

**Village of Bible Hill
Regular Monthly Meeting
August 17, 2021**



The Village of Bible Hill regular monthly meeting was held on August 17, 2021 in Commission Chambers, at the Village Office, 67 Pictou Road. Chair Kennedy called the meeting to order at 7:00pm; the meeting adjourned at 8:43pm.

Call to Order: Commissioner Burke
Commissioner Kennedy
Commissioner Pitcher
Commissioner Shea
Commissioner Van Kroonenburg
Acting Clerk and Treasurer Angie Ogden, (Finance Officer)
Recording Secretary Chandler
Solicitor Daniel Roper, Burchell MacDougall

Guests: Barbara McLean (M.O.M.), Mass Casualty Commission, Investigations Director
Maureen Wheller, Mass Casualty Commission, Community Liaison Director
Sidney Patton, Mass Casualty Commission, Community Liaison Coordinator

Regrets: Clerk and Treasurer Bell

Review and approval of the minutes of July 20, 2021

Moved by Van Kroonenburg and seconded by Pitcher, that the meeting minutes of July 20, 2021 be approved.
Motion carried.

Call for new or other business and review and approval of agenda

Chair Kennedy called for new or other business, and none was called.

Moved by Burke and seconded by Shea, that the agenda be approved. Motion carried.

Call for declaration of conflict of interests

Chair Kennedy called for any declaration of conflict of interest and Chair Kennedy himself declared a conflict of interest in regard to *Procurement: Bible Hill Recreation Park Field #3 maintenance*, and offered to leave the meeting during that discussion. Kennedy requested Van Kroonenburg act as Chair for this discussion, and Van Kroonenburg agreed.

Miscellaneous business including delegations

Mass Casualty Commission

Chair Kennedy welcomed Maureen Wheller, Barbara McLean, and Sidney Patton, of the Mass Casualty Commission, and invited them to address the Village Commission. Wheller, McLean, and Patton thanked the Commission for meeting with them. Wheller, McLean and Patton introduced themselves. Wheller and McLean then discussed the Mass Casualty Commission (MCC) values, its mandate, and their work going forward. Wheller highlighted that the MCC is fully separate and independent from both the provincial and federal governments. The MCC then opened the floor for questions and comments throughout their presentation.

The Commission discussed. A question was raised regarding the timeline and the ability to meet the deadlines. McLean explained that the MCC's timeline was developed with much consideration and in partnership with their team members accordingly, working to fully ensure they stay on track and on task, to ensure their work is conducted in three phases: establishing the foundation (what happened) through to and including fall 2021, learning and understanding (why and how) from fall 2021 through to spring 2022, and shaping and sharing (findings and recommendations) in spring 2022 through to fall 2022.

Chandler left the meeting at 7:19pm and rejoined at 7:20pm.

Chair Kennedy thanked Wheller, McLean and Patton for their presentation and the information they provided, and wished them well with this work.

Wheller, McLean, and Patton left the meeting at 7:27pm.

Business arising out of the minutes

Second reading: Day Care Commercial Tax Reduction By-law

Acting Clerk and Treasurer Ogden presented the second reading of the Day Care Commercial Tax Reduction By-law, as was announced in *The Colchester Wire* (newspaper), Village website and Village social media pages. The Commission discussed.

Moved by Van Kroonenburg and seconded by Shea, that Village of Bible Hill pass the second reading of the Day Care Commercial Tax Reduction By-law, and instruct the Clerk and Treasurer to file a certified copy of the by-law with the Minister of Municipal Affairs. Motion carried.

Review of Correspondence

There was no correspondence to review.

Reports of Commissioners and Clerk and Treasurer

Commissioner Burke

Commissioner Burke spoke about his recent Village activity, highlighting that the Department of Transportation and Active Transit (NSTAT) has repaired a select few potholes around the Village, specifically the potholes that were reported to NSTAT by the Village. He then explained how residents have been questioning the use of transport containers as storage units in their yards, and that he has been conversing with Councillor Wade Parker, who stated he will forward this to Chief Administrative Officer (CAO) of the County of Colchester, Rob Simmonds, regarding this matter. Burke then brought forward the issue of persons going through persons curbside bags of garbage and recycling, and persons picking through it for refundable recyclables. He further discussed that he is

looking into the refunds from the refundable recyclables that go to the curb, where those funds go, whether they are collected or not, how they are used, etc. The Commission discussed.

Commissioner Shea

Commissioner Shea opened his report by welcoming Acting Clerk and Treasurer Ogden, and thanking her for stepping into this position over the last few weeks in absence of Clerk and Treasurer Bell. Shea added that he attended recent brigade meetings, during which junior members Malik and Kaur were presented with awards upon their graduation, member David Johnson was awarded with the 25 Year Service Medal, and member Scott Smith received his black helmet. Shea then presented the August 2021 Fire Chief's report – as attached. The Commission discussed.

Commissioner Pitcher

Commissioner Pitcher noted that she attended the recent Parks and Recreation Advisory Committee meeting, during which committee nominations were reviewed and recommended accordingly. She then added that the work on Farnham Brook Trail has also commenced and is expected to be complete by the end of this week. Commissioner Pitcher then presented the August 2021 Recreation report – as attached. The Commission discussed.

Deputy Chair Van Kroonenburg

Deputy Chair Van Kroonenburg noted that she attended the Association of Nova Scotia Villages board meeting, and reminded the Commission that ANSV positions are available, and that their Annual General Meeting is happening in New Minas in September.

Van Kroonenburg reported a complaint received regarding surface water on Fox Hill Drive, and added that Clerk and Treasurer Bell responded with a letter indicating that this is on private property and the Village is unable to get involved with such matters. The Commission discussed.

Chair Kennedy

Chair Kennedy reported that he recently attended the Association of Nova Scotia Villages meeting, and the Village of Bible Hill Occupational Health and Safety meeting. The Commission discussed.

Acting Clerk and Treasurer Ogden

Acting Clerk and Treasurer Ogden presented her report to the Commission, highlighting updates regarding the Enabling Accessibility Fund, the Community ACCESS-Ability Program, Farnham Brook Trail Maintenance, staff, and the community garden project.

Ogden discussed the Enabling Accessibility Fund, and the status of projects being undertaken, including the installation of the slip-resistant flooring in the hall on the stage and ramp, the accessible washroom upstairs in the fire hall, and the installation of the accessibly-friendly sensory tunnel at the Bible Hill Recreation Park (BHRP).

Ogden updated the Commission on the Community ACCESS-Ability Program, noting that two accessible door operators will soon be installed at the BHRP, and that this work is expected to be complete by September 3.

Ogden added that the Farnham Brook Trail maintenance is being done by Atlantic Tree Solutions this week, with the work expected to be complete August 20, with the trail being widened and more accessible for all users.

Ogden noted that the Village crossing guards will be returning soon, and that many are renewing their First Aid Certification at the end of this month before school starts. She informed the Commission that the Crossing Guard meeting and trainings will occur in two cohorts in Commission Chambers later this month, due to space availability.

Ogden closed by providing an update on the potential of a community garden, as a preliminary discussion meeting is scheduled for August 18, with Gardiner Properties Ltd and Village staff, to discuss the potential commercial garden in Lexington Park, with the potential of an expansion between Joseph Drive and the mall. The Commission discussed.

Accounts

Moved by Burke and seconded by Shea, that Village of Bible Hill approve the accounts for payment. Motion carried.

New Business

Setting date of re-scheduled Annual Meeting of Electors: Resolution 3

Acting Clerk and Treasurer Ogden presented Resolution 3, regarding the rescheduling of the Annual Meeting of Electors. Ogden offered recommended dates, noting that a minimum of three weeks are needed for proper advertisements. Ogden recommended the following dates, based on the availability of H. Douglas Boyce Village Hall: September 27; October 25; November 1; November 22; November 29; December 6; or December 13. The Commission discussed.

Moved by Van Kroonenburg and seconded by Burke, that Village of Bible Hill establish the date of a postponed annual meeting of electors for the fiscal year ended March 31, 2021 to be December 6, 2021 at 8pm. Motion carried.

Moved by Van Kroonenburg, and seconded by Pitcher, that Village of Bible Hill approve Resolution 3, a resolution for the re-scheduling of the annual meeting of electors. Motion carried.

Appointment of Finance and Audit Committee member

Finance Officer Ogden informed the Commission that as per the Finance and Audit Committee Policy, the Village is seeking one community member for a two-year term commencing September 18, 2021 and terminating September 17, 2023. Ogden then presented Finance and Audit Committee member nomination forms from James Copper, Barry Doddich, and Avis McNutt. The Commission discussed.

Moved by Shea and seconded by Burke, that Village of Bible Hill appoint Barry Doddich as Finance and Audit Committee member, effective 2021-08-17 to . Motion carried.

Appointment of Parks and Recreation Advisory Committee members

Finance Officer Ogden informed the Commission that as per the Parks and Recreation Advisory Committee Policy the Village is seeking one youth member for a one-year term for September 1, 2021 through to August 31, 2022; and one community member for the remainder of a two-year term to March 31, 2022. Ogden then presented the Parks and Recreation Advisory committee member nomination forms, from Debbie Mellish, Stephanie Milbury, Shanna Wilson, and Ashton Comeau. Ogden added that the Parks and Recreation Committee recommended

Ashton Comeau for the youth position, and Stephanie Milbury for the community member positions. The Commission discussed.

Moved by Pitcher and seconded by Burke, that Village of Bible Hill appoint Stephanie Milbury as Parks and Recreation Advisory Committee member, and Ashton Comeau as the Youth Committee member, effective 2021-08-17. Motion carried.

Procurement: Crosswalk improvements

Acting Clerk and Treasurer Ogden presented estimated costs for crosswalk improvements within the Village. Ogden explained that the following cost estimates were discussed with the Department of Transportation and Active Transit (NSTAT) Lights & Signals staff, and represent the best available cost information per NSTAT, and that the figures are based on the actual cost of the last install at College Road and Cumming Drive.

Crosswalk improvements at College Road at Dalhousie Library were estimated to cost \$17,000. Ogden added that this crosswalk would receive a new RRFB solar powered installation similar to the recently installed RRFB units at College Road and Cumming Drive. Ogden continued to speak of crosswalk improvements at Pictou Road at Cumming Drive, which were estimated to cost \$17,000. Ogden explained that this crosswalk would receive a new RRFB solar powered installation similar to the recently installed RRFB units at College Road and Cumming Drive. Ogden then discussed crosswalk improvements at College Road at Maple Boulevard, noting that this location requires further discussion. She explained that this crosswalk could receive a new RRFB solar powered installation, however the Department of Transportation and Active Transit (NSTAT) Light & Signals says that in order to do so, the existing crosswalk must be adjusted further east, as the current crosswalk terminates in a driveway on the north side which is not a suitable location for a lighting pole. Ogden further explained how the sidewalk at the end of Maple Boulevard would need to turn eastward onto College Road for several feet in order to avoid the crosswalk at the northside driveway. She further recommended that where Maple Boulevard is on the Commission's priority list for sidewalk renewal, that an adjusted sidewalk to accommodate crosswalk lighting could be designed and installed at that time – or at a later date. Ogden requested the Commission decide whether to proceed with the upgrades at these three locations, and to select the next three priorities to have NSTAT review. The Commission discussed.

The Commission discussed whether the Village should confirm pricing from Nova Scotia Department of Transportation and Active Transit (NSTAT) before making a decision on these improvements. Ogden confirmed that these estimates are up to date, and that billing and finalized pricing is concluded upon project completion.

Moved by Van Kroonenburg and seconded by Pitcher, that Village of Bible Hill proceed with crosswalk improvements with the Department of Transportation and Active Transit at College Rod at Dalhousie Library, at the estimated cost of \$17,000, and Pictou Road at Cumming Drive, at the estimated cost of \$17,000, and defer the crosswalk improvements at College Road at Maple Boulevard to allow for further investigation. Motion carried.

It was agreed by consensus that Village of Bible Hill select College Road at Osprey Court, Vimy Road at Farnham Road, Vimy Road at Windale Drive, as the next three priorities to have the Department of Transportation and Active Transit review.

Procurement: Brigade seek thermal cameras (8)

Acting Clerk and Treasurer Ogden explained the purposes of seek thermal cameras, and then presented a quote from Nova Fire Equipment, for eight (8) Seek Reveal FirePro X Thermal Cameras, and eight (8) Gear Keeper Retractable Lanyards. The quote was presented at \$7,960.00 plus HST. The Commission discussed.

Moved by Pitcher and seconded by Shea, that Village of Bible Hill purchase eight (8) Seek Reveal FirePro X Thermal Cameras, and eight (8) Gear Keeper Retractable Lanyards for the brigade, at the price of \$7,960.00 plus HST. Motion carried.

Procurement: BHRP Field #3 repairs

Chair Kennedy left the meeting at 8:23pm. Deputy Chair Van Kroonenburg took over as Chair.

Acting Clerk and Treasurer Ogden presented quotes for repairs of Field #3 at Bible Hill Recreation Park. A quote from J & K Yardmasters was presented at \$10,977.00 plus HST. A quote from Randy T. Crowe was presented at \$15,995 plus HST. A quote from A K Property Management Inc was presented at \$26,875 plus HST. Ogden provided an overview and background of these quotes and the work entailed. The Commission discussed.

Moved by Pitcher and seconded by Shea, that Village of Bible Hill award Bible Hill Recreation Park Field 3 repairs to Randy Crowe, at the price of \$15,995.00 plus HST. Motion carried.

Chair Kennedy rejoined the meeting at 8:28pm. Van Kroonenburg returned to the Deputy Chair role and Kennedy resumed the Chair role.

Call for special meeting to review/approve window/door engineering design

Acting Clerk and Treasurer Ogden informed the Commission that the window/door engineering design drawings for H. Douglas Boyce Village Hall is expected to be provided for the Village by the end of August, and that the sooner this work can go to tender, the sooner the work commences. Acting Clerk and Treasurer Ogden requested the Commission call for a special meeting, via Microsoft Teams, to review and approve the designs once received by the Village. Ogden recommended the following dates as options:

- August 24 (Chambers) at 3:30pm
- August 25 (Chambers) at 3:30pm

The Commission discussed.

Moved by Van Kroonenburg and seconded by Pitcher, that Village of Bible Hill hold a special meeting on August 24 at 3:30pm in Commission Chambers and/or via Microsoft Teams, and provide authorization to award the window/door engineering design at said meeting. Motion carried.

Banner design partnership

Acting Clerk and Treasurer Ogden explained how she has been contacted by a local community member regarding interest in partnering the Village with community organizations, such as a school, to have the banners designed (drawn) by students for future banners. Ogden explained how a similar partnership is ongoing in Enfield, and that students at Enfield District School students have the opportunity to design seasonal banners and have their artwork displayed in their community. Ogden added that the banners in Enfield receive lots of compliments within that area. Ogden added that this would be a project for future fiscal years, as this project would take some time to conduct and implement. The Commission discussed.

It was agreed by consensus to further investigate a community art project partnership for future banner designs, to promote local artwork and community involvement around the Village.

Adjournment

Moved by Van Kroonenburg that the August 17, 2021 regular monthly meeting of Village of Bible Hill be adjourned.
Motion carried.

The meeting adjourned at 8:43pm.

Chair Kennedy



Recording Secretary Chandler



Acting Clerk and Treasurer Ogden



Member of

N.E.P.A.
C.F.F.A.
M.F.C.A.
M.F.F.A.

BIBLE HILL



FIRE BRIGADE



69 Pictou Rd., Bible Hill, NS B2N 2R9 ❖ TEL: 902-895-8822 ❖ FAX: 902-895-1498 ❖ bhfire@biblehill.ca

Fire Chief Report – August 2021

The brigade responded to 6 emergency calls during the period of June 9th – July 14th, 2021. They are as follows:

1. June 9th, 21:35, 21 Cox Rd. Dal AC Cox Building alarm ringing. Nothing found, returned to the station at 22:15 with 21 members responding.
2. June 11th, 11:00, 176 College Rd. Dal AC fire alarm ringing, stood down on arrival. DAL AC was performing maintenance and did not shut down the alarm. Returned to station at 11:03 with 9 members responding.
3. June 19th, 01:45, 62 Cumming Dr. Dal AC alarm ringing, nothing found on search. Returned to the station at 2:30 with 7 members responded.
4. June 22nd, 15:00, 325 Main St. MVA collision, stood down by EHS. Returned to the station at 15:30 with 14 members responding.
5. June 27th, 20:22, 66 Pictou Rd. Car leaking oil, waiting for tow truck. Returned to the station at 21:09 with 17 members responding.
6. June 28th, 13:51, 136 Brookside Rd. Residential Alarm sounding, nothing found or located on investigation. Returned to the station at 14:52 with 7 members responding.

Total calls: 38

Kitchen fire - \$1000.00

The brigade responded to 13 emergency calls during the period of July 15th – August 11th, 2021. They are as follows:

1. July 1st, 05:22, 91 Hillcrest Ave. Power pole on fire, crow flew into transformer and perished. Pole was out on arrival and brigade cleared the scene at 06:32 with 9 members responding.
2. July 5th, 12:55, mutual aid to standby at Truro Fire station, stood down on route. Returned to the station at 13:20, with 7 members responding.
3. July 7th, 08:20, 32 Wild Chance Dr. Medical cardiac arrest, returned to the station at 08:30 with 3 members responding.
4. July 9th, 12:14, 22 Main St. MVA, provided a small inspection of vehicles and stood down by RCMP, call ended at 12:40, with 11 members responding.
5. July 9th, 12:40, 30 Horseshoe Cres. Dal AC alarm ringing at the Trueman House. Main valve in the basement was leaking and low water pressure set off the alarm. Returned to the station at 13:10, with 11 members responding.
6. July 10th, 18:28, 104 Main St. Odor investigation, nothing found, returned to the station at 18:45, with 18 members responding.

7. July 10th, 21:46, 48 Johnson Ave. Fire in back yard. Put the fire out and returned to the station at 22:12, with 21 members responding.
8. July 12th, 11:37, 264 Lesley St. (Hilden). Mutual aid for RIT to a house fire. Returned to the station at 13:45, with 9 members responding.
9. July 14th, 03:16, Mutual aid to Truro to standby at their station. Released and returned to the station at 04:20, with 8 members responding.
10. July 27th, 13:59, Mutual aid to Truro. First to the scene and then downgraded to provide coverage at their station. Returned to our station at 14:45, with 8 members responding.
11. August 28th, 12:19, Medical Lift assist for EHS. Returned to the station at 13:02, with 11 members responding.
12. August 5th, 01:35, 282 Pictou Rd. RCMP station, smoke condition. Seized motor, burnt belts, no fire. Returned to the station at 02:14, with 10 members responding.
13. August 10th, 22:05, 16 Craig Crt. Report of dryer on fire, smoke, and visible flames. Upon arrival, no fire showing, some smoke and haze in the mini home, dryer vent pipe clogged. Advised not to use until inspected by electrician, and to clean out dryer pipe. Returned to the station at 22:45, with 14 members responding.

Total Calls: 51

Fire Loss: \$66,000.00

College Road Apt, Kitchen fire - \$1,000.00

Vimy Garage fire estimated at \$65,000

Notes:

- COVID protocols are still in place, although relaxed with current Public Health regulations.
- Brigade trained weekly throughout the summer to make up lost time from the recent lockdown.
- Brigade open house will be on October 7, 6pm to 8pm.
- Truck Committee has been established for the replacement of Truck 241 in 2022 – 2023
- Deputy Chief Hurley has opted to put in his retirement papers and join the honorary status, the brigade wishes him all the best.
- The brigade will also be losing 3 other members this month, Rajat Malik will be moving to British Columbia, Avneet Kaur is completing her engineering degree in Halifax, and Junior Member Arpen Kaur who will be going to university in Halifax in the fall. We wish them all the best and hope to see them return in the future.

Respectfully submitted,

Joey Bisson
Fire Chief

August Recreation Report

The Village awarded the Farnham Brook Maintenance work, and this will begin the week of August 16. The work will see the trail widened to provide better sight lines around corners and give a clear view of the brook running alongside the trail. Vegetation and overgrown areas will be cleaned up to provide a better experience for trail users. The trail will be closed for 3 - 5 days for this work to be completed.

The entrance to the Bible Hill Recreation Park has been updated to provide a warm and welcoming experience for park users. The entrance that used to contain a sign and wishing well now has a flower bed with various plants that encompass the existing sign, and wishing well. This new flower bed brings together the existing features, and provides a much needed facelift to our park entrance.

The surfacing pad for the sensory tunnel has been completed at the Rec. Park. With the surfacing pad in place, the sensory tunnel will be installed in the fall, and will be a nice addition to the Rec, Park.

The Back-to-School Bash will take place on Sunday August 29 at the Rec. Park. The event will see inflatables, kid's games, and a BBQ for everyone to enjoy. This event will take place from 12pm-2:30pm and will be free of charge. This is the last celebration of summer before the children go back to school, so we expect to see lots of families out enjoying the day.

The Bible Hill equipment loan program has been launched online with various games and equipment available to the public free of charge. We have had various items rented out to the public already and this program offers residents a chance to borrow outdoor games and equipment without having to purchase it themselves. This program is quickly becoming popular.

Respectfully submitted,

Josh Kennedy
Parks and Recreation Director