

**Village of Bible Hill
Commission in Committee Meeting
May 11, 2021**



The Village of Bible Hill Commission in Committee meeting was held on May 11, 2021 via videoconferencing, per the direction of the Minister of Municipal Affairs issued July 29, 2020 (enclosed). Deputy Chair Van Kroonenburg called the meeting to order at 7:01pm; the meeting adjourned at 8:55pm.

Call to Order: Chair Kennedy
Deputy Chair Van Kroonenburg
Commissioner Burke
Commissioner Pitcher
Commissioner Shea
Clerk and Treasurer Bell
Recording Secretary Chandler

Call for new or other business and review and approval of agenda

Deputy Chair Van Kroonenburg called for new or other business, and no other business was called.

Moved by Kennedy and seconded by Shea, that the agenda be approved. Motion carried.

Call for declaration of conflict of interests

Deputy Chair Van Kroonenburg called for any declarations of conflict of interest and none were declared.

Miscellaneous business including delegations

Periods of recognition: flag raising

Deputy Chair Van Kroonenburg welcomed Clerk and Treasurer Bell to address the Committee regarding periods of recognition. Bell requested Recording Secretary Chandler address the Committee regarding this topic as she had the most detailed knowledge of the topic, having conducted the research and prepared the information.

Chandler informed the Committee that upon request of the Commission, she had reached out to counties, towns, and villages within Nova Scotia regarding how they celebrate various periods of recognitions, and that she had heard back from four towns and four counties, including Town of Truro and County of Colchester. Chandler summarized information obtained from other municipal governments in Nova Scotia on how, if at all, they recognize or celebrate various periods of recognition.

The Committee discussed. Clerk and Treasurer Bell then noted a request received from People First Truro for the Village to participate in a flag-raising for Access Awareness Week, May 30, 2021 – June 5, 2021. The Committee discussed.

It was agreed by consensus that Village staff review the Parks and Recreation Advisory Committee Policy for consideration to add committee terms that promote discussion and recommendations to advance diversity and inclusion in Village operations.

It was agreed by consensus that Village of Bible Hill instruct Clerk and Treasurer Bell to draft a letter of response to People First Truro that we would acknowledge Access Awareness Week on the Village's social media and LED sign.

Parks and Recreation Advisory Committee: Softball team fee reduction – Airport Field Park

Deputy Chair Van Kroonenburg welcomed Clerk and Treasurer Bell to address the Committee. Bell discussed proposed details of a lease agreement with Slo-Pitch National Atlantic (SPNA) that would see no fee increase for calendar 2021 and 2022. The Committee discussed.

It was decided by consensus that the Committee advance the topic to the May 20, 2021 regular monthly meeting.

Parks and Recreation Advisory Committee: Canada Day events decision

Clerk and Treasurer Bell opened the floor to discuss a decision regarding Canada Day events. Bell discussed current public health restrictions and suggested that in-person gatherings of the scale seen on Canada Day will not likely be possible this year, or the approval needed will not be known with sufficient time to plan the events. The Committee discussed.

It was decided by consensus that traditional in-person Canada Day parade and park celebration will be cancelled for 2021 due to the pandemic, and that the Village request the Parks and Recreation Director develop some alternative Canada Day programming.

Village Line Avenue resident concern

Commissioner Burke joined the meeting at 7:37pm.

Deputy Chair Van Kroonenburg welcomed Clerk and Treasurer Bell to discuss a recently received resident concern. Bell informed the Committee of a complaint regarding the Department of Transportation and Active Transit's (TAT) removal of stop signs on Village Line Avenue. Bell summarized the Village's actions to date on the subject. The Committee discussed.

It was agreed by consensus that the Village direct Clerk and Treasurer Bell reach out to residents in the Village Line Avenue area to understand concerns and, if supportive, write to Municipality of the County of Colchester and the Minister of Transportation for support of residents by addressing this matter through installation of stop signs.

New business

Village election and annual meeting of electors decision

Clerk and Treasurer Bell spoke of the upcoming 2021 election and annual meeting of electors, and referred to the Direction of the Minister under a Declared State of Emergency of August 20th, 2020. The Committee discussed.

Moved by Burke and seconded by Pitcher, that the Commission in Committee recommend Village of Bible Hill utilize the August 20, 2020 Directive of the Minister of Municipal Affairs to postpone the 2021 village election if more than one candidate is nominated, and to postpone the annual meeting of electors, both to dates to be determined. Motion carried.

Sidewalk capital priorities

Clerk and Treasurer Bell spoke of suggested sidewalk capital priorities. Bell noted that for data driven unbiased priorities, the Commission should consider an inventory and condition assessment conducted by an external firm. The Committee discussed.

Moved by Pitcher and seconded by Kennedy, that the Commission in Committee recommend Village of Bible Hill adopt the sidewalk capital priority list as presented. Motion carried.

Procurement: HVAC controls – 69 Pictou Road

Clerk and Treasurer Bell spoke of planned improvements to the HVAC control system at 69 Pictou and that the Village has been approved to receive \$2,222.68 from the Provincial Community Recreation Capital Grant Program towards this project. Bell presented a quote from Energy Solution Professionals (ESP) for the work, at the cost of \$6,394.00 plus HST. The Committee discussed, and requested, due to the date of the quote, that Clerk and Treasurer Bell confirm whether the quote remains valid.

Moved by Pitcher and seconded by Kennedy, that the Commission in Committee recommend Village of Bible Hill award Energy Solution Professionals the upgrade to the HVAC control system at 69 Pictou Road, at the cost of \$6,394.00 plus HST. Motion carried.

Procurement: College Road sidewalk renewal

Clerk and Treasurer Bell presented tender pricing information received for the College Road sidewalk renewal project as follows:

<i>Contractor</i>	<i>Contract Price (excluding HST)</i>	<i>Weeks to complete</i>
BD Clifton Contracting Ltd	\$249,511.00	12
Basin Contracting	\$253,175.00	6
ARCP	\$258,350.00	8
Costin Paving	\$263,600.00	8
SW Weeks	\$384,450.00	13

Bell reminded the Committee that, as per the April 20, 2021 regular monthly commission meeting, the Committee has the authority to award this project. Bell noted that the tender results are in excess of budget, and from discussions between the engineer and proponents it was noted that asphalt costs quoted are between 1.5 and 2 times the engineer's highest recorded values for such product. Bell noted that the costs presented do not include contingency funding, if so desired. Bell noted areas of the budget where spending could be reduced to offset this project being overbudget, including sidewalk and crosswalk repairs, cancelled Canada Day celebration, and others. Bell noted that if the excess funding were withdrawn from reserves it would likely result in the need to alter or defer other planned capital project(s) in future years due to limited resources. The Committee discussed.

Moved by Kennedy and seconded by Pitcher, that Village of Bible Hill award BD Clifton Contracting Ltd. the College Road sidewalk renewal project at the cost of \$249,511.00, plus a contingency of \$10,000, plus HST. Motion carried.

Procurement: Banners

Clerk and Treasurer Bell presented a quote and designs for the Village to purchase four sets of double-sided seasonal banners, from Flags Unlimited, at a cost of \$9,086.60 plus HST. The Committee discussed.

It was agreed by consensus to instruct the Clerk and Treasurer to have the banners re-designed including having background colours altered to better contrast seasonal surroundings, in order to be more visible.

Procurement: Brigade bunker gear

Clerk and Treasurer Bell presented a Brigade request for procurement of new turnout gear from Nova Fire Equipment at a cost of \$10,480.00 plus HST. The Committee discussed.

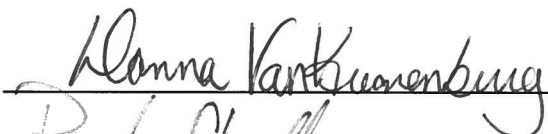
Moved by Kennedy and seconded by Pitcher, that the Commission in Committee recommend Village of Bible Hill purchase four sets of turnout gear from Nova Fire Equipment at the cost of \$10,480.00 plus HST. Motion carried.

Adjournment

Moved by Kennedy that the May 11, 2021 Commission in Committee meeting of Village of Bible Hill be adjourned. Motion carried.

The meeting adjourned at 8:55pm.

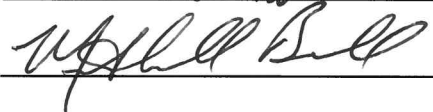
Deputy Chair Van Kroonenburg



Recording Secretary Chandler



Clerk and Treasurer Bell



Direction of the Minister
under a Declared State of Emergency
(Section 14 of the *Emergency Management Act*)
20-008

Under my authority in Section 14 of the *Emergency Management Act*, I order that this Direction (20-008) repeal and replace the Direction regarding municipal meetings issued on March 22, 2020.

During the Provincial State of Emergency declared on March 22, 2020, and under the authority provided to me in Section 14 of the *Emergency Management Act*, in addition to any other directives I have issued and not repealed or otherwise terminated, I direct that all municipalities and villages in the Province:

1. **Effective at 8am on July 29, 2020**, may hold meetings exclusively in person if all the following conditions are met:
 - i) the total number of persons present does not exceed a gathering limitation imposed in a *Health Protection Act* order;
 - ii) all physical distancing requirements or other requirements imposed in a *Health Protection Act* order are met.

2. If the conditions set out in (1) cannot be met, the municipality or village must not hold meetings exclusively in person and must instead hold the meeting partly or wholly as a virtual meeting by video or telephone, and ensure that all of the following conditions are met:
 - i) the total number of persons present for any in person portion of the meeting does not exceed a gathering limitation imposed in a *Health Protection Act* order; and
 - ii) for any in person portion of the meeting, all physical distancing requirements or other requirements imposed in a *Health Protection Act* order are met.

For clarity, this direction does not apply to statutorily required meetings of electors for a village commission which are covered under Direction 20-007 issued on May 20, 2020.

Despite this direction, municipalities and villages are still authorized to continue making other operational decisions especially those required for service delivery.

Please note that these directions are in addition to any requirements established in a Medical Officer's order under the *Health Protection Act*.

A failure to comply with this direction could result in a summary conviction with fines between \$500 to \$10,000 for individuals and up to \$100,000 for a corporation per incident.

This direction will remain in place for the duration of the Provincial State of Emergency unless it is terminated in writing by me earlier.

Dated July 29, 2020.

Original signed by

Hon. Chuck Porter
Minister of Municipal Affairs and Housing