

**Village of Bible Hill  
Commission in Committee Meeting  
November 10, 2020**



The Village of Bible Hill Commission in Committee meeting was held on November 10, 2020 via videoconferencing, per the direction of the Minister of Municipal Affairs and Housing issued July 29, 2020 (enclosed). Deputy Chair Van Kroonenburg called the meeting to order at 7:16 pm; the meeting adjourned at 8:01pm.

**Call to Order:** Deputy Chair Van Kroonenburg  
Chair MacCormick  
Commissioner Burke  
Commissioner Kennedy  
Commissioner Pitcher  
Clerk and Treasurer Bell  
Recording Secretary Chandler

**Guests:** Bradley Lowe, Commissioner election candidate  
Tim Shea, Commissioner election candidate  
Carvell McNutt, Commissioner election candidate

**Call for new or other business and review and approval of agenda**

Deputy Chair Van Kroonenburg called for new or other business.

*Moved by Pitcher and seconded by Kennedy, that the agenda be approved. Motion carried.*

**Call for declaration of conflict of interests**

Deputy Chair Van Kroonenburg called for any declarations of conflict of interest and no conflict was declared.

**Miscellaneous business including delegations**

**Commissioner photographs**

Clerk and Treasurer Bell reminded Commissioners and Commissioner candidates of upcoming headshot photographs being taken.

**DMAH and AMANS training sessions**

Clerk and Treasurer Bell presented information from the Department of Municipal Affairs and Housing (DMAH) and Association of Municipal Administrators of Nova Scotia regarding upcoming virtual training opportunities for elected officials. The Committee discussed.

**New business**

**Resident request – Deer crossing sign at Pictou Rd**

Clerk and Treasurer Bell presented a letter from a resident regarding concern of deer crossings on Pictou Road. The letter requested the Village put up reflective deer crossing signs along Pictou Road to protect residents and wildlife within the Village. Bell noted that he contacted Nova Scotia Transportation Infrastructure Renewal on the subject, and the response noted that they are not in favour of posting such signs as deer are overly prevalent in the area and too wide spread to have signs in specific locations with real impact, speed limits in the Village are generally low, and having too many signs reduces the effectiveness of signs in general. The Committee discussed.

### **Resident complaint – Hazel Dr**

Clerk and Treasurer Bell presented a letter from resident John Michalak regarding roadway issues along Hazel Drive, noting inaccessibility of the road and shoulder as well as overgrown ditches for safe walking. He then presented an update from Mr. Michalak on the situation. Bell noted that Commissioner Burke, MLA Dave Ritcey, and himself met with the resident on-site to observe the issues first-hand. Mr. Michalak's follow-up indicated that, after considerable outreach, NSTIR did conduct ditch cleaning, and that they plan to conduct some shoulder repairs before the winter. The Committee discussed.

### **Training expenses of committee members**

Clerk and Treasurer Bell provided information regarding having a training budget for committee members. Bell noted that current Committee policies do not speak to training expenses of Committee members. Bell suggested the Committee may want to consider such expenses at budget development time and that the Committee may want to adjust policies accordingly to ensure they provide training and education to committee members, in order for those members to better serve the Village. Bell referenced the saying: "What if we train them and they leave? What if we don't and they stay?" The Committee discussed.

### **Procurement: Bible Hill Fire Brigade bunker gear**

Clerk and Treasurer Bell presented one quote from Nova Fire Equipment for six units of bunker gear for Bible Hill Fire Brigade, at \$14,100.00 plus HST. The committee discussed.

*Motioned by Kennedy and seconded by MacCormick that the Commission in Committee recommend Village of Bible Hill purchase six bunker gear sets from Nova Fire Equipment at \$14,100.00 plus HST. Motion carried.*

### **Procurement: Jox boxes (3) – Airport Field Park**

Clerk and Treasurer Bell presented four quotes for three jox boxes for Airport Field Park (fields 3, 4 and 5). A quote from Anthem Sports was presented at \$5,768.21 plus HST, shipping, brokerage fees and duty. A quote from Beacon Athletics was presented at \$7,574.59 including HST, shipping, brokerage fees, and duty. A quote from GameTime Athletics was presented at \$5,279.34 plus HST, shipping, brokerage fees and duty. A fourth quote from OnDeck Sports was presented at \$4,653.67 plus HST, shipping, brokerage fees and duty. Bell noted that the product could not be sourced from within Canada, and that not all US vendors were capable or willing to be fully involved with shipping, brokerage fees and duty. The Committee discussed.

Commissioner Burke noted that the Village should request Beacon contact R&L Freight for a better freight rate. Clerk and Treasurer Bell noted that he would reach out to the Beacon Athletics for their jox box quote, with freight through R&L Freight.

*It was decided by consensus that the Clerk and Treasurer further investigate total prices for three jox boxes with freight through R&L Freight.*

#### **Procurement: Lighting upgrades – Main St subway**

Clerk and Treasurer Bell presented a quote from S. Sorensen Electric Co. Ltd. for lighting upgrades along the Main St. subway/walking and traffic tunnels. The quote includes the removal of twelve existing lights and replacing with twelve LED fixtures. The quote was presented at \$3,660.45, including HST. The Committee discussed.

Clerk and Treasurer Bell noted that traffic control will be required, at an extra cost, at an approximate maximum of \$1,200. He further noted that he will contact NSTIR and CN Railway to inform them of this work, noting that we would also make a public announcement about the anticipated traffic disruption.

*Motioned by Pitcher and seconded by Kennedy that the Commission in Committee recommend Village of Bible Hill purchase lighting upgrades for Main St. Subway from S. Sorensen Electric. Co Ltd. at the price of \$3,660.45 including HST. Motion carried.*

#### **Approval for surplus assets disposal: 2008 Dodge Ram and 1998 Dodge Ram**

Clerk and Treasurer Bell presented a notice of sale for a 2008 Dodge Ram pickup truck and a notice of sale for a 1998 Dodge Ram pickup truck. Clerk and Treasurer Bell requested the consent of the Committee to dispose of the units to the highest bidder, as the market value is not well understood or available. The Committee discussed.

*Motioned by Pitcher and seconded by Kennedy that the Commission in Committee recommend Village of Bible Hill dispose of and sell the 2008 Dodge Ram and 1998 Dodge Ram trucks. Motion carried.*

#### **Holiday hours**

Clerk and Treasurer Bell presented a calendar for the 2019 holiday season and the 2020 upcoming holiday season, noting when the office is to be open and when it is to be closed. The Committee discussed. It was decided that the office will be closed a full day on December 24<sup>th</sup>, otherwise following the holiday calendar as presented.

#### **Adjournment**

*Moved by Kennedy and seconded by Burke that the November 10, 2020 Commission in Committee meeting of Village of Bible Hill be adjourned. Motion carried.*

The meeting adjourned at 8:01pm.

Deputy Chair Van Kroonenburg

Recording Secretary Chandler

Clerk and Treasurer Bell

Anna Van Kroonenburg  
Paul Chandler  
Michael Bell