

**Village of Bible Hill  
Commission in Committee Meeting  
October 12, 2021**



The Village of Bible Hill Commission in Committee meeting was held on October 12, 2021 in Commission Chambers, at the Village Office, 67 Pictou Road. Deputy Chair Van Kroonenburg called the meeting to order at 7:12pm and the meeting adjourned at 9:01pm.

**Call to Order:** Commissioner Kennedy  
Commissioner Van Kroonenburg  
Commissioner Burke  
Commissioner Pitcher  
Commissioner Shea  
Clerk and Treasurer Bell  
Recording Secretary Chandler

**Call for new or other business and review and approval of agenda**

Deputy Chair Van Kroonenburg called for new or other business, and none was called.

*Moved by Burke and seconded by Kennedy, that the agenda be approved. Motion carried.*

**Call for declaration of conflict of interests**

Deputy Chair Van Kroonenburg called for any declarations of conflict of interest, and none were declared.

**Miscellaneous business including delegations**

**New Year's Day Levee planning format**

Clerk and Treasurer informed the Committee that with current restriction changes, the Village will likely be able to hold a New Year's Day Levee, as done in the past. Bell suggested the Committee hold a round table to determine if the Committee has any preferences as to how this event occurs for January 1, 2022. Bell explained the layout of a traditional New Year's Day Levee, and how to hold such an event, guests would be required to provide proof of full vaccination as per provincial regulations, while noting other current restrictions that would alter this traditional plan. Bell questioned whether the Committee would like to have an entirely different event. The Committee discussed.

*The Committee agreed by consensus for staff to plan a New Year's Day Levee and to make a final decision by November 30 on whether the event will occur or not to provide sufficient notification for all involved.*

**New business**

**Policy introduction: Commemoration Policy**

Clerk and Treasurer Bell presented a draft Commemoration Policy as prepared by Parks and Recreation Director Josh Kennedy, and summarized the contents. The Committee discussed.

*Moved by Pitcher and seconded by Shea that the Commission in Committee recommend Village of Bible Hill approve the Commemoration Policy as presented. Motion carried.*

### **Safe Restart Funding**

Clerk and Treasurer Bell spoke of Safe Restart Funding provided by the Federal Government to Provinces and through to municipal governments, not including Villages. Bell noted Municipality of the County of Colchester received \$1,024,664, for the period beginning April 1, 2020, to cover lost revenues and additional expenses resulting from COVID-19. Bell noted to Commissioners examples of how Bible Hill, as an incorporated municipal government providing like services to the public has suffered increased expenses and lost revenues but has not received this assistance from the province. Bell suggested to the Committee that a summary of lost revenues and expenses along with a request for consideration of sharing funds be submitted to the municipality. The Committee discussed.

*It was agreed by consensus that the Clerk and Treasurer Bell summarize lost revenues and increased expenses as a result of COVID-19 and draft a letter for the Chair's approval to Municipality of the County of Colchester for consideration for a portion of Safe Restart Funding.*

*It was agreed by consensus that the Clerk and Treasurer draft a letter to the Minister of Municipal Affairs to raise this topic of funding inequities for Villages.*

### **Sanitary Sewer Lateral Assessment Program Proposal**

Clerk and Treasurer Bell presented a proposal from R. V. Anderson Associates Limited to conduct a sanitary sewer lateral assessment program. Bell noted that he has contacted Colchester's Public Works Department to question whether they would be willing to cost share on this potential project and that he is awaiting a response. The Committee discussed.

*Moved by Kennedy and seconded by Pitcher that the Commission in Committee recommend Village of Bible Hill award the sanitary sewer lateral assessment program project to R. V. Anderson Associates Limited, at the cost of \$18,600.00 plus HST. Motion carried.*

### **Active Transportation Fund**

Clerk and Treasurer Bell introduced the Active Transportation Fund from the Government of Canada. He explained how this fund is a national, merit-based program intended to support projects that improve active transportation infrastructure across Canada, including the building of new and expansions of networks of pathways, bike lanes, trails, pedestrian bridges, planning and stakeholder engagement activities. Bell further explained that the fund is a five-year program and can cover up to 100 percent of \$50,000 for planning projects and up to 60 percent of the cost of capital projects.

Bell suggested the Commission could apply to have the cost of planned engineering design work for future sidewalk capital projects covered by this funding. Bell further suggested an application for undertaking more broad long-term planning for active transportation within Bible Hill, considering existing asset inventory, condition, renewal and construction needs, priorities, and associated costs along with consideration on how active transportation connects and is prioritized alongside other asset management priorities such as sanitary sewer. The Committee discussed.

*It was agreed by consensus for the Village to direct the Clerk and Treasurer to apply for the Active Transportation Fund for a planning project to undertake a long-term active transportation strategy for Bible Hill.*

**Natural Playground Renewal**

Clerk and Treasurer Bell spoke of the Parks and Recreation Advisory Committee's recommendation to hire a consultant to recommend new recreation features with funding proposed to come from the Village's recreation reserve account. The Committee discussed.

*It was agreed by consensus that the Commission in Committee recommend the Clerk and Treasurer proceed to issue a request for proposals to hire a consultant to deliver recommendations on renewal of the Village's natural playground recreation features at Bible Hill Recreation Park. Motion carried.*

**Closed Session - Public security (1)**

*Moved by Kennedy and seconded by Shea, that the Commission in Committee enter closed session. Motion carried.*

The meeting entered a closed session at 8:40pm and Recording Secretary Chandler left the meeting.

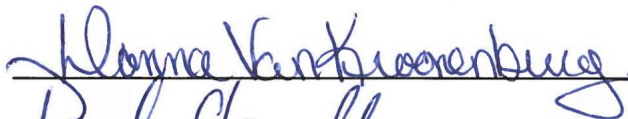
The meeting returned to open session at 9:01pm.

**Adjournment**

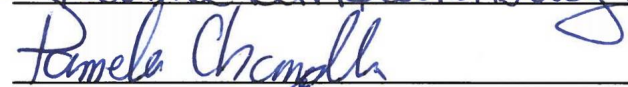
*Moved by Kennedy that the October 12, 2021 Commission in Committee meeting of Village of Bible Hill be adjourned. Motion carried.*

The meeting adjourned at 9:01pm.

Deputy Chair Van Kroonenburg



Recording Secretary Chandler



Clerk and Treasurer Bell

