nova Scotia Municipal Financial Statements

Ms. MacLaughlin went through the March 31, 2017 Bible Hill financial statements explaining in detail the responsibility of the management's (elected officials / senior staff) responsibility for financial reporting and statement development. She explained the auditor's role on the examination of the statements in accordance with Canadian auditing standards and the tests and procedures they perform.

She reviewed the wording of the Auditor's Report and what the Auditor's Opinion represented.

Ms. MacLaughlin then summarized the propose of pages 4 through 18 of the statements, what the schedules represented, and how they reflected the financial wellbeing (or not) of a municipal unit.

Throughout the presentation Ms. MacLaughlin addressed comments and questions. Ms. MacLaughlin joined the meeting at 7:45 pm and left at 8:30 pm.

- Budget Review Transportation Services
 1. The Commission requested a review of the options for salting of sidewalks (for ice control) using more environmentally sensitive products.
 2. Potential Capital Project: cost shared construction of a sidewalk on Village Line Avenue with the County of Colchester
 3. Potential Capital Project: construction of overhead crosswalk lights on Pictou Road / Blanchard Ave intersection (Dept. of Transportation approvals will not be in place for the 2017 budget year).

- Adjournment

Moved by Bell
Seconded by Kennedy

That the November 14, 2017 Commission in Committee Meeting of the Village of Bible Hill be adjourned.

Motion carried.

The meeting adjourned at 9:00 pm.

Deputy Chair Van Kroonenburg _____

Clerk and Treasurer Christianson _____