

**Village of Bible Hill
Commission in Committee Meeting
March 8, 2022**



The Village of Bible Hill Commission in Committee meeting was held on March 8, 2022, in Commission Chambers, at the Village Office, 67 Pictou Road. Acting Deputy Chair Burke called the meeting to order at 7:01pm; the meeting adjourned at 9:11 pm.

Call to Order: Commissioner Kennedy
Commissioner Burke
Commissioner Pitcher
Commissioner Shea
Clerk and Treasurer Bell
Recording Secretary Chaplin

Regrets: Commissioner Van Kroonenburg

Call for new or other business and review and approval of agenda

Commissioner Burke called for new or other business, and none was called.

Clerk and Treasurer Bell requested to switch the order of new business to speak of procurement before minimum wage and to add closed session – personnel prior to adjournment.

Moved by Kennedy and seconded by Shea, that the agenda be approved, with amendments. Motion carried.

Call for declaration of conflict of interests

Commissioner Burke called for any declarations of conflict of interest, and none were declared.

Miscellaneous business including delegations

Truro Horsemen’s Club – tax reduction/exemption

Clerk and Treasurer Bell provided an update regarding Truro Horsemen’s Club tax exemption request that was discussed in February’s regular meeting. He noted that the Village does not have a bylaw for tax reduction or exemption, and he responded to Truro Horsemen’s Club stating that information. Bell then noted that Municipality of the county of Colchester has a tax exemption bylaw and has exempted the Horsemen’s Club from taxes. He referenced the Municipal Government Act and the County of Colchester’s Tax Bylaw as well as the Horsemen’s Club tax bill. The Committee discussed. It was determined by consensus that the Village was not prepared to introduce a tax exemption bylaw.

Commissioner Honorarium

Clerk and Treasurer presented honorarium and salary comparisons to the Commission from many different municipal bodies. The Committee discussed. It was agreed by consensus to bring the topic forward to the regular monthly meeting for further discussion.

New business

Budget development - Assessment, tax rates, and revenues

Clerk and Treasurer Bell presented tax assessments and their growth percentages, along with the Village's tax revenue. Bell noted that eight of the top ten V1 residential increases were from new dwellings constructed at Covington Place. The Committee discussed. Bell then reviewed the draft operating budget revenues. He spoke about property taxes, grants in lieu of property taxes, revenue from Village owned sources, interest, and transfers from other governments.

Sewer acceptance – Covington Place Phase II

Clerk and Treasurer Bell noted that Covington Place Phase 2 has been completed and meets all requirements of the Village's sewer bylaw. He presented the cost of the sanitary sewer asset, and recommended the system, be accepted as a contributed asset of the Village.

Moved by Pitcher and seconded by Kennedy that, pursuant to Village by-law 7, the Commission in Committee recommend the Village of Bible Hill accept the sanitary sewer system of Covington Place - Phase 2 as a contributed asset. Motion carried.

Banking – Revised terms of agreement, banking resolution, and borrowing resolution

Clerk and Treasurer Bell presented revised terms of agreement from Scotiabank regarding account fees and services.

Moved by Pitcher and seconded by Shea that the Commission in Committee recommend Village of Bible Hill accept the proposed changes to the terms of agreement as presented.

On agreement of the mover and seconder, the motion was amended to include *and to authorize execution and signing of the commitment letter.*

Motion carried.

Clerk and Treasurer Bell presented a banking resolution from Scotiabank.

Moved by Pitcher and seconded by Shea that the Commission in Committee recommend Village of Bible Hill execute the banking resolution as presented. Motion carried.

Clerk and Treasurer Bell presented a borrowing resolution from Scotiabank authorizing Village of Bible Hill to borrow one million ten thousand dollars with the signature of any two commissioners, to meet, until taxes are collected, current expenditures of the Village for the year 2022.

Moved by Pitcher and seconded by Shea that the Commission in Committee recommend Village of Bible Hill execute the borrowing resolution as presented. Motion carried.

Procurement – Fascia painting – 69 Pictou Road

Clerk and Treasurer Bell presented a contemplated change order of \$20,350 plus hst for the windows and doors renewal project, painting the exterior steel on the hall and two entrance canopies. Clerk and Treasurer Bell noted

that this contemplated change order brings the total project cost to \$126,589.65, which is under budget and that the painting cost qualifies as a project cost under the Canada Community Revitalization Fund grant.

Moved by Pitcher and seconded by Kennedy that the Commission in Committee recommend Village of Bible Hill award the contemplated change order #1 from Fowler Construction at the amount of \$20,350 plus hst. Motion carried.

Procurement – Insurance

Clerk and Treasurer Bell presented costs for municipal insurance coverage from Arthur J. Gallagher Canada and Archway Insurance MacCoy for \$60,637.32, and \$80,045.00, respectively. The Commission discussed. Clerk and Treasurer Bell will bring additional information to the regular monthly meeting.

Minimum wage rates

Clerk and Treasurer Bell spoke about the minimum wage increase to \$15/hour by April 2024. He compared this to the Village’s part-time staff wages and presented a suggested approach for part-time wage rates. The Committee discussed.

Closed Session - Personnel (1)

Moved by Shea and seconded by Kennedy to enter closed session. Motion carried.

The Commission meeting entered closed session at 9:00 pm. Recording Secretary Chaplin left the meeting.

The Commission meeting returned to open session at 9:11pm.

Adjournment

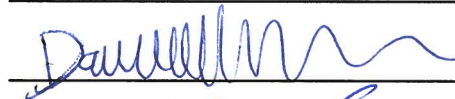
Moved by Pitcher that the March 8, 2022 Commission in Committee meeting of Village of Bible Hill be adjourned. Motion carried.

The meeting adjourned at 9:11pm.

Acting Deputy Chair Burke



Recording Secretary Chaplin



Clerk and Treasurer Bell

