

**Village of Bible Hill
Regular Monthly Meeting
May 18, 2021**



The Village of Bible Hill regular monthly meeting was held on May 18, 2021 via videoconferencing, per the direction of the Minister of Municipal Affairs issued July 29, 2020 (enclosed). Chair Kennedy called the meeting to order at 7:00pm; the meeting adjourned at 8:30pm.

Call to Order: Chair Kennedy
Deputy Chair Van Kroonenburg
Commissioner Burke
Commissioner Pitcher
Commissioner Shea
Clerk and Treasurer Bell
Recording Secretary Chandler
Solicitor Roper, Burchell MacDougall

Review and approval of the minutes of April 20, 2021 and May 11, 2021

Moved by Van Kroonenburg and seconded by Pitcher, that the meeting minutes of April 20, 2021 and May 11, 2021 be approved. Motion carried.

Call for new or other business and review and approval of agenda

Chair Kennedy called for new or other business and Bell requested to strike Councillor Parker from delegations as he was unable to attend this meeting. Bell also requested to add banners to new business, and to strike the sidewalk Commission in Committee authority motion under Commission in Committee report.

Pitcher requested to add a dedication to Paula MacDonald to new business.

Burke requested to add trail issue to new business.

Moved by Van Kroonenburg and seconded by Pitcher, that the agenda be approved with amendments. Motion carried.

Call for declaration of conflict of interests

Chair Kennedy called for any declaration of conflict of interest and no conflict was declared.

Miscellaneous business including delegations

There was no miscellaneous business nor delegations to discuss.

Business arising out of the minutes

Commission in Committee Report

Moved by Van Kroonenburg and seconded by Pitcher that Village of Bible Hill adopt Resolution 2 as presented. Motion carried.

Moved by Van Kroonenburg and seconded by Pitcher that Village of Bible Hill adopt the sidewalk capital priority list as presented. Motion carried.

Moved by Van Kroonenburg and seconded by Pitcher that Village of Bible Hill award Energy Solution Professionals the upgrade to the HVAC control system at 69 Pictou Road, at the cost of \$6,394.00 plus HST. Motion carried.

Moved by Van Kroonenburg and seconded by Burke that Village of Bible Hill purchase four sets of turnout gear from Nova Fire Equipment at the cost of \$10,480.00 plus HST. Motion carried.

Moved by Van Kroonenburg and seconded by Pitcher that Village of Bible Hill reduce the individual team price to \$280 for the softball seasons of 2021 and 2022, then return to the regular price of \$320 for the season of 2023. Motion carried.

Moved by Van Kroonenburg and seconded by Pitcher that Village of Bible adopt the 2020-2021 audited financial statements, as presented by Grant Thornton. Motion carried.

Moved by Van Kroonenburg and seconded by Burke that Village of Bible appoint Grant Thornton as municipal auditor for the 2021- 2022 fiscal year. Motion carried.

Review of Correspondence

Town of Truro – Victoria Park Pool funding

Clerk and Treasurer Bell presented a letter from the Mayor of Town of Truro requesting the Commission consider donating \$25,000 over two years for support of repairing the Victoria Park Pool. The Commission discussed.

It was agreed by consensus that Village of Bible Hill direct Clerk and Treasurer Bell to send a letter to the Town of Truro informing them that the Village's budget has already been passed, and such funding was not budgeted for.

Reports of Commissioners and Clerk and Treasurer

Commissioner Burke, Transportation Services

Commissioner Burke spoke about his recent Village activity. He discussed his attendance and details of a recent meeting regarding the College Road sidewalk project. Burke discussed communications with Nova Scotia Department of Transportation and Active Transit (NSTAT) and limited action from them regarding potholes throughout the Village. The Commission discussed.

Commissioner Shea, Protective Services

Commissioner Shea presented the May 2021 Fire Chief's report – as attached. The Commission discussed.

Commissioner Pitcher, Recreation and Cultural Services

Commissioner Pitcher noted that she attended a recent Parks and Recreation Park Advisory meeting, and that with current COVID-19 restrictions, all programming is currently paused. Commissioner Pitcher then presented the April 2021 Recreation report – as attached. The Commission discussed.

Deputy Chair Van Kroonenburg, Environmental Health Services

Deputy Chair Van Kroonenburg noted that the Village has recently requested NSTAT look into repair of wooden storm drains in the Village that are in various states of disrepair, and that they have noted that this is the responsibility of adjacent homeowners. Van Kroonenburg noted the Village has asked NSTAT to reconsider since the drains are within NSTAT's right of way, and their written policy as well as recent comments from the District Director confirm NSTAT is to maintain storm drainage in their right of way. The Commission discussed.

Chair Kennedy

Chair Kennedy reported that he recently attended the April 23 Association of Nova Scotia Villages (ANSV) meeting, which was conducted virtually. He noted that on May 14 he attended a meeting with CBCL, the engineering firm working on the College Road Sidewalk project. The Commission discussed.

Clerk and Treasurer Bell

Clerk and Treasurer Bell opened his report by saying he too attended the ANSV meeting in April. He then notified the Commission that both Bill 50 and Bill 98 have passed, and that the Department of Municipal Affairs will likely soon work to develop regulations regarding code of conduct requirements, which will be applied to the Village accordingly. Bell further noted that with Bill 98, if the Village wishes, they can introduce a Village bylaw to permit virtual meetings.

Bell noted summer student grant funding awarded to the Village, and discussing the current nomination period for one commissioner, noting that the nomination period closes Thursday, May 20, 2021 at 4:30pm.

Bell further discussed Village activities, including a recommendation to postpone the annual meeting of electors, accessibility improvements ongoing at H. Douglas Boyce Village Hall, and the Village's HST offset grant application. The Commission discussed.

Accounts

Moved by Pitcher and seconded by Shea, that Village of Bible Hill approve the accounts for payment. Motion carried.

New Business

Procurement: Appointment of solicitor

Clerk and Treasurer Bell proposed the procurement of Daniel Roper of Burchell MacDougall as Village solicitor for the 2021 – 2022 fiscal year at a fee of \$12,000, plus HST. The Commission discussed.

Moved by Pitcher and seconded by Shea that Village of Bible Hill appoint Daniel Roper of Burchell MacDougall as the Village's solicitor for 2021 – 2022. Motion carried.

Procurement: Brigade pump

Clerk and Treasurer Bell discussed the procurement of a new portable pump, as requested by the brigade. Bell presented a quote from Cummings Fire and Safety Equipment Limited at \$5,249.48 plus HST, and a quote from Mic Mac Fire and Safety Source Limited at \$6,582.00 plus HST. The Commission discussed.

Moved by Shea and seconded by Pitcher that Village of Bible Hill purchase a portable pump from Cummings Fire and Safety Equipment Limited at a cost of \$5,249.48 plus HST. Motion carried.

Procurement: Sidewalk repairs

Clerk and Treasurer Bell discussed procurement of sidewalk repairs around the Village, and some small paving around the properties of 67 and 69 Pictou Road. Bell questioned if there were any requests of adding or removing locations to be priced. The Commission discussed.

Contributed assets – sanitary sewer

Clerk and Treasurer Bell presented a memorandum from Burchell MacDougall regarding the Village's sewer by-law 7.05, and the need for the Village to accept sewer assets constructed by developers in prior years, at Justamere Drive and Covington Place. Bell also noted that a communication process has been discussed with the County of Colchester for any future developments. The Commission discussed.

Moved by Van Kroonenburg and seconded by Shea that Village of Bible Hill accept the sanitary sewer systems of Justamere Drive and Covington Place as contributed assets. Motion carried.

Inter-account fund transfer – temporary cash flow

Clerk and Treasurer Bell presented a request for a transfer of \$300,000 from the operating reserve to the operating fund for temporary cash flow. The Commission discussed.

Moved by Pitcher and seconded by Van Kroonenburg that Village of Bible Hill transfer \$300,000 from the operating reserve account to the operating fund account. Motion carried.

Banners

Clerk and Treasurer Bell presented a follow up regarding the banner discussion at the recent Commission in Committee meeting. Bell informed the Commission that the original designer is no longer available to modify previous designs, so the Village has contacted another local graphic designer to redesign the banners accordingly. Bell presented the associated costs for new banner design options. The Commission discussed.

It was agreed by consensus for the Clerk and Treasurer bring the previous designs to JAS3D for modification. Commissioner Pitcher and Chair Kennedy offered to be involved with the redesign.

Paula MacDonald dedication

Commissioner Pitcher spoke of Paula MacDonald, a Village resident who has recently passed, and potential ways to provide a memorial dedication to her within the community. Pitcher noted that many residents have been using an area off Village Court as an unofficial memorial site and offered suggestions to show dedication to Paula and her family.

Commissioner Burke also spoke at length in support of the subject.
The Commission discussed.

Moved by Van Kroonenburg and seconded by Burke that Village of Bible Hill instruct Clerk and Treasurer Bell to investigate whether the Village can install a sign to identify the initial section of Village Court Trail as "Paula's Path." Motion carried.

Trail Issue

Commissioner Burke informed the Commission that this topic has been discussed in the Paula MacDonald dedication topic under new business.

Closed Session – Personnel

Moved by Van Kroonenburg and seconded by Pitcher to enter closed session. Motion carried.

The Commission meeting entered closed session at 8:13pm.

Recording Secretary Chandler left the meeting at 8:13pm.

The Commission meeting returned to open session at 8:30pm.

Adjournment


Moved by Pitcher that the May 18, 2021 regular monthly meeting of Village of Bible Hill be adjourned. Motion carried.

The meeting adjourned at 8:30pm.

Chair Kennedy



Recording Secretary Chandler



Clerk and Treasurer Bell

