

**Village of Bible Hill
Commission in Committee Meeting
December 14, 2021**



The Village of Bible Hill Commission in Committee meeting was held on December 14, 2021, in Commission Chambers, at the Village Office, 67 Pictou Road. Acting Deputy Chair Burke called the meeting to order at 7:02pm; the meeting adjourned at 8:35pm.

Call to Order: Commissioner Kennedy
Commissioner Burke
Commissioner Pitcher
Commissioner Shea
Clerk and Treasurer Bell
Recording Secretary Chandler

Regrets: Commissioner Van Kroonenburg

Call for new or other business and review and approval of agenda

Acting Deputy Chair Burke called for new or other business, and none was called.

Moved by Pitcher and seconded by Kennedy, that the agenda be approved. Motion carried.

Call for declaration of conflict of interests

Acting Deputy Chair Burke called for any declarations of conflict of interest, and none were declared.

Miscellaneous business including delegations

Holiday office hours

Clerk and Treasurer provided information on holiday office hours. The Committee discussed.

New Year's Levee Alternative

Clerk and Treasurer noted with additional public health restrictions coming into effect Friday that the New Year's Day Levee would face additional challenges. Bell recommended, in light of the change in public health conditions, that Commissioners craft their own fifteen to thirty second message for recording as a video message to residents as was done in the prior year in lieu of a public social. The Committee discussed.

Moved by Kennedy and seconded by Shea that the Commission in Committee recommend Village of Bible Hill cancel the New Year's Day Levee. Motion carried.

New business

Budget development - Timeline, Pay detail, Reallocation detail, and Reserve transfers

Clerk and Treasurer Bell presented draft information on the 2022–2023 fiscal year budget including the timeline for budget development, pay details, reallocation account details, and reserve transfers and projected balances. The Committee discussed.

Traffic improvements

Commissioner Shea discussed a desire to encourage Department of Public Works to consider prioritizing traffic improvements in Bible Hill. Bell noted that the Commission could develop a list of traffic improvement recommendations they feel are prioritized for submission to the Public Works Area Manager. The Committee discussed.

College Road re-paving: sidewalk projects

Clerk and Treasurer Bell spoke of the Department of Public Works' plan for repaving College Road in early 2022 and the need to decide whether the Village will defer planned sidewalk renewal at College Road next year or cost-share with the Department to have the work completed at the same time. The Committee discussed.

Bell then discussed the potential need to renew sanitary sewer laterals ideally ahead of road re-paving, acknowledging the very short time period available to undertake such work. Bell noted that there are thought to be approximately 48 laterals constructed of no-corrode material in unknown condition, noting that replacement ahead of College Road repaving work would be ideal and potentially cost saving in line with repaving and recurbing work of the Department. Commissioner Burke noted concern that any such work would result in later settling of the work areas, which would potentially compromise the newly paved roadway. Bell noted he had contacted a professional engineer to advise on the situation, and it was noted that a recommendation could not be made on the need to replace the laterals before knowing more information on the conditions. Bell noted, with the conditions unknown, and no information indicating increasing or widespread failure rates, that it could not be determined with confidence that laterals need replacement. Bell noted the Village has made additional efforts to encourage homeowners in the Village to sign up for a no-charge sanitary lateral video inspection, with half of the 40 volunteers hoped for signed up to date, and that the results of the summary would provide valuable information on state of repair which can then be used to advise of needs. The Committee discussed.

Bell questioned direction from the Committee, and the Committee recommended Bell seek a cost-sharing opportunity with the Department of Public Works on the two sidewalk priority areas planned for next fiscal year.

Surplus furniture

Clerk and Treasurer Bell spoke of the intent to donate surplus office chairs of no real market value to the Emergency Coordination Centre (ECC) at 39 Pictou Road. The Committee discussed.

NSPEC Letter of Reference

Clerk and Treasurer Bell summarized correspondence received from Mr. Derek Forsythe, requesting a letter of support from the Village. The Committee discussed.

Review and re-adoption of policies – Finance and Audit Committee Policy

Clerk and Treasurer Bell presented a draft updated Finance and Audit Committee Policy. Bell highlighted the proposed changes. The Committee discussed.

Moved by Pitcher and seconded by Kennedy that the Commission in Committee recommend Village of Bible Hill revoke the Finance and Audit Committee Policy, and adopt the amended Audit Committee Policy. Motion carried.

Annual meeting time

Clerk and Treasurer Bell noted a request received to consider alteration of the time of the Annual Meeting of Electors. Bell noted that the annual meeting time of 8pm on the first Monday of June, is set out in Village by-laws. The Committee discussed.

It was agreed by consensus to bring forward a motion at the upcoming Regular Monthly Meeting to recommend Village of Bible Hill By-law Committee consider a change in time to the Annual Meeting of Electors from 8pm to 7pm.

Other


Acting Deputy Chair Burke discussed the sidewalk snow removal following the recent first snowfall of the season, noting that a number of residents have brought forward complaints of overturned sod. The Committee discussed. Clerk and Treasurer Bell noted he would reiterate the sidewalk plowing priority areas with the contractor.

Adjournment

Moved by Shea that the December 14, 2021 Commission in Committee meeting of Village of Bible Hill be adjourned. Motion carried.

The meeting adjourned at 8:35pm.

Acting Deputy Chair Burke



Recording Secretary Chandler



Clerk and Treasurer Bell