

Village of Bible Hill
Regular Monthly Meeting
April 19, 2022



The Village of Bible Hill regular monthly meeting was held on April 19, 2022 in Commission Chambers, at the Village Office, 67 Pictou Road. Chair Kennedy called the meeting to order at 7:00 PM; the meeting adjourned at 8:02 PM.

Call to Order: Commissioner Burke
Commissioner Kennedy
Commissioner Pitcher
Commissioner Shea
Commissioner Van Kroonenburg
Clerk and Treasurer Bell
Recording Secretary Chaplin
Solicitor Roper, Burchell MacDougall

Review and approval of the minutes of March 15 and April 12, 2022

Moved by Pitcher and seconded by Shea that the minutes of March 15 and April 12, 2022, be approved. Motion carried.

Call for new or other business and review and approval of agenda

Kennedy called for new or other business and Pitcher requested that memorial bench be added under new business.

Moved by Burke and seconded by Van Kroonenburg, that the agenda be approved with the addition. Motion carried.

Call for declaration of conflict of interests

Kennedy called for any declaration of conflict of interest and no conflict was declared.

Miscellaneous business including delegations

Terms of Office

Bell presented the Commissioner terms of office and noted that two terms are expiring this year, and a nomination period will be held from May 12th – 19th, 2022.

Business arising out of the minutes

Commission in Committee Report

Moved by Van Kroonenburg and seconded by Pitcher that Village of Bible Hill award the 2022 Bible Hill Recreation Park monitoring program to Dillon Consulting for \$10,403.00 plus HST. Motion carried.

Moved by Van Kroonenburg and seconded by Pitcher that Village of Bible Hill adopt the Regional Accessibility Plan. Motion carried.

Moved by Van Kroonenburg and seconded by Pitcher that Village of Bible Hill adopt the Employee Retirement Recognition Policy as amended. Motion carried.

Review of Correspondence

Mentorship Development Day invitation

Bell presented an invitation for Commissioners to attend Mentorship Development Day taking place on Friday, April 22nd, 2022.

Reports of Commissioners and Clerk and Treasurer

Clerk and Treasurer Bell

Bell spoke about his attendance at the Regional Emergency Management Planning Committee meeting, TRACE Planning and Design Recreation Park planning presentation, Rules of Order and Meeting Processes workshop, Regional Accessibility Advisory Committee meeting, Bible Hill Fire Brigade Truck Committee meeting, as well as a meeting with area residents regarding Meadowland Avenue drainage. Bell also noted that damage occurred to Village Court Park on March 29th and repairs have yet to be made. He noted that the Village received a \$4,000.00 Canada Heritage Grant that will be used for Canada Day celebrations. Lastly, Bell reminded the Commission of the Audit Committee Meeting on the second Tuesday in May.

Commissioner Burke

Burke spoke about road conditions, and noted some potholes are being filled and noted that streetlights need replacing on Saywood Drive. He then spoke about his attendance at the TRACE Planning and Design Recreation Park planning presentation.

Commissioner Shea

Shea spoke about his attendance at the Regional Accessibility Advisory Committee meeting, the Bible Hill Fire Brigade Truck Committee meeting, as well as the Volunteer Awards presentation. He then submitted the April 2022 Fire Chief's report - as attached.

Commissioner Pitcher

Pitcher spoke about her attendance of the Volunteer Award presentation as well as the TRACE Planning and Design Recreation Park planning presentation. She noted she was away for the April Parks and Recreation Advisory Committee meeting and thanked Commissioner Shea for attending on her behalf. Pitcher then presented the April 2022 Recreation report – as attached.

Deputy Chair Van Kroonenburg

Van Kroonenburg spoke about her attendance at the Volunteer Awards presentation, TRACE Planning and Design Recreation Park planning presentation, as well as a meeting with area residents regarding Meadowland Avenue

drainage along with Clerk and Treasurer Bell and Chair Kennedy. The Commission discussed various options for the Meadowland Avenue drainage and agreed to speak about the issue under new business.

Chair Kennedy

Kennedy reported that he recently attended the Village's Occupational Health and Safety Meeting, TRACE Planning and Design Recreation Park planning presentation, the Volunteer Awards presentation, a meeting with area residents regarding Meadowland Avenue drainage, the April Parks and Recreation Committee meeting, as well as a presentation from Englobe regarding a sanitary engineering project.

Accounts

Moved by Burke and seconded by Van Kroonenburg, that Village of Bible Hill approve the accounts for payment. Motion carried.

New Business

Adoption of Budget

Bell presented the final draft budget that had been circulated to the Commission. The Commission discussed.

Moved by Van Kroonenburg and seconded by Pitcher that Village of Bible Hill adopt the budget for 2022 – 2023 as presented. Motion carried.

Setting of Property Taxes

Bell presented Resolution 1 "Setting of Property Tax Rates."

Moved by Van Kroonenburg and seconded by Pitcher that Village of Bible Hill approve Resolution 1 – A resolution for setting property tax rates. Motion carried.

Inter-account fund transfer

Bell presented an inter-account fund transfer authorization request requesting to transfer \$56,142.60 from the capital reserve account to the recreation reserve account and a transfer of \$16,680.55 from the recreation reserve account to the capital reserve account. He explained that an error had been made in December of 2021, when funds were transferred from the operating account to the capital account instead of the intended recreation reserve account, and this transfer would reconcile that issue.

Moved by van Kroonenburg and seconded by Pitcher that Village of Bible Hill transfer \$56,142.60 from the capital reserve account to the recreation reserve account and a \$16,680.55 from the recreation reserve account to the capital reserve account. Motion carried.

College Road Sidewalk

Bell requested the Commission grant the Commission in Committee the authority to award the College Road sidewalk project.

Moved by Burke and seconded by Pitcher, that Village of Bible Hill grant the Commission in Committee the authority to award the College Road sidewalk capital project. Motion carried.

Memorial Bench

Pitcher spoke about her concern regarding a memorial bench request being denied by the Parks and Recreation Advisory Committee. The Commission discussed and referenced the Commemoration Policy.

Meadowland Avenue Drainage

Bell presented information regarding properties that are involved in drainage issues on Meadowland Avenue. The Commission discussed. Bell will obtain pricing from R.V. Anderson to complete additional assessment.

Adjournment

Moved by Pitcher that the April 19, 2022 regular monthly meeting of Village of Bible Hill be adjourned. Motion carried.

The meeting adjourned at 8:02 PM.

Chair Kennedy



Recording Secretary Chaplin



Clerk and Treasurer Bell





Fire Chief Report – April 2022

The Brigade responded to 11 emergency calls from the period of March 9th to April 13th. They are as follows:

1. March 10, 7:28 pm, Mutual aid to standby at Truro Fire as they had two different calls running at the same time. Released and returned to the station at 7:57, 16 members responded, IC, DC Pearston.
2. March 16th, 0500, 173 Bernie Macdonald Drive, alarm ringing perennia, Team of 3 walk through the building found leak in the sprinkler room, Valve was shut off. Returned to the station at 05:52 with 10 members responding. IC DC Mabey.
3. March 17th, 12:20 pm 384 Pictou road, Medical Assist to Cardiac Arrest. Released and returned to the station at 12:40 pm with 10 members responding. IC Chief Bisson.
4. March 23rd, 4:06 pm, 275 Pictou Rd, 2 Vehicle MVA, no fluids leaking, traffic control performed, EHS on scene. Released and returned to the station at 4:50 pm with 12 members responding. IC, DC Pearston.
5. March 29th, 6:00PM, 34 Village Court, Single Vehicle accident. Car versus playground. Secured the scene with caution tape and vehicle towed away. Released at 6:50 pm with 18 members responded. IC DC Pearston.
6. March 29th, 8:46 pm Medical lift assist, released and returned to the station at 9:20 pm with 22 members responding. IC, DC Pearston.
7. March 30th, 8:51 am, 19 Farm Lane Rd, Alarm ringing at the Poultry Barn. Performing test. Returned at 9:01 am with 7 members responding. IC, Chief Bisson
8. March 31st, 2:35 am, Mutual Aid to Truro for Vehicle fires at Mackenzie towing. Released and returned at 4:05 am with 10 members responding. IC Chief Bisson.
9. April 2nd, 7:16 pm, 19 Bomber Drive, Possible electrical fire, after investigation was determined to be element on water tank shorted out. Released and returned to the station at 8:16 pm with 20 members responding. IC, Chief Bisson/ DC Pearston.
10. April 5th, 10:10 pm, Mutual Aid to Truro to standby at their station. Released and returned at 10:38 pm with 10 members responding. IC, DC Pearston.
11. April 13th, 3:30 am, 98 Avon st. Code 2 medical lift assist. Released and returned to the station at 3:55 am with 8 members responding. IC, DC Mabey.

Total calls: 34

Fire Loss: \$12,000.00

Vehicle Fire: \$12,000.00

Notes:

- Brigade Annual Awards banquet will be held on April the 23rd.
- Brigade truck committee has finalized the truck spec for the replacement of truck 241 and will be going to tender this month.
- With the nicer weather appearing before us the Brigade would like to remind everyone of the Village Burning Bylaw and please respect this bylaw.

Respectfully submitted,
Chief Bisson

April Recreation Report

March Break events were a big success this year, with 375-380 people taking part in the weekly events. All events that had limited spaces were filled, and people seemed very happy with the variety of activities planned throughout the week.

The Volunteer Award photos were taken by professional photographer during the last week of March, and biographies are being released with the pictures online throughout the month of April, leading up to the Provincial Volunteer Week of April 24th to 30th 2022. One biography is released each day and will showcase one of the fourteen award recipients of 2022.

The second annual easter egg hunt at the Bible Hill Recreation Park had over 200 kids registered, with 190 people attending the hunt. All children had to pre-register and pick up a ticket at the Village office. Children will be encouraged to find eggs that are spread out on the playground and turn them in for a chocolate prize. The kids were excited to find the eggs, and especially excited to get chocolate to take home with them.

The after-school program at Redcliff Middle School is set to begin after the Easter weekend. We have 46 kids registered and will be split between Tuesdays and Thursdays. The program will run twice a week from April 19th, 2022 - June 9th 2022.

Finally, we are looking forward to the summer day camp program. The day camp supervisor, Haley Smith, will begin working on March 25th, 2022, and will be planning the weekly activities and themes for each day camp. We are looking forward to a fun summer with lots of activities to keep the kids busy.

Respectfully submitted,

Josh Kennedy

Parks and Recreation Director