

**Village of Bible Hill**  
**Accessibility Advisory Committee**  
**November 18, 2020**



The Village of Bible Hill Accessibility Advisory Committee meeting was held on November 18, 2020, in the Commission Chambers, at the Village Office, 67 Pictou Road. The meeting was called to order by Clerk and Treasurer Bell at 2:00pm; the meeting adjourned at 3:10pm.

Call to Order:                      Committee member Joe Andrew  
   Committee member Sarah Flemming  
   Committee member Wanda MacDonald  
   Clerk and Treasurer Bell  
   Parks and Recreation Director Kennedy  
   Recording Secretary Chandler

Regrets:                                Deputy Chair Van Kroonenberg

Clerk and Treasurer Bell called the meeting to order at 2:00pm. He noted that he had received regrets from Deputy Chair Van Kroonenburg.

### **Review and approval of minutes**

Chair Bell called for review and approval of the minutes of September 16, 2020. Chair Bell recommended adding a call for a Committee Chair. Committee member Andrew moved to elect Deputy Chair Van Kroonenburg. As Deputy Chair Van Kroonenburg was not in attendance, Bell recommended the Committee defer the motion to the next meeting. Motion failed.

It was decided by consensus that Clerk and Treasurer Bell would act as interim Chair of the meeting, and the Committee would defer election of Chair until the next meeting of the Committee.

Committee member Sarah Flemming joined the meeting at 2:03pm.

*Moved by Andrew and seconded by MacDonald, that the minutes of September 16, 2020, be approved. Motion carried.*

### **Call for new or other business, review and approval of agenda**

Chair Bell called for new or other business.

*Moved by Flemming and seconded by MacDonald, that the agenda be approved. Motion carried.*

### **Call for declaration of conflict of interests**

Chair Bell called for any declarations of conflict of interest and no conflict was declared.

### **Miscellaneous business including delegations**

Chair Bell discussed training of committee members, and that the Parks and Recreation Director Kennedy has been signed up for the Rick Hansen Foundation Accessibility Certification training. Bell noted that budgeting for training of Committee members would be included for discussion during the Commission's budget development.

## **New Business**

### **Review of draft accessibility plan template**

Chair Bell reviewed a draft accessibility plan. He noted that the document presented could be used as a start, based on outlines provided by the Province of Nova Scotia, and the plan developed by Town of Wolfville. He noted that a plan introduced by the Village must be a multi-year plan, will need to be reviewed every three years, and amended as necessary.

The Committee reviewed the draft plan by section, with discussion after each.

Committee member MacDonald requested that additional information on the accessibility section of the Nova Scotia Building Code, and Provincial accessibility funding opportunities be circulated to committee members.

### **Round table**

Chair Bell opened the floor to discussion, and nothing further was discussed.

### **Review of deadlines.**

Chair Bell discussed deadlines of the Nova Scotia Accessibility Act on implementing an accessibility plan, noting that, due to the pandemic, the Minister of Justice has indicated the original April 2021 deadline may be postponed, but no further details are yet available.

### **Regional approach to accessibility**

Chair Bell provided information regarding a potential regional approach to accessibility. He added that the Village Commission is interested in collaborating on a regional approach, and that this option is being discussed between local governments.

Committee member MacDonald noted that working together across the region makes sense, as within the Village, there are many aspects of accessibility that the Village is not responsible for, including roads, and that having these organizations work together, and all involved parties having the same approach would be beneficial.

It was noted by Flemming that starting some outreach with organizations that work with people with disabilities would be beneficial to the Committee, whether that be a regional committee or the Village Committee.

### **Next meeting date**

Chair Bell explained that the next meeting set by policy is set for the third Wednesday of June, 2021, and asked the Committee whether there was any reason that the Committee felt an additional meeting date was necessary

prior to that time. Noting that the Province still has an April 2021 deadline for implementing an accessibility plan at this time, Bell recommended meeting on February 17, 2021, at 2:00pm, and the Committee agreed by consensus.

## Adjournment

*Moved by MacDonald that the November 18, 2020 Accessibility Advisory Committee meeting be adjourned.  
Motion carried.*

The meeting was adjourned at 3:10pm.

Interim Chair Bell



---

Recording Secretary Chandler



---